



**NOTICE OF A MEETING
MARCH 19, 2020**

**CITY OF DALWORTHINGTON GARDENS
CITY COUNCIL**

**WORK SESSION AT 6:30 P.M.
REGULAR SESSION AT 7:00 P.M.**

**CITY HALL COUNCIL CHAMBERS
2600 ROOSEVELT, DALWORTHINGTON GARDENS, TEXAS**

WORK SESSION – 6:30 P.M.

- 1. CALL TO ORDER**
- 2. THIRD PARTY INSPECTIONS (TAB L)**
- 3. REMAINING AGENDA ITEMS:** If time permits, review remaining agenda items.

REGULAR SESSION – 7:00 P.M.

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGES OF ALLEGIANCE**
- 3. ITEMS OF COMMUNITY INTEREST**
 - Pollinator Garden Work Day – March 21, 9a-12p
 - Mom Walk in the Park – March 28, 9a-10a
 - Easter Egg Hunt – April 4, 10a-12p
 - Day with the Law – April 25
 - Movie Night in Gardens Park: The Princess Bride – May 16 at 8:30p
 - Free Fishing Day – June 6
 - Concert in the Park – June 13 at 7:30p
 - Ice Cream Social – July 18, 5:30 p.m. to 7:30 p.m.
 - Concert in the Park – September 19 at 7:30 p.m.
 - National Night Out – October 6
 - Trunk or Treat – October 24, 5:30 p.m. to 8 p.m.
 - Christmas in the Park/Santa Photos – December 6, 3-5 p.m.
 - Santa Parade – December 23

4. CITIZEN COMMENTS

Citizens who wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy.

5. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

6. DEPARTMENTAL REPORTS

- a. DPS Report **(TAB A)**
- b. Park Board Report **(TAB B)**
- c. Financial Reports **(TAB C)**
- d. City Administrator Report **(TAB D)**

7. CONSENT AGENDA

- a. January 16, 2020 Regular Meeting Minutes **(TAB E)**
- b. January 28, 2020 Special Meeting Minutes **(TAB E)**
- c. February 10, 2020 Special Meeting Minutes **(TAB E)**
- d. February 20, 2020 Regular Meeting Minutes **(TAB E)**
- e. February 25, 2020 Special Meeting Minutes **(TAB E)**
- f. Consider approval of a resolution to cancel the May 2, 2020 election. **(TAB F)**
- g. Approval of Ordinance No. 2020-03 approving amendments to the FY 2019-2020 Budget. **(TAB G)**
- h. Approval to designate concerts in Gardens Park taking place on June 13, 2020 and September 19, 2020 as bring your own beverage events which allows possession and consumption of beer and wine at said events, in accordance with Section 1.09.079, City of Dalworthington Gardens Code of Ordinances. **(TAB H)**

8. REGULAR AGENDA

- a. FY 2018-2019 annual financial audit. **(TAB I)**
 - i. Receive FY 2018-2019 audit presentation from BrooksWatson & Co., PLLC.
 - ii. Consider approval of Resolution No. 2020-06 accepting the FY 2018-2019 annual financial audit.
- b. Discussion and possible action to approve a return flows water supply contract between The Trinity River Authority of Texas and the City of Dalworthington Gardens. **(TAB J)**

- c. Consideration of an application from Robert Dorazil for a preliminary plat and a concept plan with a proposed zoning change from B-2 commercial with a mixed use overlay to a commercial planned development with an underlying B-3 commercial zoning for property at the west corner of West Arkansas Lane and South Bowen Road, legally described as Lots 6 and 7, Block 2, Dalworthington Gardens Addition, Tarrant County, Texas, Being 8.15 acres of land situated in the Leonard Randal Survey, Abstract No. 1311. **(TAB K)**
 - i. Public Hearing
 - ii. Discussion and possible action
- d. Discussion about third party contractors, to include but not limited to, going out for bids for third party contractors, and the process of using third party for new builds and large projects. **(TAB L)**
- e. Discuss and possible action regarding amendments to the FY 2020 budget in amounts not to exceed \$10,000.00. **(TAB M)**
- f. Receive report from Building Committee on progress of RFP #2020-01 for construction of new City Hall building; and possibly take action to set a special meeting date for selection of a contractor. **(TAB N)**
- g. Receive update on Indian Trail project; and possibly take action to provide necessary direction to staff on same. **(TAB O)**
- h. Receive update on Twin Lakes/Twin Springs project; and possibly take action to provide necessary direction to staff on same. **(TAB P)**
- i. Discussion and possible action to declare a local disaster. **(TAB Q)**
- j. Discussion and possible action to approve an amendment to the City Purchasing Policy regarding defining an emergency in accordance with definition from the Open Meetings Act. **(TAB R)**

9. FUTURE AGENDA ITEMS

In compliance with the Texas Open Meetings Act, Council Members may request that matters of public concern be placed on a future agenda. Council Members may not discuss non-agenda items among themselves. In compliance with the Texas Open Meetings Act, city staff members may respond to questions from Council members only with statements of factual information or existing city policy.

10. EXECUTIVE SESSION

- a. Recess into Executive Session in accordance with Government Code, Section 551.071, consultation with attorney, to wit: operational gas well inspection fees.
- b. Reconvene into Regular Session for discussion/possible action regarding operational gas well inspection fees.

11. ADJOURN

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development Negotiations).

CERTIFICATION

This is to certify that a copy of the **March 19, 2020** City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofdwg.net, in compliance with Chapter 551, Texas Government Code.

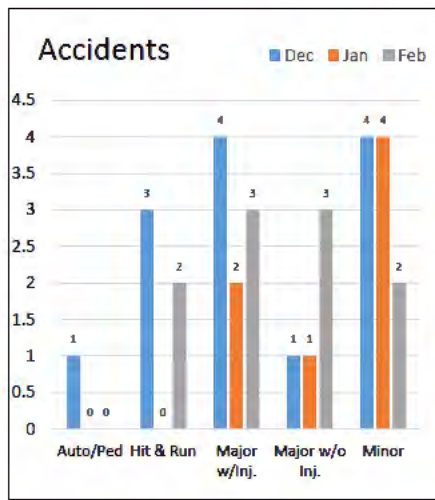
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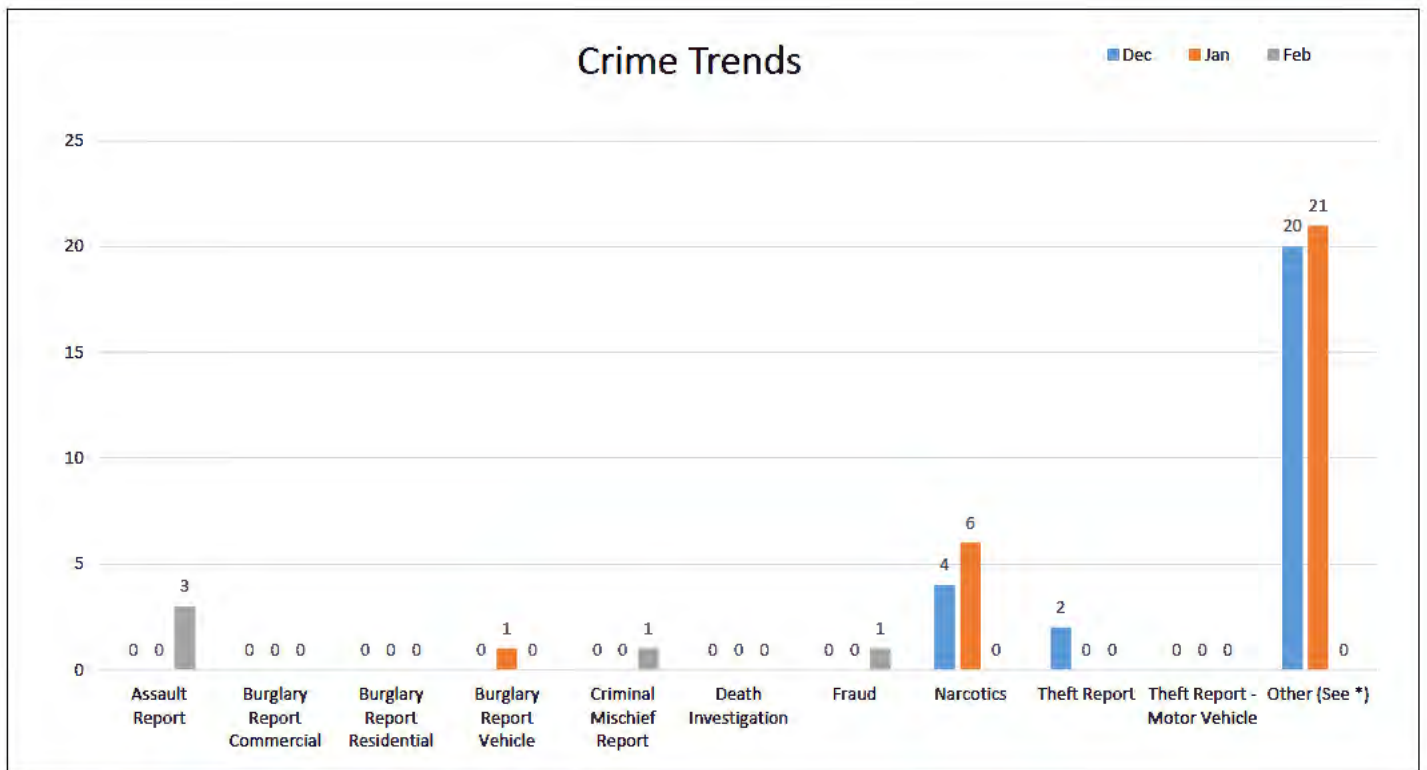
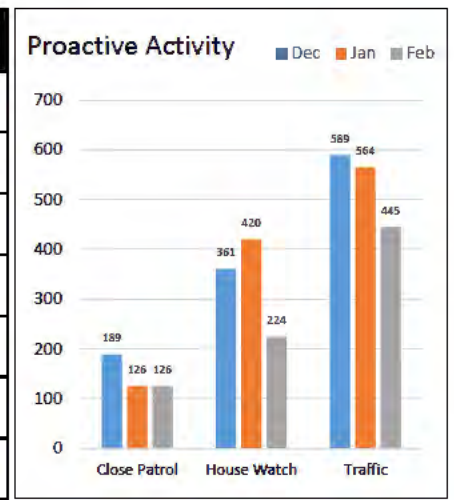
MONTHLY PUBLIC SAFETY

February 2020

Department News	
Day with the Law	Saturday, April 25, 2020
New full time officer	Marilyn Mills



Activity	Dec	Jan	Feb	2020 YTD
DPS Activity	1744	1712	1310	3100
Police CFS	546	555	484	1058
EMS CFS	15	7	9	16
Fire CFS	8	10	8	18
Arrests	21	23	6	29
House Watches, Close Patrols, & Community Contacts	565	553	358	943
Traffic Enforcement	589	564	445	1036



* Other offenses excluding traffic, warrants and "report only."

Park Board Report

The Park Board is working on creating new events to get citizens active and involved. Upcoming events are:

- Pollinator Garden Work Day – March 21, 2020 at 9 am
- Mom Walk in the Park – March 28
- Easter Egg Hunt – April 4, 2020

Free Fishing Day in Texas is June 6, 2020. The Park Board won't have a specific event planned for this day but does plan to promote it to the public.

The City did not get the Shade Grant from the American Dermatology Association. The Park Board is reviewing other resources and staff should have an update at the April council meeting.



City Administrator Report

1. **Coronavirus/COVID – 19:**

Information being sent out in the newsletter. Tarrant County Public Health Department's guidelines are what the city is using as a guide. Administration receives daily updates from them as well as occasional conference calls with additional details. The virus is on surfaces and is spread through coughing or sneezing from others. The same precautions one would use during cold season are the same recommended by Tarrant County and the Centers for Disease Control. The city is taking extra precautions to disinfect surfaces at City Hall on a daily basis. Staff members have been instructed to clean areas as often as possible and to let supervisors know when they will be traveling and to what location in order to assess any need for mandatory quarantine. The restroom at City Hall is not offered to the public during this time since it is behind a secure door where employees are exposed. This ensures we're doing our part to prevent the spread of the virus. There has been discussion to cancel public events, namely the Easter Egg Hunt.

2. **Smart Meter Project Update:**

Staff will start providing project updates for the smart meters being installed in late April until the project is complete. There has been discussion about needing a certain amount of meters as a test case in order for customers to have real time data as soon as meters are installed. Staff recommends new meters to be installed at City Hall and Council Member homes first. Then, after confirming the system is working properly, install all remaining meters in the City. Staff is still gathering information, but this would be done in late April.

3. **Cyber Security:**

HB 3834 required the Dept. of Information Resources to certify cybersecurity training programs, and requires state and local government employees, who use a computer to complete at least 25 percent of their duties, to take a cybersecurity training course by June 14, 2020. The city's liability insurance provider, TMLIRP, is to be providing a free training. Administration has been waiting for the training to be finalized, which is supposed to occur sometime in March. In addition to the training, NetGenius, the City's internet technology provider will be creating a cyber security policy to help train staff on proper protocols to cyber threats.

4. **Water Line Leaks** (info attached):

Staff will start presenting a sheet each month detailing water leaks problems that arise. This will allow staff to show patterns and specific issues that need to be addressed. If council wants to provide direction related to water leaks, an item would need to be placed on a future agenda. Staff has added a map for this item.

5. **Ambassador Row:**

Utility line portion of project complete. Paving portion is almost complete. Final inspection is scheduled for the week of March 16.

6. **Twin Springs/Twin Lakes:**

This project is projected to start late summer although it may be later.

7. **Other Items:**

Other items may be presented at the meeting as they arise.

#1

- 3601 Indian Trail – Main Break, 12/11/2019
- **COST: \$17,900**
 - Push fitting connection from hydrant to old A/C line. Fitting broke which caused leak. Because of break, fire hydrant had to be replaced
 - Now, A/C line is connected to PVC which is connected to hydrant.



#2

- Roosevelt across from City hall at Clover (service line), 01/08/2020
- **COST: \$6,950**
 - We found three lines at the location – a 10” asbestos concrete line, a 10” PVC line and a 4” ductal line. The 10” A/C line is dead but is still sitting there with the 10” PVC line. It is believed the 10” PVC line may go from Arkansas all the way to California on Roosevelt, so possibly less costs with our line replacement project. The leak is believed to be under the road from a copper service line going through a casing. For now, the most cost effective approach was to put a cut off valve on the service line to stop the leak instead of spending money for boring under the road (it was thought the casing could be damaged which could require boring) or replacing any pipes/lines. This solution will not affect water service but does affect the meter that would be for the new City Hall building. It is currently a ¾” meter, and since I am coming in to the City Hall project late, I didn’t know if there were plans to upsize that meter for the new building.

#3

- 3500 Sieber at red barn (PVC line)
- **COST: \$7,950**
 - Staff was able to turn water off on Dustin Trail. Believe there is another valve in the grass on the other side of Dustin that may further isolate area. This valve is buried and would need locating. No valve in cow pasture.
 - Gland for mj fitting is rusted out. Replacing the gland. Two pieces that connect because can’t get the gland off. Problem worse once Gratex got in there, replacing coupling.

Reducer on right. Coupling on left. Coupling rusted out.



#4

- 2806 Whisperwood, 1/23/2020
- **COST: \$5,750**
- Received notice of water leak at 11 pm on 1/23/2020
- Valve at the end of Whisperwood and Roosevelt turned off water, but fire hydrant flushing required to get water to stop. Valves that should have turned off water, did not. Water line is believed to be on the same side as the sewer line.
- Problem: 1" corporation stop blown completely off saddle. Fix requires a 6" saddle and a new curb stop. We have curb stop but not saddle. Gratex is providing saddle.

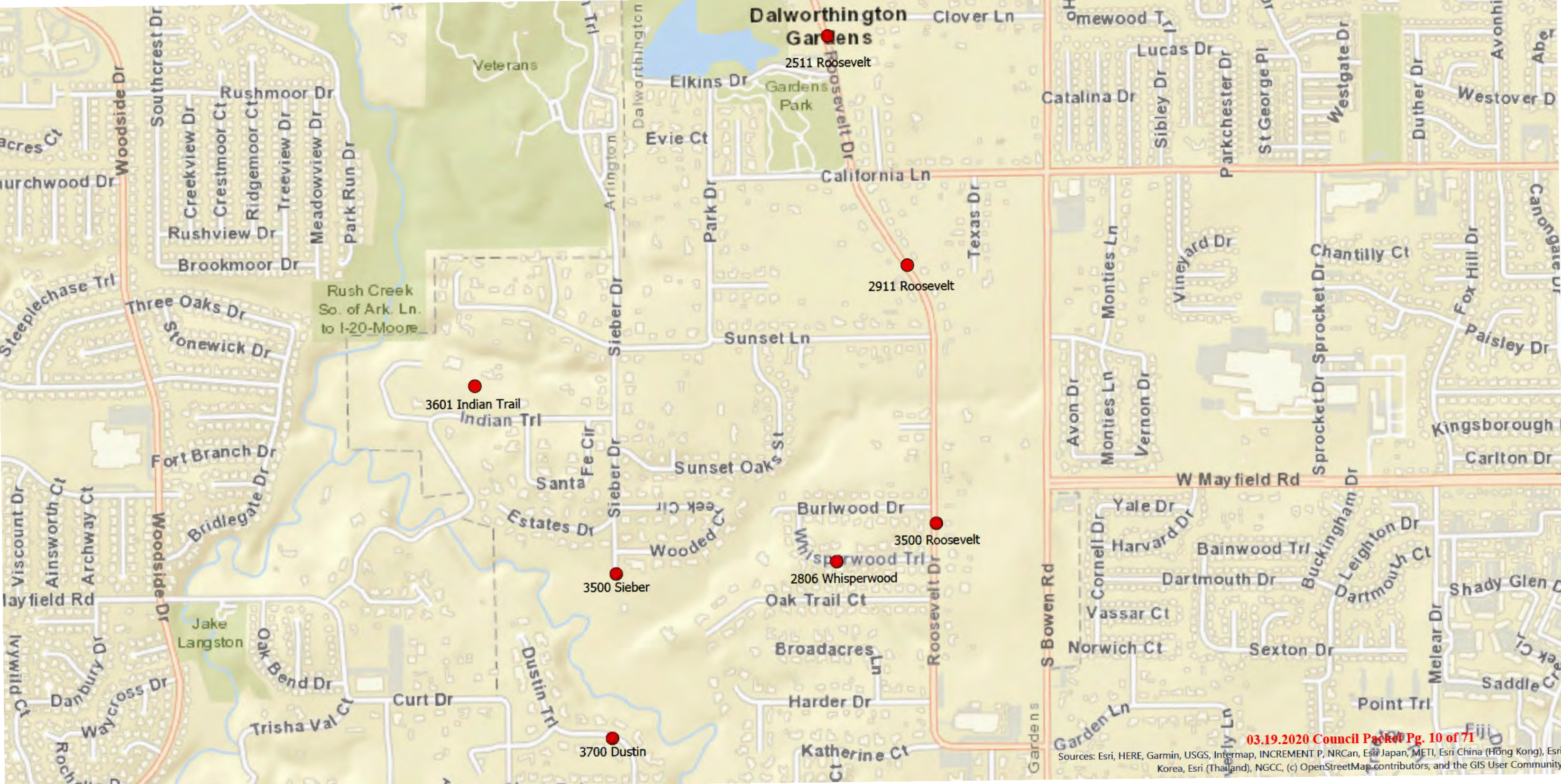


#5

- Harder Lane
- **COST: \$1,200**
- Pressure issue
- Resident trying to install pressure reducing valve but could not get our curb stop off. We had to replace curb stop so resident's plumber could install pressure reducing valve.

#6

- 3315 Roosevelt Drive
- COST: zero – staff had parts
- Bar ditch was full of water at location with empty house. Not using water.
- Staff located the leak on the service line. Replaced couplings, cut-off, reducing nut, and copper line.



Dalworthington

Gardens

2511 Roosevelt

Elkins Dr

Gardens Park

Evie Ct

California Ln

2911 Roosevelt

Sunset Ln

3601 Indian Trail

Indian Trl

Sunset Oak St

3500 Roosevelt

Burlwood Dr

Whisperwood Trl

2806 Whisperwood

Oak Trail Ct

3500 Sieber

Estates Dr

Wooded Ct

3700 Dustin

Dustin Trl

Harder Dr

Katherine Ct

3500 Roosevelt

Dalworthington Gardens City Council
Meeting Minutes
January 16, 2020

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Mark McGuire, Alderman, Place 1
Guy Snodgrass, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Joe Kohn, Alderman, Place 5

Staff Present:

Lola Hazel, City Secretary
Greg Petty, DPS Director
Kay Day, Finance Director

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Mayor Bianco gave the invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

a. Employee Life Saving Award

Chief Petty presented the Life Saving Award to Officer Maurer for saving a potential drowning victim.

b. Volunteer of the Year by the Historical Committee

Mayor Bianco read a proclamation for the 2019 DWG Volunteer of the Year, Jeannine Calhoon.

c. Proclamation for National School Choice Week

Mayor Bianco read a proclamation for National School Choice Week.

d. Receive presentation from BrandEra on economic development opportunities

Presentation received from BrandEra representative, Beth Owens.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

- a. Business Over Breakfast – February 5, 2020, 8:00 a.m.-9:00 a.m.**
- b. Great Backyard Bird County – February 15, 2020 at 10:00 a.m.**
- c. Exploring an Ancient Shipwreck – January 26, 5 p.m.-8 p.m.**

5. CITIZEN COMMENTS

- 1. Todd Batiste, 2808 Broadacres Lane: spoke to private road which would be an extension of Park Drive and access to lots along that private road.

2. Tracy Dodson, 2705 Whisperwood Trail: Asked about business called Lighthouse.

6. MAYOR AND COUNCIL COMMENTS

Laura Bianco: Wished everyone a Happy New Year. Thanked Chief Petty for all that he gives to the community. Showed appreciation to our police for efforts on the recent home invasion. Thanked staff for stepping up to the plate in various areas and thanked the city administrator for recognizing staff. Informed everyone about the city winning the Salvation Army Mayoral Challenge per capita award again. Informed the audience the city was close to raising \$11,000. Told everyone to bring businesses to us if they know of one. Thanked McGaw Automotive, Auto Zone, and Kimbrough Extinguisher Company for helping the city to properly dispose of waste materials for the city's TCEQ evaluation. Announced the upcoming Business Over Breakfast on February 5, and Davey with Disc Golf spoke at the January meeting. Spoke about the Underwater Exploration Event coming up on January 26.

Guy Snodgrass: None

Mark McGuire: Enjoyed the visit by Santa. Expressed appreciation for our law enforcement's efforts.

Cathy Stein: Informed the audience about the Underwater Exploration event and it being a part of a newly created speaker series called DWG Presents. Congratulated Jeannine Calhoon on receiving the Volunteer of the Year award.

Joe Kohn: Announced that last Thursday was National Law Enforcement Appreciation Day. Expressed appreciation for Chief Petty and our officers and all they do for the city.

Ed Motley: None

7. DEPARTMENTAL REPORTS

- a. **DPS Report**
- b. **Park Board Report**
- c. **Financial Reports/Quarterly Investment Report**
- d. **City Administrator Report**

Departmental Reports were presented

8. CONSENT AGENDA

- a. **Approval of October 17, 2019 regular meeting minutes.**
- b. **Approval of October 24, 2019 special meeting minutes.**
- c. **Approval of December 19, 2019 regular meeting minutes.**
- d. **Resolution 2020-01 calling for a General Election for the offices of Mayor; Alderman, Place 1; and Alderman, Place 2 on Saturday, May 2, 2020.**
- e. **Ratification of an emergency purchase in the amount of \$6,950 for waterline repair on Roosevelt.**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Joe Kohn to approve the Consent Agenda.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

9. REGULAR AGENDA

a. Consider approval of Resolution 2019-26 to procure a new water meter system.

Background information on this item: Council approved a new water meter system at the December 19, 2019 Council Meeting. This is the last step to approve the new water meter system as it approves the financing for the system. Council will need to choose either a five (5) year or seven (7) year term. The five year term is interest free, whereas the seven year term comes with interest in the amount of \$19,230.50 in the last two years.

The new system will do the following:

- Reduce operational costs by eliminating the manual reading of meters
- Improve capture of water usage, thereby reducing water loss
- Provide ability to view metered water usage by the hour via the web
- Provides alerts that can benefit the utility and the customer (leaks, register malfunctions, etc.)
- Be integrated and automated with Incode
- Have a seamless implementation process
- Have great local support and maintenance

The process is as follows:

- Council approval
 - Staff issues purchase order
 - Staff begins the process of cleaning out meter boxes
- Council holds a town hall
- Ferguson begins installation

Staff will provide information via social media, the newsletter, and will have door hangers made during the installation process.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Guy Snodgrass to approve Resolution No. 2019-26 to procure a new water meter system in an amount not to exceed \$467,825 for a five (5) year term, and authorize the Mayor and city attorney to negotiate changes to the Lease-Purchase agreement.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

b. Receive report on converting unmarked police Tahoe to fire services vehicle. (No action to be taken)

Background information on this item: The purpose is to update Council on this decision and provide an avenue for discussion, if needed.

This item was presented. No action taken.

c. Discussion and possible action to set a date for the first quarterly budget review meeting.

Background information on this item: Staff would like to try to nail down a date for the first budget review. Staff is looking at the last week of February for the review.

Council discussed dates and set February 25, 2020 as the date for the quarterly budget review.

d. Discussion and possible action regarding next steps on citizen communication regarding new water meter system, to include discussion regarding town hall meeting date(s).

Background information on this item: Part of the process prior to implementation of the new meter system will be citizen communication, to include a town hall meeting, post cards for meeting date, as well as website and social media communication about the meters. The recommended time frame to hold the town hall is some time in February. Staff is looking for dates the Council cannot do, so staff can come up with an appropriate meeting date and time. Towards the end of the month will allow for more time to notify residents in advance of the meeting.

Council discussed dates and set February 27, 2020 as the date for the town hall meeting.

e. Discuss and possible action regarding amendments to the FY 2020 budget in amounts not to exceed \$10,000.00.

Background information on this item: This is a standing agenda item that will appear on all future agendas. The idea is provide an item whereby staff can discuss needs that come up after the agenda posting deadline. These would only be items that, without council approval, would otherwise put operations on hold.

Staff presented a water leak under this item located on Sieber Lane. Staff explained they were unable to turn off water which could result in a valve needing to be installed. Staff further explained the quote received was \$7,950 but the total repair cost could exceed \$10,000.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve an amendment to the FY 2020 budget in the amount of \$10,000 to repair the leak on Sieber Lane.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to install a valve for the water leak on Sieber Lane, only if absolutely necessary.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

f. Discussion and possible action regarding the reconstruction of Twin Lakes and Twin Springs

Background information on this item: Staff consulted with engineer Dick Perkins about the scope of the project and whether drainage work would be needed. The following is the scope for both Twin Springs and Twin Lakes:

- Twin Springs Drive - Bowen Road west to its intersection with Twin Lakes Drive.
- Twin Lakes Drive - Twin Springs Drive south to the end of the cul-de-sac.
- The north leg of Twin Lakes Drive will **NOT** be reconstructed.
- There will be no need for any drainage work (driveway culverts) on this project.

Based on these details, Tarrant County submitted cost estimates for each street. In looking at cash flow for streets, the city will have \$163,480 on January 31, 2020. The total cost estimated from Tarrant County for both streets comes to \$211,814.59. That is just for Tarrant County's costs and doesn't take into account other potential project needs.

Council provided direction to staff to find out what other costs are involved.

A motion was made by Council Member Guy Snodgrass and seconded by Mayor Pro Tem Ed Motley to authorize Dick Perkins to compile an estimate to proceed with seeking Tarrant County to take on the project

for Twin Springs and Twin Lakes, and to change the width of the streets to 24 feet and removing shoulders from the scope of work.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Motley, and Kohn

Nays: Member Stein

g. Discussion and possible action regarding utility line replacement for Roosevelt Drive.

Background information on this item: Council approved \$225,000 in the FY 2019-2020 budget for upsizing the waterline on Roosevelt Drive from 8” to 10”. Engineer Dick Perkins has agreed to design this project for the city. Tarrant County does not assist with utility line work, so the city would need to follow the legal bidding process for this project.

There is currently a 10" line from the elevated water storage tank east on Arkansas to Roosevelt, continuing south to California. There is also a section of 10" water line in Roosevelt from the ground storage tanks extending south to Key elementary and then continuing south through private property to Twin Springs Drive.

Therefore, the best use of the budget money would be to replace the 8" line from California south to the ground storage tanks. Mr. Perkins believes our current budgeted amount would allow us to complete the entirety of that section, but surveying is needed to determine what obstacles might be faced during the project. Plans could be created by Mr. Perkins and used whether the entire project is completed this year or split up and completed next year.

Council wanted staff to research the following information: location of existing line, the effect line installation would have on the road because more cost would be involved, determine fire hydrant pressure near Harder Lane and relay this information to Dick Perkins.

A motion was made by Council Member Mark McGuire and seconded by Council Member Cathy Stein to continue this item until staff can gain answers to the above questions.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

h. Discussion and possible action regarding moving from a fixed-cost pricing structure to a strategic hedging pricing structure with the Texas Coalition for Affordable Power (TCAP).

Background information on this item: In 2014, the city contracted with Gexa Energy for electricity. That contract expired March 4, 2018. Prior to expiration, the city reached out several providers to ensure we're receiving the best pricing. Information was request from Gexa Energy, the Texas Coalition for Affordable Power (TCAP), United Commercial Energy Partners, and True Energy. At the time, Gexa Energy was no longer contracting directly with customers, so it wasn't an option to renew with them directly. City Council approved to move forward with TCAP as an energy provider in March 2018.

TCAP is a non-profit coalition which negotiates the purchase of electricity on behalf of the city. The city currently has a fixed price contract with them. TCAP now has the option to move to a strategic hedging pricing model where when rates fluctuate, we would be able to take advantage of lower rates. Goal of strategic hedging is to average rates over a time frame (see page 4, top graph, for reference). For fixed rate contracts, the prices are always higher the first year and then there is a dip.

The way the process works is:

- Our contract is through December 2022 but we need to decide on strategic hedging before September 2020
 - Some cities have already voted to move to strategic hedging.

- We would still have a five year contract.
- January 2023 would be when we would roll in with everyone else for strategic hedging - takes advantage of market right now
- TCAP would buy two years in advance so we know rates.
- If we went with this and we don't like it, we can go back to fixed rate.
 - Every six months we could decide to switch back to fixed rate if we do not like strategic hedging.
- If markets change drastically, TCAP will make sure we are locked in at that point so we aren't paying higher rates.
 - The market rep will tell us in advance if we need to change to fix based on the market
 - They go out for proposals every single month to find best rates.
- They provide rates every year in March so we can plan for our budget.

Council requested a TCAP representative to come to the February 20 Council Meeting to answer questions. No action was taken.

i. Discussion and possible action to appoint a member to the Park Board.

Background information on this item: A park board member has resigned resulting in a vacancy. City staff will be sending out information to citizens to gain applicants for the vacancy. If Council has a recommendation, action can be taken tonight. Otherwise, it will be on the February agenda for approval.

No action was taken.

10. FUTURE AGENDA ITEMS

None.

11. EXECUTIVE SESSION

Council recessed into Executive Session at 9:09 p.m. for the following item.

- a. Recess into Executive Session pursuant to Government Code, Section 551.071, Consultation with Attorney, regarding private and public access to developments.**
- b. Reconvene into Regular Session for discussion and possible action regarding private and public access to developments.**

Council reconvened into Regular Session at 9:29 p.m.

No action was taken.

12. ADJOURN

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to adjourn at 9:29 p.m.

Motion carried by the following vote:

Ayes: Members McGuire, Snodgrass, Stein, Motley, and Kohn

Nays: None

Dalworthington Gardens City Council
January 28, 2020
Meeting Minutes

1. Call to Order

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Mark McGuire, Alderman, Place 1
Guy Snodgrass, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Joe Kohn, Alderman, Place 5

Staff Present:

Lola Hazel, City Administrator/City Secretary
Gary Harsley, Community Development
Cara White, TOASE

2. Work Session on Accessory Dwelling Ordinance: any discussion or possible action needed to compile council's desired changes to the accessory dwelling ordinance, prior to presenting it at a regular meeting for adoption.

Work session was conducted.

3. Adjourn

The meeting was adjourned at 7:32 p.m.

Dalworthington Gardens City Council
Meeting Minutes
February 10, 2020

1. Call to Order

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Guy Snodgrass, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Joe Kohn, Alderman, Place 5

Members Absent:

Mark McGuire, Alderman, Place 1

Staff Present:

Lola Hazel, City Secretary

2. Work Session: Preparation for the February 27, 2020 town hall for a new water meter system.

Work session was conducted.

3. Adjourn

A motion was made by Council Member Cathy Stein and seconded by Council Member Joe Kohn to adjourn at 6:48 p.m.

Motion carried by the following vote:

Ayes: Members Snodgrass, Stein, Motley, and Kohn

Nays: None

**Dalworthington Gardens City Council
Meeting Minutes
February 20, 2020**

WORK SESSION – 6:30 p.m.

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:30 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Mark McGuire, Alderman, Place 1
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Joe Kohn, Alderman, Place 5

Members Absent:

Guy Snodgrass, Alderman, Place 2

Staff Present:

Lola Hazel, City Administrator
Greg Petty, DPS Director
Kay Day, Finance Director

2. WORK SESSION: Regarding moving from a fixed-cost pricing structure to a strategic hedging pricing structure with the Texas Coalition for Affordable Power (TCAP).

Discussed.

3. REMAINING AGENDA ITEMS: If time permits, review remaining agenda items.

The following items were discussed under this item.

9. b. Consider approval of Resolution No. 2020-03 to approve an increase to garbage and recycling rates from Republic Services.

9. c. Discussion and possible action regarding the implementation of a business reinvestment district.

At this time, Council took a short recess at 6:55 p.m. until the 7:00 p.m. Regular Session.

REGULAR SESSION – 7:00 P.M.

1. CALL TO ORDER

Mayor Bianco started the Regular Session at 7:00 p.m.

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Mayor Bianco gave the invocation. Pledges were led by Claire Gruber.

3. PRESENTATIONS AND PROCLAMATIONS

- a. Presentation of certificates to the Salvation Army Mayoral Red Kettle Challenge participants.**

Mayor Bianco presented certificates to students and educators involved in ringing the bell and collecting donations for the Salvation Army Mayoral Red Kettle Challenge.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

- **Business Over Breakfast – March 4, 2020, 8:00 a.m. – 9:00 a.m.**
- **Easter Egg Hunt – April 4, 2020**

5. CITIZEN COMMENTS

None.

6. MAYOR AND COUNCIL COMMENTS

Mayor Bianco: Thanked Cathy Stein for efforts on Great Backyard Bird Count.

Mark McGuire: Informed audience he did not re-file for a place on council. He further explained former mayor, Kimberly Fitzpatrick, was responsible for getting him to run a few years ago. Thanks to Kimberly for her efforts. It's been a fun four years.

Cathy Stein: None

Ed Motley: None

Joe Kohn: None

7. DEPARTMENTAL REPORTS

- DPS Report**
- Park Board Report**
- Financial Reports**
- City Administrator Report**

Departmental Reports presented.

8. CONSENT AGENDA

- Acceptance of the 2019 Racial Profiling Report.**
- Approval of Ordinance No. 2020-01 approving amendments to the FY 2019-2020 Budget.**
- Approval of Resolution No. 2020-02 authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.**
- Approval of Resolution No. 2020-04 authorizing continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of seven cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve the Consent Agenda.

Motion carried by the following vote:
Ayes: Members McGuire, Stein, Motley, and Kohn
Nays: None

9. REGULAR AGENDA

a. Discussion and possible action regarding moving from a fixed-cost pricing structure to a strategic hedging pricing structure with the Texas Coalition for Affordable Power (TCAP).

Background information on this item: In 2014, the city contracted with Gexa Energy for electricity. That contract expired March 4, 2018. Prior to expiration, the city reached out several providers to ensure we're receiving the best pricing. Information was request from Gexa Energy, the Texas Coalition for Affordable Power (TCAP), United Commercial Energy Partners, and True Energy. At the time, Gexa Energy was no longer contracting directly with customers, so it wasn't an option to renew with them directly. City Council approved to move forward with TCAP as an energy provider in March 2018.

TCAP is a non-profit coalition which negotiates the purchase of electricity on behalf of the city. The city currently has a fixed price contract with them. TCAP now has the option to move to a strategic hedging pricing model where when rates fluctuate, we would be able to take advantage of lower rates. Goal of strategic hedging is to average rates over a time frame (see page 4, top graph, for reference). For fixed rate contracts, the prices are always higher the first year and then there is a dip.

The way the process works is:

- Our contract is through December 2022 but we need to decide on strategic hedging before September 2020
 - Some cities have already voted to move to strategic hedging.
- We would still have a five year contract.
- January 2023 would be when we would roll in with everyone else for strategic hedging - takes advantage of market right now
- TCAP would buy two years in advance so we know rates.
- If we went with this and we don't like it, we can go back to fixed rate.
 - Every six months we could decide to switch back to fixed rate if we do not like strategic hedging.
- If markets change drastically, TCAP will make sure we are locked in at that point so we aren't paying higher rates.
 - The market rep will tell us in advance if we need to change to fix based on the market
 - They go out for proposals every single month to find best rates.
- They provide rates every year in March so we can plan for our budget.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve moving from a fixed-cost pricing structure to a strategic hedging pricing structure with the Texas Coalition for Affordable Power (TCAP).

Motion carried by the following vote:
Ayes: Members McGuire, Stein, Motley, and Kohn
Nays: None

b. Consider approval of Resolution No. 2020-03 to approve an increase to garbage and recycling rates from Republic Services.

Background information on this item: On September 20, 2018, Council approved an ordinance allowing for a Sanitation Rate Sheet to be held in the city secretary's office which prevents the need to approve a rate change ordinance every year.

Republic Services' contract allows them to adjust their rates annually based on the average percentage change in the Consumer Price Index. The 2019 period increased by an average of 3.84 percent.

This year, in addition to increasing garbage rates, Republic Services is requesting an adjustment to residential recycling rates due to the negative impact on the sale of commodities related to China Sword.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Joe Kohn to approve Resolution No. 2020-03 to approve Republic's increased garbage and recycling rates, but not to pass along the higher rates to customers.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

At this time, item 9.c. was moved to the end of the agenda for closed session discussion and item 9.d. became item 9.c.

c. Approval of Ordinance No. 2020-02 to amend Chapter 14, Zoning, approving an Accessory Dwelling Ordinance.

Background information on this item: The ordinance being presented includes compiled changes from the January 28 work session. Alderwoman Stein will have a few sections to discuss for clarification purposes. This discussion should not take long and then the ordinance will be ready for council to take action.

The following changes were suggested at the meeting shown in red text.

14.02.124(f)

- (f) All accessory structures situated ~~within~~ between ten (10) feet of the property line of adjacent residential property and the required yard for a principal dwelling shall not exceed 15 feet in height. All accessory structures situated ~~more than ten (10) feet from the property line of adjacent residential property~~ within the required yard for a principal structure shall not exceed the maximum allowed height of the principal structure.

14.02.123(d)(4)(A)

- (A) Provided that it is ~~not~~ situated ~~within ten (10) feet of the property line of adjacent residential property~~ the required yard of a principal structure and does not exceed a the maximum allowed height of a principal structure: accessory structures; breezeways and open, unroofed porches.

14.02.123(d)(4)(B)

- (B) Provided that it is situated ~~within~~ between ten (10) feet of the property line of the adjacent residential property and the required yard of a principal structure and does not exceed a height of fifteen (15) feet: accessory structures; breezeways and open, unroofed porches.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve Ordinance No. 2020-02 to amend Chapter 14, Zoning, approving an Accessory Dwelling Ordinance, and to incorporate the above changes to same.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

d. Discuss and possible action regarding amendments to the FY 2020 budget in amounts not to exceed \$10,000.00.

Background information on this item: This is a standing agenda item that will appear on all future agendas. The idea is provide an item whereby staff can discuss needs that come up after the agenda posting deadline. These would only be items that, without council approval, would otherwise put operations on hold.

The item was not needed at this meeting. No action was taken.

e. Discussion and possible action to approve a mobile service order system in an amount not to exceed \$1,840.00.

Background information on this item: A few months back, staff began looking at ways to improve efficiency of operations. A large amount of time is spent by public works staff members coming back to the office to pick up service orders before being able to fulfill said service orders. Tyler Technologies, the software provider for the utility billing system the city uses, offers a mobile service order system. This mobile service order system can be used for all utility customer-related needs, and can also be used for general work order needs – potholes, park needs, etc. The program is relatively inexpensive considering the amount of time it will save staff and to be faster to respond to citizen needs. Staff already has iPads which are compatible with the service order app.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve a mobile service order system in an amount not to exceed \$1,840.00.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

f. Discussion and possible action to approve an Interlocal Agreement with Tarrant County for reconstruction of Twin Lakes and Twin Springs.

Background information on this item: Council's action on December 19, 2019 is as follows: Direct staff to have an engineer do an assessment on Twin Lakes and Twin Springs to see what we need to do and get a final estimate. Staff then consulted with engineer Dick Perkins about the scope of the project and whether drainage work would be needed. The following is the scope for both Twin Springs and Twin Lakes:

- Twin Springs Drive - Bowen Road west to its intersection with Twin Lakes Drive.
- Twin Lakes Drive - Twin Springs Drive south to the end of the cul-de-sac.
- The north leg of Twin Lakes Drive will NOT be reconstructed.
- There will be no need for any drainage work (driveway culverts) on this project.

Based on these details, Tarrant County submitted cost estimates for each street. In looking at cash flow for streets, the city will have \$163,480 on January 31, 2020. The total cost estimated from Tarrant County for both streets comes to \$211,814.59. That is just for Tarrant County's costs and doesn't take into account other potential needs.

At the January 16 meeting, Council voted to move forward with reconstruction of Twin Springs and Twin Lakes with a few changes. Council wanted the width of streets reduced to 24 ft. and to remove shoulders from the cost estimate. In addition to those changes, staff received some photos from a resident on Twin Springs concerned about some low areas on the existing street that are holding water. The photos were sent to both Mr. Perkins and Tarrant County for review. Tarrant County will pay close attention to those areas during their project and said that extra attention does not require a change in scope of work. They believe the low areas are holding water because the road has settled. They mentioned the road can be reshaped to eliminate those areas and that they do make minor adjustments at times to make sure it drains properly.

Council also requested that all costs be considered such as drive approaches, etc. Tarrant County has provided a contingency fee in both quotes which should cover the costs of such additional needs.

Tarrant County has provided new estimates totaling \$186,932.76 for both streets as well as agreements for the council to approve. There are two agreements to separate the work needed on Twin Springs from the work needed on Twin Lakes. At the end of March, the city will have enough funds to cover the total project.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve two Interlocal Agreements with Tarrant County for reconstruction of Twin Lakes and Twin Springs, going with the 4" pavement instead of 6".

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

g. Discussion and possible action to give staff direction regarding repair of pavement on Indian Trail, and direction to consult with the city engineer regarding drainage repair needs.

Background information on this item: Mr. Khan who lives at 3502 Indian Trail has submitted concerns about a pothole in front of his house. Current staff members are familiar with a complaint he submitted in early 2018 when Indian Trail was still planned to be a future street project. At the time, the area of concern was patched since it was believed we would be repairing Indian Trail in the future. Mr. Khan has brought the pothole to the city's attention again, and staff is coming to council for guidance. Staff is providing a quote from Reliable Paving for possible solutions to the street repair. Below are the options they have suggested:

1. The area at the base at the driveway, about 650 SF is too small for the equipment to pulverize and stabilize with cement. If this is the only area you want to do at this time we would need to do a full depth repair
 - A. Excavate asphalt and dirt to a depth of 8". Compact subgrade and install 6" of Type B asphalt base and the overlay with 2" of type D asphalt surface for 650 SF a cost of \$8,870.00
 - B. Alternately a section about 250 LF full width of road, 5500 SF. Which covers most of the failed paving on Indian Trail and repairs a larger area. Mill Pulverize asphalt and base to a depth of 9", stabilize with 12 tons of cement, mix and compact to 95% and surface with 2" type D asphalt for a cost of \$23,110.00

In addition to the paving repair, the concern is drainage may be the underlying issue. Staff did not want to spend engineering funds or funds to repair this street until Council was consulted.

Staff provided pictures to show some of the history of the pothole from 2018-2020. Staff also provided information on having Tarrant County conduct repairs instead of Reliable Paving.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to look at spot repair at this location on Indian Trail comprising of digging up the old pavement and putting down subgrade, and to see if Tarrant County can do it in conjunction with the Twin Lakes and Twin Springs project.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

h. Discussion and possible action regarding Esri ArcGIS annual license fees in the amount of \$1,648.28.

Background information on this item: ESRI ArcGIS is the mapping software for the GIS system purchased in the last fiscal year. Annual maintenance is required for each license. The original purchase of the two (2)

Desktop licenses were included with the project cost and annual maintenance licenses were not accounted for in the FY 19/20 Budget. Current licenses on the desktop software expire on 3/12/20. There is also a need to add three (3) more field licenses: (1) Community Development and (2) Water Meter employees.

The breakdown of costs for this item is as follows:

- \$1,198.96 was budgeted
- \$344.57 spent already for one license
- Additional Needed: \$1,281.66 from Enterprise Fund and \$366.62 from General Fund
- Total cost needed is \$2,847.24

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve the purchase of Esri ArcGIS annual license fees in the amount of \$1,648.28.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

i. Discussion and possible action to approve the purchase of a new Trimble R2 GPS receiver in the amount of \$9,346.22.

Background information on this item: With recent waterline breaks and similar public works issues, it has become more apparent that staff is in need of a tool to ensure valve and utility line locations are as accurate as possible. With each of the recent issues, staff has spent more time locating lines and valves than the time it takes to fix the problem. There were at least two instances where six staff members were out looking for valves which greatly affects productivity and timely resolution for citizens. As such, staff is requesting to purchase a new Trimble R2 GPS receiver that will help in assisting with a more accurate detailed map of the city's infrastructure. We have noticed a difference in 2-10 ft. discrepancy with our current GPS receivers making it difficult to rely on the data and outline current sewer and water lines.

The quoted package is on sale until the end of March 2020 and includes one (1) year of correction service. When this expires the renewal is \$2,000 for the first year, and \$500 every year after.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve the purchase of a new Trimble R2 GPS receiver in the amount of \$9,346.22, and to split the cost between DPS and the Enterprise Fund.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

j. Discussion and possible action regarding utility line replacement for Roosevelt Drive.

Background information on this item: Council approved \$225,000 in the FY 2019-2020 budget for upsizing the waterline on Roosevelt Drive from 8" to 10". Engineer Dick Perkins has agreed to design this project for the city. Tarrant County does not assist with utility line work, so the city would need to follow the legal bidding process for this project.

There is currently a 10" line from the elevated water storage tank east on Arkansas to Roosevelt, continuing south to California. There is also a section of 10" water line in Roosevelt from the ground storage tanks extending south to Key elementary and then continuing south through private property to Twin Springs Drive.

Therefore, the best use of the budget money would be to replace the 8" line from California south to the ground storage tanks. Mr. Perkins believes our current budgeted amount would allow us to complete the entirety of that section, but surveying is needed to determine what obstacles might be faced during the project. Plans could be

created by Mr. Perkins and used whether the entire project is completed this year or split up and completed next year.

At the January 16 meeting, Council continued action for this project to the February 20 meeting to allow staff to provide some additional information. Council asked for the location of line, whether this project would cause road repair needs, asked if impact fee funds could be used, and asked staff to run a pressure test on a hydrant near Harder Lane because of the pressure issues that street is having.

No action was taken.

k. Discussion and possible action to approve the purchase two new Motorola APX8500 radios in an amount not to exceed \$14,050.

Background information on this item: Council approved the purchase of two new Motorola radios for the FY19-20 to be funded by CCPD.

The quote included is for \$12,378.17 but does not include a 09 control head. At the time of this report the Motorola purchasing system is down and a new quote could not be generated.

DPS is requesting approval for up to \$14,050.00 to cover the cost of the listed items including the 09 control head.

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to approve the purchase two new Motorola APX8500 radios in an amount not to exceed \$14,050.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

l. Consider approval of Resolution No. 2020-05 to adopt the current 2020 Tarrant County Hazard Mitigation Action Plan (HazMAP).

Background information on this item: In 2018 DWG requested to participate in the Tarrant County Hazard Mitigation Action Plan (HazMAP). Prior to this, DWG did not have a previous mitigation plan. The HazMAP allows the city to apply for certain grants.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Joe Kohn to adopt Resolution No. 2020-05 to adopt the current 2020 Tarrant County Hazard Mitigation Action Plan (HazMAP).

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

m. Discussion and possible action to set a work session date for the Comprehensive Plan.

Background information on this item: The Planning and Zoning Commission (P&Z) reviewed the Comprehensive Plan on January 27 and has recommended approval to the City Council. Notice was published in accordance with state law for P&Z's meeting. As such, a public hearing was held before they considered approval.

The next step is for Council to hold work sessions on the Plan, then hold a town hall meeting for input prior to adoption of the Plan. Once the dates have been set for Council's approval, staff will publish notice for the date of approval only. No other publication requirements are required outside of agenda posting.

Council set March 24, 2020 at 6:00 p.m. as the meeting to begin reviewing the Comprehensive Plan.

No action was taken.

n. Discussion and possible action regarding the implementation of a business reinvestment district.

Council recessed into Executive Session at 8:20 p.m. in accordance with Government Code, Section 551.071, consultation with attorney, for this item.

Council reconvened into Regular Session at 8:41 p.m. for discussion and possible action.

No action was taken.

10. FUTURE AGENDA ITEMS

None

11. ADJOURN

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Joe Kohn to adjourn at 8:41 p.m.

Motion carried by the following vote:

Ayes: Members McGuire, Stein, Motley, and Kohn

Nays: None

Dalworthington Gardens City Council
Meeting Minutes
February 25, 2020

1. Call to Order

Mayor Bianco called the meeting to order at 5:51 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Guy Snodgrass, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Joe Kohn, Alderman, Place 5

Members Absent:

Mark McGuire, Alderman, Place 1

Staff Present:

Lola Hazel, City Administrator/City Secretary
Greg Petty, DPS Director
Kay Day, Finance Director

2. Conduct Budget Work Session.

Quarterly budget review was conducted.

3. Adjourn

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Joe Kohn to adjourn at 6:35 p.m.

Motion carried by the following vote:

Ayes: Members Snodgrass, Stein, Motley, and Kohn

Nays: None

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CANCELING THE MAY 2, 2020 GENERAL ELECTION FOR THE OFFICES OF MAYOR; ALDERMAN, PLACE 1; AND ALDERMAN, PLACE 2; AND DECLARING UNOPPOSED CANDIDATES ELECTED

WHEREAS, the City of Dalworthington Gardens, Texas (“City”) is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the general election to be held on May 2, 2020 for the purpose of electing members to the offices of Mayor; Alderman, Place 1; and Alderman, Place 2 was called at the January 16, 2020 Council Meeting; and

WHEREAS, the deadlines have passed to file for a place on the ballot and for declaration of write-in candidacy; and

WHEREAS, candidates for offices of Mayor; Alderman, Place 1; and Alderman, Place 2 are unopposed; and

WHEREAS, in accordance with the Election Code, Subchapter C, the city council is authorized to declare the unopposed candidates elected to office and cancel the election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS:

Section 1. The candidates listed in the attached Certification of Unopposed Candidates, attached hereto as Exhibit “A”, are unopposed and shall be issued certificates of election following the time the election would have been canvassed.

Section 2. The May 2, 2020 general election is canceled, and the city secretary is directed to post the Order of Cancellation, attached hereto as Exhibit “B”, on Election Day at each polling place that would have been used in the election.

PRESENTED AND PASSED on this 19th day of March, 2020.

CITY OF DALWORTHINGTON GARDENS

Laura Bianco, Mayor

ATTEST:

Lola Hazel, City Secretary

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)**

To: Presiding Officer of Governing Body

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020

List offices and names of candidates:

Office(s)	Candidate(s)
<i>Mayor</i>	Laurie Bianco
<i>Alderman, Place 1</i>	John King
<i>Alderman, Place 2</i>	Steve Lafferty

Signature

Printed name

Title

Date of signing

(Seal)

ORDER OF CANCELLATION

The City of Dalworthington Gardens hereby cancels the election scheduled to be held on May 2, 2020 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

Candidate	Office Sought
Laurie Bianco	Mayor
John King	Alderman, Place 1
Steve Lafferty	Alderman, Place 2

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

Mayor

Secretary

(seal)

Date of adoption

ORDINANCE NO. 2020-03

AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF DALWORTHINGTON GARDENS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

WHEREAS, an annual operating budget for the fiscal year October 1, 2019 through September 30, 2020, was approved and adopted by the City Council of the City of Dalworthington Gardens, Texas, on September 19, 2020, and

WHEREAS, amendments to said budget have been deemed necessary as itemized in "Exhibit A" attached hereto and made a part hereof; and

WHEREAS, said full and final consideration of said budget amendments have been held in a legally posted public meeting of the Dalworthington Gardens City Council, and it is the consensus of opinion that the budget amendments as submitted, should be approved and adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, THAT:

Section 1. The City Council for the City of Dalworthington Gardens, Texas, does hereby ratify, adopt, and approve the budget amendments as itemized in "Exhibit A" for the fiscal year beginning October 1, 2019 through September 30, 2020.

PASSED AND APPROVED on this March 19, 2020.

Laura Bianco, Mayor

ATTEST:

Lola Hazel, City Secretary

120 - ENTERPRISE FUND

ENTERPRISE FUND DETAILS		Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20	Proposed Amendments	Proposed Amended Budget FY19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
00.4300	Water Sales: Billed	353,835	758,561	1,112,396	1,061,668		1,061,668	50,728	104.8%
00.4305	Sewer Sales: Billed	206,455	418,895	625,349	623,380		623,380	1,969	100.3%
00.4315	Permits & Fees:Connection Fees	800	1,800	2,600	2,600		2,600	-	100.0%
00.4318	Permits & Fees:Sewer Tap Fee	-	-	-	-		-	-	0.0%
00.4320	Permits & Fees:Meter & Tap Fee	-	-	-	-		-	-	0.0%
Total Water/Sewer Sales & Fees		561,090	1,179,256	1,740,345	1,687,648	-	1,687,648	52,698	103.1%
00.4465	Chrg for Serv:Refuse Collectio	59,016	118,162	177,179	177,172		177,172	6	100.0%
00.4470	Chrg for Serv:Haz Waste Collection Fee	3,466	15,550	19,016	10,416		10,416	8,600	182.6%
Total Charges for Service		62,482	133,712	196,195	187,588	-	187,588	8,606	104.6%
00.4800	Other Rev:Int from Investments	1,035	2,000	3,035	4,500	(1,000)	3,500	(465)	86.7%
00.4805	Other Rev:Delinquent Charge	7,424	13,576	21,000	21,000		21,000	(0)	100.0%
00.4810	Other Rev:Cellular Tower Lease	-	14,692	14,692	14,692		14,692	-	100.0%
00.4815	Other Rev:Online Payment Fees	628	822	1,450	1,450		1,450	-	100.0%
00.4816	Other Rev: Sales Tax Discount	11	25	36	36		36	0	101.0%
00.4890	Other Rev: Miscellaneous	180	50	230	150		150	80	153.3%
Total Other Revenue		9,279	31,165	40,443	41,828	(1,000)	40,828	(385)	99.1%
00.4900	Transfer In	-	-	-	-		-	-	0.0%
Total Other Financing Sources		-	-	-	-	-	-	-	0.0%
TOTAL REVENUES		632,851	1,344,133	1,976,984	1,917,064	(1,000)	1,916,064	60,919	103.2%
40.6000	Personnel:Salaries Full Time	75,847	151,526	227,373	208,743	18,629	227,372	0	100.0%
40.6005	Personnel:Salaries Part Time	340	-	340	-	340	340	-	100.0%
40.6015	Personnel:Salaries Standby	3,323	6,276	9,600	9,600		9,600	0	100.0%
40.6020	Personnel:Salaries Overtime	911	2,266	3,177	3,380	(203)	3,177	(0)	100.0%
40.6025	Personnel:Salaries Sick Leave	2,492	1,578	4,070	2,087	1,983	4,070	(0)	100.0%
40.6036	Personnel:Supplements	4,031	6,316	10,347	11,673	(1,326)	10,347	(0)	100.0%
40.6050	Personnel:Service Pay-Longevit	1,024	-	1,024	1,041	(17)	1,024	-	100.0%
Total Salary & Wages		87,967	167,963	255,930	236,524	19,406	255,930	(0)	100.0%
40.6027	Personnel:Employment Screening	-	108	108	-	108	108	-	100.0%
40.6030	Personnel:FICA(SS) & MediCare	6,371	12,543	18,914	17,503	1,411	18,914	(0)	100.0%
40.6031	Personnel: SUTA Taxes	-	45	45	34	11	45	0	100.4%
40.6042	Personnel:ER-Life/AD&D Ins	47	111	158	162	(5)	157	0	100.3%
40.6045	Personnel:TMRS	18,758	31,411	50,169	50,167	2	50,169	0	100.0%
40.6046	Personnel:ER Long Term Disab	226	568	794	746	48	794	0	100.1%
40.6047	Personnel:Employee Health Ins	8,459	21,953	30,412	35,151	(4,739)	30,412	0	100.0%
40.6048	Personnel:HSA/HRA	986	2,379	3,365	3,174	191	3,365	0	100.0%
40.6049	Personnel:ER Short Term Disab	122	305	427	412	15	427	(0)	99.9%
40.6099	Personnel:TMRS OPED Supplemental Exp	-	-	-	-		-	-	0.0%
Total Taxes & Benefits		34,969	69,423	104,392	107,348	(2,958)	104,390	1	100.0%
40.6100	Training & Travel	197	2,803	3,000	2,839	161	3,000	0	100.0%
Total Training & Travel		197	2,803	3,000	2,839	161	3,000	0	100.0%

120 - ENTERPRISE FUND

ENTERPRISE FUND DETAILS		Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20	Proposed Amendments	Proposed Amended Budget FY19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
40.6205	Mat/Supplies: Legal Notices	-	-	-	-		-	-	0.0%
40.6215	Mat/Supplies: Office Supplies	96	179	275	275		275	(0)	99.9%
40.6230	Mat/Supplies: Office Equipmen	8	242	250	250		250	(0)	99.8%
40.6235	Mat/Supplies: Records Mgmt	315	85	400	400		400	(0)	100.0%
40.6240	Mat/Supplies: Printing	979	1,965	2,944	2,945		2,945	(0)	100.0%
40.6245	Mat/Supplies: Postage	1,847	4,053	5,900	5,900		5,900	(0)	100.0%
40.6250	Mat/Supplies: Water Systems	164	31,836	32,000	2,000	30,000	32,000	0	100.0%
40.6275	Mat/Supplies: Equipment	-	-	-	-		-	-	0.0%
40.6300	Mat/Supplies: Uniforms	349	751	1,100	970	130	1,100	0	100.0%
40.6350	Mat/Supplies: Fuel	529	2,175	2,704	2,704		2,704	(0)	100.0%
40.6355	Mat/Supplies: Fuel-W/S Equipm	-	750	750	750		750	-	100.0%
40.6400	Mat/Supplies: Tools & Supplies	359	-	359	-	350	350	9	102.6%
Total Materials & Supplies		4,646	42,036	46,682	16,194	30,480	46,674	8	100.0%
40.6500	Utilities:Electricity	4,184	8,548	12,732	12,732		12,732	(0)	100.0%
40.6505	Utilities:Gas	-	-	-	-		-	-	0.0%
40.6510	Utilities:Telephone	296	628	924	4,212	(3,288)	924	(0)	100.0%
40.6520	Utilities:Mobile Data Terminal	383	577	960	960		960	(0)	100.0%
Total Utilities		4,862	9,753	14,615	17,904	(3,288)	14,616	(1)	100.0%
40.6805	Maintenance:Vehicles	-	600	600	600		600	0	100.0%
40.6810	Maintenance:Blgs/Ground/Park	-	-	-	-		-	-	0.0%
40.6815	Maintenance:Office Equipment	-	-	-	-		-	-	0.0%
40.6825	Maintenance:Equipment	-	1,500	1,500	1,500		1,500	-	100.0%
40.6900	Maintenance:Water Tank	-	6,000	6,000	6,000		6,000	-	100.0%
40.6905	Maintenance:Water Pumps/Motors	-	500	500	500		500	-	100.0%
40.6910	Maintenance:Water Distribution	27,100	15,600	42,700	27,700	15,000	42,700	-	100.0%
40.6915	Maintenance:Meter & Serv Lines	15	100	115	-	115	115	(0)	99.7%
40.6925	Maintenance:Sewer Collection	-	3,000	3,000	3,000		3,000	-	100.0%
Total Maintenance		27,115	27,300	54,415	39,300	15,115	54,415	(0)	100.0%
40.7015	Consultants:Legal-Regular	1,613	2,088	3,700	3,700		3,700	-	100.0%
40.7025	Consultants: Auditor	4,125	4,223	8,348	8,348		8,348	-	100.0%
40.7030	Consultants:Engineer-Regular	626	374	1,000	1,000		1,000	0	100.0%
40.7095	Consultants:Other	-	-	-	-		-	-	0.0%
Total Consultants		6,364	6,684	13,048	13,048	-	13,048	0	100.0%
40.7225	Contractual:Credit Card Proces	3,645	7,055	10,700	6,985	3,715	10,700	(0)	100.0%
40.7226	Contractual:Call Notification Fees	10	290	300	300		300	(0)	100.0%
40.7300	Contractual:Computer System	9,209	10,388	19,597	19,597		19,597	0	100.0%
40.7301	Contractual:Shred-it	-	-	-	-		-	-	0.0%
40.7305	Contractual:Copy Machine	-	-	-	-		-	-	0.0%
40.7415	Contractual:Contract Labor	8,042	462	8,504	-	8,504	8,504	0	100.0%
40.7440	Contractual:Janitor-City Hall	-	-	-	-		-	-	0.0%
40.7505	Contractual:Liability Insur	1,210	1,210	2,419	2,383		2,383	37	101.5%
40.7510	Contractual:Worker's Compens	905	905	1,810	1,912		1,912	(102)	94.7%
40.7600	Contractual:Refuse Collectio	49,853	105,281	155,134	153,400	1,733	155,133	0	100.0%
40.7601	Contractual:Haz Waste Collection	3,085	6,186	9,270	9,270		9,270	0	100.0%
40.7605	Contractual:Water System Fee	2,687	-	2,687	2,600		2,600	87	103.4%
40.7615	Contractual:Sewer Treatment	108,826	237,984	346,811	354,469	(7,659)	346,810	0	100.0%
40.7650	Contractual:Water Purchase	169,900	363,802	533,703	562,892	(29,189)	533,703	0	100.0%
40.7655	Contractual:Water Testing	461	939	1,400	1,400		1,400	(0)	100.0%
Total Contractual		357,833	734,502	1,092,335	1,115,208	(22,896)	1,092,312	23	100.0%

120 - ENTERPRISE FUND

ENTERPRISE FUND DETAILS		Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20	Proposed Amendments	Proposed Amended Budget FY19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
40.7835	Debt Interest Expense	-	9,225	9,225	-	9,225	9,225	-	100.0%
40.8005	W/S Cost Recovery Fee	22,000	44,000	66,000	66,000	-	66,000	-	100.0%
40.8006	W/S Overhead Cost Recovery Fee	16,817	38,303	55,120	50,632	4,488	55,120	(0)	100.0%
40.8010	Other:Membership &Dues	111	129	240	240	-	240	-	100.0%
40.8020	Other:Meetings	-	-	-	-	-	-	-	0.0%
40.8025	Other:Mileage Reimbursement	-	300	300	300	-	300	-	100.0%
40.8028	Other:Cell Phone Reimbursement	100	200	300	600	(300)	300	-	100.0%
40.8030	Other:Northern Trinity GWCD	-	-	-	-	-	-	-	0.0%
40.8060	Other:Depreciation Exp	-	182,796	182,796	155,506	27,290	182,796	0	100.0%
40.8070	Other:Miscellaneous	-	100	100	100	-	100	-	100.0%
40.8085	Other: Interest on Cash Deficit	189	411	600	4,800	(4,200)	600	0	100.1%
40.8100	Other:Cash-Short/Over	-	-	-	-	-	-	-	0.0%
Total Other		39,217	275,464	314,681	278,178	36,503	314,681	1	100.0%
40.9010	Capital Outlay-Computer/Off Eq	-	1,064	1,064	1,064	-	1,064	-	100.0%
40.9200	Capital Outlay - Water System	-	-	-	225,000	(225,000)	-	-	0.0%
40.9350	Capital Outlay - Equipment	-	4,673	4,673	4,673	-	4,673	0	100.0%
Total Capital Outlay		-	5,737	5,737	230,737	(225,000)	5,737	0	100.0%
00.9700	Transfer Out	-	14,583	14,583	14,583	-	14,583	-	100.0%
Total Transfer Out		-	14,583	14,583	14,583	-	14,583	-	100.0%
TOTAL EXPENSES		563,170	1,356,248	1,919,418	2,071,863	(152,477)	1,919,386	32	100.0%
Revenue Over/(Under) Expenditures		69,681	(12,115)	57,566	(154,799)	151,477	(3,322)		

110 - GENERAL FUND

GENERAL FUND DETAILS		Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20	Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
00.4001	Taxes:Property M & O	1,422,585	226,021	1,648,606	1,679,817	(25,000)	1,654,817	(6,211)	99.6%
00.4005	Taxes:Property Prior Years	3,837	(781)	3,056	-	4,000	4,000	(944)	76.4%
00.4010	Taxes:Property Penalty & Int	1,892	108	2,000	-	2,000	2,000	(0)	100.0%
00.4025	Taxes:City Sales & Use Tax	155,876	327,217	483,093	415,357	60,000	475,357	7,736	101.6%
00.4045	Taxes:Mixed Beverage	2,464	3,400	5,864	5,700	-	5,700	164	102.9%
00.4050	Taxes:Franchise - Electric	-	300,200	300,200	300,200	-	300,200	-	100.0%
00.4055	Taxes:Easement Use-Telephone	2,743	4,470	7,213	7,321	-	7,321	(108)	98.5%
00.4060	Taxes:Franchise - Gas	-	30,000	30,000	30,000	-	30,000	-	100.0%
00.4065	Taxes:Franchise-Cable/Internet	11,228	14,318	25,546	22,400	-	22,400	3,146	114.0%
00.4070	Taxes:Franchise - Refuse	3,286	6,000	9,286	9,000	-	9,000	286	103.2%
Total Taxes		1,603,911	910,953	2,514,863	2,469,795	41,000	2,510,795	4,069	100.2%
00.4100	Permits/Fees:Building	13,018	6,982	20,000	20,000	-	20,000	-	100.0%
00.4101	Permits/Fees:Plumbing	2,360	1,840	4,200	4,200	-	4,200	-	100.0%
00.4102	Permits/Fees:Electric	500	500	1,000	1,000	-	1,000	(0)	100.0%
00.4103	Permits/Fees:Heating/AC	466	2,534	3,000	3,000	-	3,000	-	100.0%
00.4104	Permits/Fees:Cert.Occupancy	1,000	3,000	4,000	4,000	-	4,000	(0)	100.0%
00.4105	Permits/Fees:Signs	-	700	700	700	-	700	(0)	100.0%
00.4106	Permits/Fees:Sprinkler	-	500	500	500	-	500	0	100.0%
00.4107	Permits/Fees:Pool	200	300	500	500	-	500	0	100.0%
00.4108	Permits/Fees:Fence	667	333	1,000	200	-	200	800	500.0%
00.4109	Permits/Fees:Alarms	40	60	100	100	-	100	(0)	100.0%
00.4110	Permits/Fees:Other	-	200	200	200	-	200	0	100.0%
00.4111	Permits/Fees:Liquor	995	-	995	715	-	715	280	139.2%
00.4112	Permits/Fees:FireAlarm/Suppres	500	2,000	2,500	2,500	-	2,500	-	100.0%
00.4114	Permits/Fees:Red Tag	-	1,500	1,500	2,200	-	2,200	(700)	68.2%
00.4115	Permits/Fees:Roof	446	4,054	4,500	4,500	-	4,500	-	100.0%
00.4117	Permits/Fees:Special Use	-	100	100	100	-	100	(0)	100.0%
00.4118	Permits/Fees:Operational	-	500	500	500	-	500	-	100.0%
00.4130	Registration:Contractor Fee	3,825	6,175	10,000	10,000	-	10,000	(0)	100.0%
Total Permits & Fees		24,017	31,278	55,295	54,915	-	54,915	380	100.7%
00.4200	Municipal Court:Fines	45,190	94,810	140,000	140,000	-	140,000	(0)	100.0%
00.4205	Municipal Court:Fees-Warrants	17,076	42,924	60,000	60,000	-	60,000	(0)	100.0%
00.4210	Municipal Court:Arrest Fees	5,070	10,930	16,000	16,000	-	16,000	0	100.0%
00.4215	Municipal Court:Fines-Traffic	1,770	3,930	5,700	5,700	-	5,700	(0)	100.0%
00.4216	Municipal Court:CJFC Civil	1,061	2,339	3,400	3,400	-	3,400	(0)	100.0%
00.4218	Municipal Court:JFCI Judicial	667	1,533	2,200	2,200	-	2,200	0	100.0%
00.4219	Municipal Ct:TLFTA3 City Fee	1,261	1,939	3,200	3,200	-	3,200	0	100.0%
00.4221	Municipal Ct:Jury Duty	3	24	27	-	-	-	27	0.0%
00.4222	Mun Ct:Time Pmt Reimburse Fe	-	-	-	-	-	-	-	0.0%
00.4225	Mun Ct:ChildSaftyFundCS/CSS/SZ	1,955	3,245	5,200	3,200	-	3,200	2,000	162.5%
00.4240	Municipal Ct:Fees-Admin	64,597	145,403	210,000	210,000	-	210,000	0	100.0%
00.4250	Municipal Ct:Fees-JuvCaseOff	5,570	12,431	18,000	20,000	-	20,000	(2,000)	90.0%
00.4255	Municipal Ct:TruancyPreventi	127	1,373	1,500	-	-	-	1,500	0.0%
00.4290	Wrecker Fee	5,310	7,417	12,727	11,000	-	11,000	1,727	115.7%
Total Fines & Fees		149,657	328,297	477,954	474,700	-	474,700	3,254	100.7%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
00.4450	Fees:Cost Recovery - W/S
00.4451	Fees:Overhead Cost Recover-W/S
00.4455	Chrg For Service:Platting/Zone
00.4460	Chrg For Service:Board of Ad
00.4461	Shop DWG Website Adv Fees
00.4465	Fire Inspection Fees
00.4470	Chrg For Serv:Park Reservation
Total Charges for Service	
00.4800	Other Rev:Interest Investment
00.4815	Other Rev:Online Payment Fees
00.4888	Other Revenue:Jail Phone Commission
00.4890	Other Revenue:Miscellaneous
00.4891	Other:Donation Comm Dev
00.4893	Other Rev:Donations-Day w/Law
00.4894	Other Rev:Fire Recovery
00.4897	Other Rev:DWG DPS Contributions
00.4898	Other Rev:TC911 Reimbursement
Total Other Revenue	
00.4812	Other Rev:Oil/Gas Lease Rev
Oil & Gas Revenue	
00.4900	Transfer In
00.4960	Proceeds from Sale
Other Financing Sources	
TOTAL REVENUE	
20.6000	Personnel:Salaries-Full Time
20.6020	Personnel:Salaries-Overtime
20.6025	Personnel:Salaries-Sick Leave
20.6036	Personnel:Supplements
20.6050	Personnel:Service Pay:Longevit
Community Dev Total Salaries & Wages	
20.6030	Personnel:FICA(SS) & MediCare
20.6031	Personnel: SUTA Taxes
20.6042	Personnel:ER-Life/AD&D Ins
20.6045	Personnel:TMRS
20.6046	Personnel:ER-LongTerm Disab
20.6047	Personnel:Employee Insurances
20.6048	Personnel:HSA/HRA
20.6049	Personnel:ER-ShortTerm Disab
Community Dev Total Taxes & Benefits	
20.6100	Training & Travel
Community Dev Total Training & Travel	

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
22,000	44,000	66,000	66,000
16,817	38,303	55,120	50,632
2,850	-	2,850	1,500
-	1,500	1,500	1,500
-	500	500	500
1,750	15,250	17,000	17,000
145	605	750	750
43,562	100,158	143,720	137,882
5,579	14,421	20,000	28,000
531	769	1,300	1,300
107	693	800	1,200
867	632	1,500	1,500
8	-	8	-
-	-	-	-
1,916	1,084	3,000	2,000
100	1,050	1,150	500
-	4,000	4,000	4,000
9,108	22,649	31,758	38,500
45,014	79,986	125,000	150,000
45,014	79,986	125,000	150,000
-	-	-	-
-	10,000	10,000	10,000
-	10,000	10,000	10,000
1,875,268	1,483,321	3,358,589	3,335,792
34,474	67,460	101,934	101,934
70	467	536	536
420	-	420	1,687
1,993	3,923	5,916	6,063
545	-	545	545
37,502	71,850	109,352	110,765
2,736	5,357	8,092	8,197
-	18	18	18
29	58	86	86
8,026	15,167	23,193	23,493
127	263	390	390
4,097	5,105	9,202	9,496
423	592	1,015	1,438
79	160	239	239
15,516	26,719	42,236	43,357
399	3,146	3,545	3,545
399	3,146	3,545	3,545

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
-	66,000	-	100.0%
4,488	55,120	(0)	100.0%
-	1,500	1,350	190.0%
-	1,500	-	100.0%
-	500	-	100.0%
-	17,000	-	100.0%
-	750	-	100.0%
4,488	142,370	1,350	100.9%
(8,000)	20,000	0	100.0%
-	1,300	-	100.0%
-	1,200	(400)	66.6%
-	1,500	(0)	100.0%
-	-	8	0.0%
-	-	-	0.0%
-	2,000	1,000	150.0%
-	500	650	230.0%
-	4,000	-	100.0%
(8,000)	30,500	1,258	104.1%
(25,000)	125,000	(0)	100.0%
(25,000)	125,000	(0)	100.0%
-	-	-	0.0%
-	10,000	-	100.0%
-	10,000	-	100.0%
12,488	3,348,280	10,310	100.3%
-	101,934	0	100.0%
-	536	0	100.1%
(1,267)	420	0	100.0%
(147)	5,916	0	100.0%
-	545	-	100.0%
(1,414)	109,351	1	100.0%
(104)	8,093	(0)	100.0%
-	18	-	100.0%
-	86	-	100.0%
(300)	23,193	(0)	100.0%
-	390	0	100.0%
(294)	9,202	0	100.0%
(423)	1,015	0	100.0%
-	239	(0)	99.9%
(1,121)	42,236	(0)	100.0%
-	3,545	(0)	100.0%
-	3,545	(0)	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
20.6205	Mat/Supplies: Legal Notices
20.6210	Mat/Supplies: Public Education
20.6215	Mat/Supplies: Office Supplies
20.6225	Mat/Supplies: Filing Fees
20.6230	Mat/Supplies: Office Equipment
20.6240	Mat/Supplies: Printing
20.6245	Mat/Supplies: Postage
20.6270	Mat/Supplies:Emergency Equip
20.6275	Mat/Supplies: Misc
20.6300	Mat/Supplies: Uniforms
20.6310	Mat/Supplies: Animal Control
20.6350	Mat/Supplies: Fuel
Community Dev	Total Materials & Supplies
20.6500	Utilities:Electricity
20.6505	Utilities:Gas
20.6510	Utilities:Telephone
20.6520	Utilities:Mobile Data Termin
Community Dev	Total Utilities
20.6805	Maintenance:Vehicles
20.6810	Maintenance:Bldg/Grounds/Park
20.6815	Maintenance:Office Equipment
20.6825	Maintenance:Equipment
Community Dev	Total Maintenance
20.7015	Consultants:Legal-Regular
20.7020	Consultants:Legal-Platting
20.7045	Consultants:Platting
20.7095	Consultants:Other
Community Dev	Total Consultants
20.7225	Contractual:Credit CardProcess
20.7300	Contractual:Computer System
20.7305	Contractual:Copier
20.7410	Contractual:Animal Control
20.7415	Contractual:Animal Control Vet
20.7440	Contractual:Janitorial Services
20.7505	Contractual:Liability Insurance
20.7510	Contractual:Worker's Compensation
20.7515	Contractual:Inspections
20.7600	Contractual:Animal Disposal
Community Dev	Total Contractual
20.8010	Other:MembershipDues/Subscript
20.8020	Other:Meetings
20.8030	Other:Publications
20.8070	Other:Miscellaneous
Community Dev	Total Other
20.9010	Capital Outlay:Computer/Off Eq
20.9100	Capital Outlay: Vehicle
20.9105	Capital Outlay:Equipment
Community Dev	Total Capital Outlay
Community Dev	TOTAL EXPENSES

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
-	-	-	-
-	1,000	1,000	1,000
-	-	-	-
-	-	-	-
93	57	150	150
75	925	1,000	1,000
-	-	-	-
53	947	1,000	1,000
-	-	-	-
467	534	1,000	750
49	51	100	100
689	1,687	2,376	2,376
1,425	5,200	6,625	6,376
-	-	-	-
-	-	-	-
197	463	660	660
153	327	480	480
350	790	1,140	1,140
154	1,046	1,200	400
-	-	-	-
-	-	-	-
-	500	500	500
154	1,546	1,700	900
269	2,231	2,500	2,500
-	150	150	150
-	1,200	1,200	1,200
70	-	70	70
339	3,581	3,920	3,920
553	(290)	263	1,463
4,057	734	4,791	4,791
-	-	-	-
-	1,430	1,430	1,430
-	1,500	1,500	1,500
-	-	-	-
619	476	1,095	1,095
178	299	476	476
8,000	17,500	25,500	25,500
-	-	-	-
13,406	21,649	35,055	36,255
1,171	201	1,372	1,372
-	-	-	-
-	-	-	-
-	-	-	-
1,171	201	1,372	1,372
-	280	280	280
-	-	-	-
-	-	-	-
-	280	280	280
70,262	134,962	205,224	207,910

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
-	-	-	0.0%
-	1,000	-	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	150	(0)	99.9%
-	1,000	0	100.0%
-	-	-	0.0%
-	1,000	(0)	100.0%
-	-	-	0.0%
250	1,000	0	100.0%
-	100	(0)	99.5%
-	2,376	(0)	100.0%
250	6,626	(1)	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	660	0	100.0%
-	480	(0)	99.9%
-	1,140	0	100.0%
800	1,200	(0)	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	500	-	100.0%
800	1,700	(0)	100.0%
-	2,500	(0)	100.0%
-	150	-	100.0%
-	1,200	-	100.0%
-	70	-	100.0%
-	3,920	(0)	100.0%
(1,200)	263	(0)	100.0%
-	4,791	0	100.0%
-	-	-	0.0%
-	1,430	(0)	100.0%
-	1,500	-	100.0%
-	-	-	0.0%
-	1,095	-	100.0%
-	476	-	100.0%
-	25,500	-	100.0%
-	-	-	0.0%
(1,200)	35,055	0	100.0%
-	1,372	0	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
-	1,372	0	100.0%
-	280	-	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	280	-	100.0%
(2,685)	205,225	(0)	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
30.6000	Personnel:Salaries-Full Time
30.6020	Personnel:Salaries-Overtime
30.6025	Personnel:Salaries-Sick Leave
30.6036	Personnel:Supplements
30.6050	Personnel:Service Pay:Longevit
Court	Total Salaries & Wages
30.6030	Personnel:FICA(SS) & MediCare
30.6031	Personnel: SUTA Taxes
30.6042	Personnel:ER-Life/AD&D Ins
30.6045	Personnel:TMRS
30.6046	Personnel:ER-LongTerm Disab
30.6047	Personnel:Employee Insurances
30.6048	Personnel:HSA/HRA
30.6049	Personnel:ER-ShortTerm Disab
Court	Total Taxes & Benefits
30.6100	Training & Travel
Court	Total Training & Travel
30.6205	Mat/Supplies: Legal Notices
30.6215	Mat/Supplies: Office Supplies
30.6230	Mat/Supplies: Office Equipmen
30.6240	Mat/Supplies: Printing
30.6245	Mat/Supplies: Postage
30.6300	Mat/Supplies: Uniforms
Court	Total Materials & Supplies
30.6500	Utilities:Electricity
30.6505	Utilities:Gas
30.6510	Utilities:Telephone
Court	Total Utilities
30.6810	Maintenance:Bldg/Grounds/Park
Court	Total Maintenance
30.7000	Consultants:Municipal Judge
30.7010	Consultants:City Prosecutor
30.7015	Consultants:Legal-Regular
30.7095	Consultants:Other
Court	Total Consultants
30.7225	Contractual:Credit CardProcess
30.7226	Contractual:Notification Fees
30.7300	Contractual:Computer System
30.7305	Contractual:Copier
30.7440	Contractual:Janitorial Services
30.7505	Contractual:Liability Insurance
30.7510	Contractual:Worker's Compensation
Court	Total Contractual

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
16,504	31,910	48,413	48,414
70	459	528	528
420	-	420	658
2,090	3,949	6,039	6,589
459	-	459	459
19,543	36,317	55,860	56,648
1,363	2,770	4,133	4,192
-	9	9	9
14	29	43	43
4,183	7,665	11,847	12,015
56	117	173	173
2,390	4,995	7,384	7,673
423	592	1,015	1,438
34	69	103	103
8,463	16,244	24,707	25,646
242	3,170	3,412	3,412
242	3,170	3,412	3,412
-	-	-	-
22	78	100	100
-	-	-	-
-	2,350	2,350	1,950
-	-	-	-
-	-	-	-
22	2,428	2,450	2,050
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
27,500	56,000	83,500	83,500
1,752	8,227	9,979	11,900
-	-	-	-
1,116	184	1,300	1,300
30,368	64,411	94,779	96,700
2,140	6,060	8,200	4,552
-	360	360	360
3,639	2,902	6,541	6,542
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
5,779	9,322	15,101	11,454

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
	48,414	(0)	100.0%
	528	(0)	99.9%
(238)	420	0	100.1%
(550)	6,039	0	100.0%
	459	-	100.0%
(788)	55,860	(0)	100.0%
(59)	4,133	0	100.0%
	9	-	100.0%
	43	0	100.5%
(168)	11,847	0	100.0%
	173	(0)	99.9%
(289)	7,384	(0)	100.0%
(423)	1,015	0	100.0%
	103	(0)	99.8%
(939)	24,707	0	100.0%
	3,412	(0)	100.0%
-	3,412	(0)	100.0%
	-	-	0.0%
	100	0	100.4%
	-	-	0.0%
400	2,350	-	100.0%
	-	-	0.0%
	-	-	0.0%
400	2,450	0	100.0%
	-	-	0.0%
	-	-	0.0%
	-	-	0.0%
-	-	-	0.0%
	83,500	-	100.0%
	11,900	(1,921)	83.9%
	-	-	0.0%
	1,300	(0)	100.0%
-	96,700	(1,921)	98.0%
3,648	8,200	(0)	100.0%
	360	-	100.0%
	6,542	(0)	100.0%
	-	-	0.0%
	-	-	0.0%
	-	-	0.0%
	-	-	0.0%
3,648	15,102	(1)	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
30.8010	Other:MembershipDues/Subscript
30.8020	Other:Meetings
30.8070	Other:Miscellaneous
Court	Total Other
30.9010	Capital Outlay:Computer/Off Eq
30.9350	Capital Outlay:Equipment
Court	Total Capital Outlay
Court	TOTAL EXPENSES
40.6000	Personnel:Salaries-Full Time
40.6005	Personnel:Salaries-Part Time
40.6020	Personnel:Salaries-Overtime
40.6025	Personnel:Salaries-Sick Leave
40.6036	Personnel:Supplements
40.6050	Personnel:Service Pay:Longevit
Administration	Total Salaries & Wages
40.6030	Personnel:FICA(SS) & MediCare
40.6031	Personnel: SUTA Taxes
40.6042	Personnel:ER-Life/AD&D Ins
40.6045	Personnel:TMRS
40.6046	Personnel:ER-LongTerm Disab
40.6047	Personnel:Employee Insurances
40.6048	Personnel:HSA/HRA
40.6049	Personnel:ER-ShortTerm Disab
Administration	Total Taxes & Benefits
40.6100	Training & Travel
Administration	Total Training & Travel
40.6205	Mat/Supplies: Legal Notices
40.6215	Mat/Supplies: Office Supplies
40.6216	Mat/Supplies: Facility Supplies
40.6230	Mat/Supplies: Office Equipmen
40.6235	Mat/Supplies: Records Mgmt
40.6240	Mat/Supplies: Printing
40.6245	Mat/Supplies: Postage
40.6300	Mat/Supplies: Uniforms
Administration	Total Materials & Supplies
40.6500	Utilities:Electricity
40.6505	Utilities:Gas
40.6510	Utilities:Telephone
40.6515	Utilities:Water & Sewer
40.6520	Utilities:Mobile Data Termin
Administration	Total Utilities
40.6810	Maintenance:Bldg/Grounds/Park
40.6815	Maintenance:Office Equipment
Administration	Total Maintenance
40.7015	Consultants:Legal-Regular
40.7025	Consultants:Auditor
40.7030	Consultants:Engineer-Regular
40.7095	Consultants:Other
Administration	Total Consultants

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
240	40	280	280
-	-	-	-
-	-	-	-
240	40	280	280
-	1,120	1,120	1,120
-	-	-	-
-	1,120	1,120	1,120
64,657	133,052	197,710	197,310
45,874	72,639	118,513	146,773
340	-	340	-
-	-	-	-
1,655	1,578	3,233	1,590
1,773	360	2,133	7,325
120	-	120	183
49,762	74,577	124,339	155,871
3,668	5,507	9,176	11,534
-	18	18	20
25	38	63	97
10,577	11,713	22,289	33,060
162	231	393	509
3,968	6,418	10,386	20,274
716	1,243	1,959	2,424
79	101	180	269
19,196	25,268	44,464	68,188
266	3,721	3,987	3,987
266	3,721	3,987	3,987
47	1,153	1,200	1,200
1,014	7,366	8,380	8,380
1,242	1,842	3,084	3,084
84	1,116	1,200	1,200
-	3,000	3,000	3,000
938	3,031	3,969	3,969
1,236	3,664	4,900	4,900
-	-	-	-
4,562	21,172	25,734	25,733
3,547	17,141	20,688	20,688
609	1,252	1,861	1,861
6,937	14,080	21,017	17,729
978	2,022	3,000	3,000
76	884	960	960
12,147	35,379	47,526	44,238
2,419	6,801	9,220	9,220
-	-	-	-
2,419	6,801	9,220	9,220
16,155	41,845	58,000	58,000
4,125	4,223	8,348	8,348
856	3,143	4,000	4,000
-	2,000	2,000	2,000
21,136	51,211	72,347	72,348

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
	280	-	100.0%
	-	-	0.0%
	-	-	0.0%
-	280	-	100.0%
	1,120	-	100.0%
	-	-	0.0%
-	1,120	-	100.0%
2,321	199,631	(1,921)	99.0%
(28,260)	118,513	(0)	100.0%
340	340	-	100.0%
-	-	-	0.0%
1,643	3,233	(0)	100.0%
(5,192)	2,133	(0)	100.0%
(63)	120	-	100.0%
(31,532)	124,339	(0)	100.0%
(2,359)	9,175	0	100.0%
(2)	18	(0)	98.6%
(34)	63	(0)	99.9%
(10,771)	22,289	0	100.0%
(115)	394	(0)	99.9%
(9,889)	10,385	0	100.0%
(465)	1,959	0	100.0%
(89)	180	(0)	99.8%
(23,724)	44,464	0	100.0%
	3,987	(0)	100.0%
-	3,987	(0)	100.0%
	1,200	0	100.0%
	8,380	(0)	100.0%
	3,084	0	100.0%
	1,200	(0)	100.0%
	3,000	-	100.0%
	3,969	0	100.0%
	4,900	0	100.0%
-	-	-	0.0%
-	25,733	1	100.0%
	20,688	(0)	100.0%
	1,861	(0)	100.0%
3,288	21,017	0	100.0%
	3,000	0	100.0%
	960	0	100.1%
3,288	47,526	0	100.0%
	9,220	(0)	100.0%
	-	-	0.0%
-	9,220	(0)	100.0%
	58,000	0	100.0%
	8,348	-	100.0%
	4,000	(0)	100.0%
	2,000	(0)	100.0%
-	72,348	(1)	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
40.7200	Contractual:Tax Collection
40.7210	Contractual:Tarrant Appraisal
40.7250	Contractual:Elections
40.7300	Contractual:Computer System
40.7301	Contractual:Shred Service
40.7305	Contractual:Copy Machine
40.7415	Contractual:Contract Labor
40.7440	Contractual:Janitor-City Hall
40.7505	Contractual:Liability Insuranc
40.7508	Contractual:Website
40.7510	Contractual:Worker's Compensat
Administration	Total Contractual
40.8010	Other:MembershipDues/Subscript
40.8020	Other:Meetings
40.8022	Other:Special Events
40.8025	Other:Mileage Reimbursement
40.8028	Other:Cell Phone Reimbursement
40.8030	Other:Publications
40.8040	Other:Bank Charges
40.8070	Other:Miscellaneous
40.8085	Other:Interest on Cash Deficit
40.8100	Other:Cash-Short/(Over)
Administration	Total Other
40.9010	Capital Outlay:Computer/Off Eq
40.9350	Capital Outlay:Equipment
Administration	Total Capital Outlay
Administration	TOTAL EXPENSES
50.6000	Personnel:Salaries Full Time
50.6005	Personnel:Salaries Part Time
50.6007	Personnel:Dispatch Part Time
50.6008	Personnel:Dispatch Full Time
50.6009	Personnel:Dispatch Overtime
50.6010	Personnel:Salaries X'ing Guard
50.6020	Personnel:Salaries Overtime
50.6025	Personnel:Salaries SickLeaveBB
50.6035	Personnel:Training Pay
50.6036	Personnel:Supplements
50.6050	Personnel:Service Pay Longevit
Police	Total Salaries & Wages
50.6027	Personnel:Pre-Employment Screening
50.6030	Personnel:FICA(SS) & Medicare
50.6031	Personnel: SUTA Taxes
50.6042	Personnel:Pesonnel:ER-Life/AD&D Ins
50.6045	Personnel:TMRS
50.6046	Personnel:ER LongTerm Disab
50.6047	Personnel:Employee Health Ins
50.6048	Personnel:HSA/HRA
50.6049	Personnel:ER ShortTerm Disab
Police	Total Taxes & Benefits

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
5,979	-	5,979	6,000
2,476	7,428	9,904	9,564
-	-	-	6,650
13,617	19,524	33,141	33,141
288	612	900	900
3,496	6,954	10,450	10,450
8,042	462	8,504	-
2,493	5,307	7,800	7,800
6,298	5,813	12,110	18,610
-	719	719	719
984	1,268	2,251	2,251
43,672	48,086	91,758	96,084
2,060	2,428	4,487	4,487
-	500	500	500
610	740	1,350	1,350
-	300	300	600
100	200	300	575
-	-	-	-
-	-	-	-
128	372	500	500
137	263	400	-
(14)	15	0	-
3,021	4,817	7,838	8,012
-	336	336	336
-	-	-	-
-	336	336	336
156,180	271,369	427,549	484,017
214,910	455,146	670,056	670,056
7,484	20,517	28,000	36,000
3,823	15,606	19,429	21,749
39,185	70,673	109,859	109,859
5,647	25,128	30,775	30,775
3,120	5,405	8,525	8,775
28,232	60,097	88,328	91,741
7,088	-	7,088	13,682
60	440	500	500
15,975	25,111	41,086	42,464
5,648	308	5,956	6,080
331,171	678,430	1,009,601	1,031,680
3	47	50	50
23,884	50,824	74,708	76,307
29	156	185	185
217	435	652	726
73,182	143,131	216,313	218,710
918	2,172	3,090	3,152
38,938	91,506	130,444	130,444
3,772	5,766	9,538	14,376
546	1,300	1,846	1,880
141,488	295,337	436,825	445,830

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
(21)	5,979	(0)	100.0%
340	9,904	0	100.0%
(6,650)	-	-	0.0%
	33,141	0	100.0%
	900	0	100.0%
	10,450	(0)	100.0%
8,504	8,504	0	100.0%
-	7,800	-	100.0%
(6,500)	12,110	0	100.0%
	719	(0)	99.9%
	2,251	-	100.0%
(4,327)	91,757	1	100.0%
	4,487	-	100.0%
	500	-	100.0%
	1,350	0	100.0%
(300)	300	-	100.0%
(275)	300	-	100.0%
	-	-	0.0%
	-	-	0.0%
	500	(0)	100.0%
400	400	0	100.0%
-	-	0	0.0%
(175)	7,837	1	100.0%
-	336	-	100.0%
-	-	-	0.0%
-	336	-	100.0%
(56,470)	427,547	1	100.0%
	670,056	0	100.0%
(8,000)	28,000	0	100.0%
(2,320)	19,429	(0)	100.0%
	109,859	0	100.0%
	30,775	(0)	100.0%
(250)	8,525	(0)	100.0%
(6,594)	91,741	(3,413)	96.3%
	7,088	(0)	100.0%
	500	-	100.0%
	42,464	(1,378)	96.8%
(124)	5,956	-	100.0%
(17,288)	1,014,392	(4,791)	99.5%
	50	-	100.0%
(782)	75,525	(817)	98.9%
	185	(0)	99.9%
	726	(74)	89.8%
(1,546)	217,164	(850)	99.6%
	3,152	(62)	98.0%
	130,444	(0)	100.0%
	14,376	(4,839)	66.3%
	1,880	(34)	98.2%
(2,328)	443,502	(6,677)	98.5%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
50.6100	Training & Travel
50.6105	Training:Personnel Firearms/Am
50.6110	Training:Firearms/Range
50.6115	Training:Licensure/Cont Ed
50.6120	Training & Travel - Immunizati
Police	Total Training & Travel
50.6215	Mat/Supplies: Office Supplies
50.6230	Mat/Supplies: Office Equipment
50.6240	Mat/Supplies: Printing
50.6245	Mat/Supplies: Postage
50.6250	Mat/Supplies: PSO Supplies
50.6260	Mat/Sup:DWG Prisoner Food
50.6265	Mat/Supplies:Prisoner Supplies
50.6270	Mat/Supplies:Emergency Equip
50.6300	Mat/Supplies:Uniforms
50.6305	Mat/Supplies:Uniform Cleaning
50.6350	Mat/Supplies:Fuel
Police	Total Materials & Supplies
50.6500	Utilities:Electricity
50.6505	Utilities:Gas
50.6510	Utilities:Telephone
50.6520	Utilities:Mobile Data Termin
50.6525	Utilities:Cable
Police	Total Utilities
50.6805	Maintenance:Vehicles
50.6810	Maintenance:Blgs/Ground/Park
50.6812	Maintenance:Dispatch/Jail
50.6815	Maintenance:Office Equipment
50.6825	Maintenance:Equipment
50.6830	Maintenance:Police Eqpt
Police	Total Maintenance
50.7015	Consultants:Legal-Regular
50.7095	Consultants:Other
Police	Total Consultants
50.7300	Contractual:Computer System
50.7305	Contractual:Copy Machine
50.7310	Contractual:Arlington Air Time
50.7315	Contractual:Medical Director
50.7320	Contractual: Comm Radio
50.7440	Contractual:Janitor
50.7505	Contractual:Liability Insur
50.7510	Contractual:Worker's Compens
Police	Total Contractual

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
4,780	9,420	14,200	14,200
3,647	1,353	5,000	5,000
1,910	90	2,000	2,000
35	3,565	3,600	3,600
-	500	500	500
10,371	14,928	25,299	25,300
-	1,050	1,050	1,050
366	834	1,200	1,200
-	975	975	975
-	-	-	50
146	604	750	750
54	946	1,000	1,000
13	987	1,000	1,000
70	11,130	11,200	11,200
1,642	11,018	12,660	12,660
-	2,000	2,000	2,000
10,611	29,569	40,180	40,180
12,901	59,113	72,014	72,065
-	-	-	-
-	-	-	-
789	1,680	2,469	2,469
1,377	3,903	5,280	5,280
133	266	398	389
2,299	5,849	8,147	8,138
11,280	21,420	32,700	16,700
-	-	-	-
-	500	500	500
-	-	-	-
-	800	800	800
453	1,147	1,600	1,600
11,733	23,867	35,600	19,600
511	1,889	2,400	2,400
2,114	7,886	10,000	10,000
2,626	9,775	12,401	12,400
24,983	16,843	41,825	41,825
-	-	-	-
2,352	4,704	7,056	7,056
2,000	-	2,000	2,000
3,196	6,392	9,588	9,588
-	-	-	-
9,511	14,511	24,022	24,792
13,207	13,207	26,414	31,798
55,249	55,657	110,905	117,059

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
-	14,200	(0)	100.0%
-	5,000	(0)	100.0%
-	2,000	(0)	100.0%
-	3,600	-	100.0%
-	500	-	100.0%
-	25,300	(1)	100.0%
-	1,050	-	100.0%
-	1,200	(0)	100.0%
-	975	-	100.0%
-	50	(50)	0.0%
-	750	(0)	100.0%
-	1,000	(0)	100.0%
-	1,000	(0)	100.0%
-	11,200	0	100.0%
-	12,660	(0)	100.0%
-	2,000	-	100.0%
-	40,180	(0)	100.0%
-	72,065	(51)	99.9%
-	-	-	0.0%
-	-	-	0.0%
-	2,469	(0)	100.0%
-	5,280	-	100.0%
-	389	10	102.5%
-	8,138	9	100.1%
16,000	32,700	0	100.0%
-	-	-	0.0%
-	500	-	100.0%
-	-	-	0.0%
-	800	-	100.0%
-	1,600	-	100.0%
16,000	35,600	0	100.0%
-	2,400	0	100.0%
-	10,000	0	100.0%
-	12,400	1	100.0%
-	41,825	(0)	100.0%
-	-	-	0.0%
-	7,056	-	100.0%
-	2,000	-	100.0%
-	9,588	-	100.0%
-	-	-	0.0%
-	24,792	(770)	96.9%
-	31,798	(5,384)	83.1%
-	117,059	(6,154)	94.7%

110 - GENERAL FUND

GENERAL FUND DETAILS		Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20	Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
Account Number	Account Description								
50.8010	Other:Membership&Dues	502	1,005	1,507	1,507		1,507	-	100.0%
50.8020	Other:Meetings	-	500	500	500		500	-	100.0%
50.8022	Other: Annual Awards Banquet	1,502	-	1,502	1,500		1,500	2	100.1%
50.8070	Other:Miscellaneous	133	867	1,000	1,000		1,000	0	100.0%
50.8072	Other:Radio T1 Line	677	1,354	2,031	2,031		2,031	-	100.0%
50.8079	Other:Day with the Law	-	7,000	7,000	7,000		7,000	-	100.0%
50.8080	Other:CommunicationsLeaseRad	-	-	-	-		-	-	0.0%
50.8081	CommLeaseRadio-Interest Expe	-	-	-	-		-	-	0.0%
50.8083	Other:Veh Cap Lease-Int Exp	-	1,586	1,586	1,586		1,586	-	100.0%
50.8084	Other:Vehicle Capital Lease	-	23,790	23,790	23,790		23,790	-	100.0%
Police	Total Other	2,815	36,103	38,918	38,915	-	38,915	3	100.0%
50.9010	Capital Outlay:Computer/Off Eq	-	3,080	3,080	3,080		3,080	-	100.0%
50.9100	Capital Outlay:Police Vehicle	-	-	-	-		-	-	0.0%
50.9105	Capital Outlay:Police Eqpt	-	-	-	-		-	-	0.0%
50.9350	Capital Outlay:Equipment	-	4,673	4,673	4,673		4,673	-	100.0%
Police	Total Capital Outlay	-	7,753	7,753	7,753	-	7,753	-	100.0%
Police	TOTAL EXPENSES	570,652	1,186,811	1,757,464	1,778,741	(3,616)	1,775,125	(17,661)	99.0%
55.6000	Personnel:Salaries Full Time	7,770	9,432	17,202	24,192		24,192	(6,990)	71.1%
55.6005	Personnel:Salaries Part Time	-	-	-	-		-	-	0.0%
55.6007	Personnel:Dispatch Part Time	956	3,901	4,857	5,437		5,437	(581)	89.3%
55.6008	Personnel:Dispatch Full Time	9,796	17,669	27,465	27,465		27,465	1	100.0%
55.6009	Personnel:Dispatch Overtime	1,412	6,282	7,693	7,694		7,694	(0)	100.0%
55.6020	Personnel:Salaries Overtime	145	773	918	918		918	0	100.0%
55.6025	Personnel:Salaries SickLeaveBB	464	-	464	705	(241)	464	0	100.0%
55.6032	Personel:Vol FireProgIncentive	1,078	1,862	2,940	2,940		2,940	-	100.0%
55.6036	Personnel:Supplements	28,712	66,524	95,235	118,081		118,081	(22,846)	80.7%
55.6050	Personnel:Service Pay Longevit	296	-	296	296		296	-	100.0%
Fire	Total Salaries & Wages	50,629	106,443	157,072	187,728	(241)	187,487	(30,415)	83.8%
55.6027	Personnel:Pre-Employment Screening	-	15	15	15		15	-	100.0%
55.6030	Personnel:FICA(SS) & Medicare	3,575	7,834	11,409	13,674		13,674	(2,265)	83.4%
55.6031	Personnel: SUTA Taxes	1	12	13	13		13	0	102.1%
55.6042	Personnel:ER-Life/AD&D Ins	17	29	47	52		52	(5)	89.9%
55.6045	Personnel:TMRS	10,388	21,283	31,671	38,040		38,040	(6,369)	83.3%
55.6046	Personnel:ER LongTerm Disab	60	96	156	184		184	(27)	85.1%
55.6047	Personnel:Employee Health Ins	3,006	4,695	7,701	9,438		9,438	(1,736)	81.6%
55.6048	Personnel:HSA/HRA	6	12	18	-	18	18	0	101.6%
55.6049	Personnel:ER ShortTerm Disab	37	59	96	111		111	(15)	86.3%
Fire	Total Taxes & Benefits	17,091	34,035	51,127	61,527	18	61,545	(10,418)	83.1%
55.6100	Training & Travel	55	6,945	7,000	7,000		7,000	0	100.0%
55.6115	Training:Licensure/Cont Ed	2,516	12,574	15,090	15,090		15,090	0	100.0%
55.6120	Training & Travel - Immunizati	-	500	500	500		500	-	100.0%
Fire	Total Training & Travel	2,571	20,019	22,590	22,590	-	22,590	0	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
55.6215	Mat/Supplies: Office Supplies
55.6230	Mat/Supplies: Office Equipment
55.6240	Mat/Supplies: Printing
55.6245	Mat/Supplies: Postage
55.6250	Mat/Supplies: FF Supplies
55.6255	Mat/Supplies: Fire Recov Purch
55.6270	Mat/Supplies:Emergency Equip
55.6300	Mat/Supplies:Uniforms
55.6305	Mat/Supplies:Uniform Cleaning
55.6350	Mat/Supplies:Fuel
Fire	Total Materials & Supplies
55.6500	Utilities:Electricity
55.6505	Utilities:Gas
55.6510	Utilities:Telephone
55.6520	Utilities:Mobile Data Termin
55.6525	Utilities:Cable
Fire	Total Utilities
55.6805	Maintenance:Vehicles
55.6810	Maintenance:Blgs/Ground/Park
55.6815	Maintenance:Office Equipment
55.6825	Maintenance:Equipment
55.6831	Maintenance:FF Equipment
Fire	Total Maintenance
55.7015	Consultants:Legal-Regular
55.7095	Consultants:Other
Fire	Total Consultants
55.7300	Contractual:Computer System
55.7305	Contractual:Copy Machine
55.7310	Contractual:Arlington Air Time
55.7315	Contractual:Medical Director
55.7320	Contractual:Comm Radio
55.7440	Contractual:Janitor Services
55.7505	Contractual:Liability Insur
55.7510	Contractual:Worker's Compens
Fire	Total Contractual
55.8010	Other:Membership&Dues
55.8020	Other:Meetings
55.8022	Other: Annual Awards Banquet
55.8070	Other:Miscellaneous
55.8072	Other:Radio T1 Line
55.8080	Other:CommunicationsLeaseRad
55.8081	CommLeaseRadio-Interest Expe
55.8082	Other:FireRecoveryEquipPurchas
Fire	Total Other
55.9010	Capital Outlay:Computer/Off Eq
55.9020	Capital Outlay:Fire Truck
55.9350	Capital Outlay:Equipment
Fire	Total Capital Outlay
Fire	TOTAL EXPENSES

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
13	(13)	(0)	-
-	200	200	200
-	75	75	75
13	37	50	50
705	-	705	500
-	1,000	1,000	1,000
128	18,140	18,268	18,268
414	11,194	11,608	11,608
-	3,250	3,250	3,250
858	1,897	2,755	2,755
2,131	35,780	37,911	37,706
-	-	-	-
-	-	-	-
394	596	990	990
153	327	480	480
133	256	389	389
680	1,179	1,859	1,859
666	11,234	11,900	11,900
-	200	200	200
-	-	-	-
-	200	200	200
3,062	870	3,932	3,932
3,728	12,504	16,232	16,232
-	-	-	-
-	-	-	-
-	-	-	-
4,389	4,963	9,351	9,351
-	-	-	-
2,352	4,704	7,056	7,056
2,000	-	2,000	2,000
3,196	6,392	9,588	9,588
-	-	-	-
1,278	2,035	3,312	3,312
918	918	1,835	2,239
14,132	19,011	33,142	33,546
850	4,725	5,575	5,575
-	500	500	500
1,502	-	1,502	1,500
-	100	100	100
677	1,354	2,031	2,031
-	-	-	-
-	-	-	-
-	1,200	1,200	1,200
3,029	7,879	10,908	10,906
-	2,800	2,800	2,800
-	-	-	-
-	-	-	-
-	2,800	2,800	2,800
93,992	239,650	333,641	374,894

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
-	-	(0)	0.0%
-	200	-	100.0%
-	75	-	100.0%
-	50	0	100.1%
-	500	205	141.0%
-	1,000	-	100.0%
-	18,268	0	100.0%
-	11,608	(0)	100.0%
-	3,250	-	100.0%
-	2,755	0	100.0%
-	37,706	205	100.5%
-	-	-	0.0%
-	-	-	0.0%
-	990	0	100.0%
-	480	-	100.0%
-	389	-	100.0%
-	1,859	0	100.0%
-	11,900	(0)	100.0%
-	200	-	100.0%
-	-	-	0.0%
-	200	-	100.0%
-	3,932	-	100.0%
-	16,232	(0)	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
-	9,351	-	100.0%
-	-	-	0.0%
-	7,056	-	100.0%
-	2,000	-	100.0%
-	9,588	-	100.0%
-	-	-	0.0%
-	3,312	-	100.0%
-	2,239	(404)	82.0%
-	33,546	(404)	98.8%
-	5,575	-	100.0%
-	500	-	100.0%
-	1,500	2	100.1%
-	100	-	100.0%
-	2,031	(0)	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	1,200	-	100.0%
-	10,906	2	100.0%
-	2,800	-	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	2,800	-	100.0%
(223)	374,671	(41,029)	89.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
60.6000	Personnel:Salaries-Full Time
60.6005	Personnel:Salaries-Part Time
60.6020	Personnel:Salaries-Overtime
60.6025	Personnel:Salaries-Sick Leave
60.6036	Personnel:Supplements
60.6050	Personnel:Service Pay-Longevit
Public Works	Total Salaries & Wages
60.6027	Personnel:Employment Screening
60.6030	Personnel:FICA(SS)&Medicare
60.6031	Personnel: SUTA Taxes
60.6042	Personnel:ER-Life/AD&D Ins
60.6045	Personnel:TMRS
60.6046	Personnel:ER-LongTerm Disab
60.6047	Personnel:Employee Health Ins
60.6048	Personnel:Health Savings Acct
60.6049	Personnel:ER-ShortTerm Disab
Public Works	Total Taxes & Benefits
60.6100	Training & Travel
Public Works	Total Training & Travel
60.6215	Mat/Supplies: Office Supplies
60.6230	Mat/Supplies: Office Eqpt
60.6240	Mat/Supplies: Printing
60.6245	Mat/Supplies: Postage
60.6275	Mat/Supplies: Equipment
60.6300	Mat/Supplies: Uniforms
60.6350	Mat/Supplies: Fuel
60.6360	Mat/Supplies: Fuel Mowing Equ
60.6400	Mat/Supplies: Tools&Supplies
60.6410	Maintenance:Weed & Pest Cont
Public Works	Total Materials & Supplies
60.6500	Utilities:Electricity
60.6505	Utilities:Gas
60.6510	Utilities:Telephone
Public Works	Total Utilities
60.6805	Maintenance:Vehicles
60.6810	Maintenance:Blgs/Ground/Park
60.6815	Maintenance:Office Equipment
60.6825	Maintenance:Equipment
60.6835	Maintenance:Streets
60.6840	Maintenance:Traffic Control
60.6845	Maintenance:Storm Drainage
Public Works	Total Maintenance
60.7015	Consultants:Legal-Regular
60.7030	Consultants:Engineer-Regular
60.7031	Consultants:Engineer-SWMP
Public Works	Total Consultants

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
7,952	27,564	35,516	21,496
-	4,800	4,800	4,800
420	976	1,395	1,421
202	-	202	207
-	400	400	-
216	-	216	216
8,790	33,740	42,530	28,140
-	108	108	-
636	2,511	3,147	2,082
-	14	14	9
7	23	30	22
1,884	6,105	7,989	4,950
25	109	134	83
1,350	5,686	7,037	4,892
21	237	258	-
16	68	84	52
3,939	14,862	18,801	12,092
-	500	500	500
-	500	500	500
-	-	-	-
8	42	50	-
-	-	-	-
15	35	50	50
-	-	-	-
390	639	1,030	1,030
726	3,277	4,003	4,003
-	200	200	200
106	1,394	1,500	1,500
-	100	100	100
1,245	5,687	6,933	6,883
8,178	16,307	24,485	24,485
-	-	-	-
197	463	660	660
8,375	16,770	25,145	25,145
17	583	600	600
475	4,275	4,750	4,750
-	-	-	-
28	973	1,000	1,000
-	1,000	1,000	1,000
-	1,500	1,500	1,500
-	15,000	15,000	15,000
520	23,331	23,850	23,850
-	1,500	1,500	1,500
731	5,269	6,000	6,000
1,700	-	1,700	1,700
2,431	6,769	9,200	9,200

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
14,021	35,517	(0)	100.0%
-	4,800	-	100.0%
(26)	1,395	(0)	100.0%
(5)	202	0	100.2%
400	400	0	100.1%
-	216	-	100.0%
14,390	42,530	0	100.0%
108	108	-	100.0%
1,065	3,147	(0)	100.0%
5	14	(0)	97.9%
9	31	(0)	98.7%
3,039	7,989	(0)	100.0%
50	133	0	100.4%
2,145	7,037	(0)	100.0%
258	258	0	100.0%
31	83	0	100.5%
6,710	18,802	(1)	100.0%
-	500	-	100.0%
-	500	-	100.0%
-	-	-	0.0%
-	-	50	0.0%
-	-	-	0.0%
-	50	0	100.1%
-	-	-	0.0%
-	1,030	(0)	100.0%
-	4,003	0	100.0%
-	200	-	100.0%
-	1,500	(0)	100.0%
-	100	-	100.0%
-	6,883	50	100.7%
-	24,485	0	100.0%
-	-	-	0.0%
-	660	0	100.0%
-	25,145	0	100.0%
-	600	0	100.1%
-	4,750	-	100.0%
-	-	-	0.0%
-	1,000	-	100.0%
-	1,000	-	100.0%
-	1,500	-	100.0%
-	15,000	-	100.0%
-	23,850	0	100.0%
-	1,500	-	100.0%
-	6,000	0	100.0%
-	1,700	-	100.0%
-	9,200	0	100.0%

110 - GENERAL FUND

GENERAL FUND DETAILS	
Account Number	Account Description
60.7215	Contractual:Filing Fees
60.7300	Contractual:Computer System
60.7305	Contractual:Copy Machine
60.7415	Contractual:Contract Labor
60.7440	Contractual:Janitor Services
60.7505	Contractual:Liability Insur
60.7510	Contractual:Worker's Compensat
60.7600	Contractual:Refuse Collection
Public Works	Total Contractual
60.8010	Other:Membership&Dues
60.8020	Other:Meetings
60.8028	Other:Cell Phone Reimbursements
60.8070	Other:Miscellaneous
Public Works	Total Other
60.9010	Capital Outlay:Computer/Off Eq
60.9105	Capital Outlay:Equipment
Public Works	Total Capital Outlay
Public Works	
40.9700	Transfer Out to Reserve
40.9700	Transfer Out
40.9700	Transfer Out to Fire Truck Fund
	Other Financing Uses
	TOTAL EXPENSES
Revenue Over/(Under) Expenditures	

Actual Oct19-Jan20 (4 MONTHS)	Projected Feb-Sep20 (8 MONTHS)	YTD Actual/Projected FY 19/20	Current Amended Budget FY 19/20
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
683	341	1,024	1,449
453	226	679	956
3,668	2,332	6,000	6,000
4,803	2,900	7,703	8,405
-	-	-	-
-	-	-	-
-	25	25	25
-	-	-	-
-	25	25	25
-	-	-	-
-	-	-	-
-	-	-	-
30,104	104,583	134,687	114,239
45,014	79,986	125,000	150,000
-	10,000	10,000	10,000
-	25,000	25,000	25,000
45,014	114,986	160,000	185,000
1,030,861	2,185,414	3,216,275	3,342,110
844,407	(702,093)	142,315	(6,318)

Proposed Amendments	Proposed Amended Budget FY 19/20	Over/(Under) Act/Proj vs Proposed Amended Budget	Act/Projected % of Proposed Budget
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
-	1,449	(424)	70.7%
-	956	(277)	71.0%
-	6,000	(0)	100.0%
-	8,405	(702)	91.7%
-	-	-	0.0%
-	-	-	0.0%
-	25	-	100.0%
-	-	-	0.0%
-	25	-	100.0%
-	-	-	0.0%
-	-	-	0.0%
-	-	-	0.0%
21,100	135,339	(652)	99.5%
(25,000)	125,000	(0)	100.0%
-	10,000	-	100.0%
-	25,000	-	100.0%
(25,000)	160,000	(0)	100.0%
(64,573)	3,277,537	(61,262)	98.1%
77,061	70,743	71,572	

**City Council
Staff Agenda Report**

Agenda Item: 7h.

Agenda Subject: Approval to designate concerts in Gardens Park taking place on June 13, 2020 and September 19, 2020 as bring your own beverage events which allows possession and consumption of beer and wine at said events, in accordance with Section 1.09.079, City of Dalworthington Gardens Code of Ordinances.

<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Costs for Park Board events which are budgeted</p> <p>Budgeted:</p> <p><input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No N/A</p>	<p>Strategic Vision Pillar:</p> <p><input type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence</p>
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Prior Council Action: This is an annual request to allow alcohol at concerts in the park in accordance with city ordinances.

Background Information: The Park Board would like to designate concerts occurring on June 13, 2020 and September 19, 2020 as bring your own beverage events which allows beer and wine possession and consumption by adults. This designation and request are made in accordance with Section 1.09.079 of the city’s ordinances.

Sec. 1.09.079 Alcoholic beverages generally prohibited

(a) It shall be unlawful for any person to possess or consume any alcoholic beverage while on or within the limits of any park of the city, unless possession or consumption of beer or wine is by an adult, at a special event authorized by the city, and designated by the city as a bring your own beverage event.

(b) City designation of the event as a bring your own beverage event shall be posted on the city website, and shall be included in any literature, newsletters, brochures or other publicity about the event, and such designation shall be substantially in the form of “This event is designated by the City of Dalworthington Gardens as a bring your own beverage (beer or wine) event pursuant to City Code of Ordinances section 1.09.079.”

(Ordinance 16-02 adopted 6/21/16)

Justification for Request: City council is the authority required to approve this request.

Recommended Action/Motion: Motion to approve designating concerts in Gardens Park taking place on June 13, 2020 and September 19, 2020 as bring your own beverage events which allows possession and consumption of beer and wine at said events, in accordance with Section 1.09.079, City of Dalworthington Gardens Code of Ordinances.

Attachments: None

**City Council
Staff Agenda Report**

Agenda Item: 8a.

Agenda Subject: FY 2018-2019 annual financial audit.		
Meeting Date: March 19, 2020	Financial Considerations: Budgeted annual cost for auditor to prepare audit <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input checked="" type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action:

Background Information: In accordance with Chapter 103 of the Local Government Code, the city’s auditor, BrooksWatson & Co, will be presenting the audit report for FY 2018-2019. In accordance with the city’s policy, Council appointed members to an audit committee that consists of Mayor Bianco, Council Member Joe Kohn, and Council Member Mark McGuire. The audit committee will meet on March 18 with the auditor to receive detailed information regarding the audit. As such, the audit will not be ready to include in this packet. Copies of the audit will be distributed at the March 19 Council Meeting, and BrooksWatson will be present to provide a presentation.

Justification for Request: It is common practice for the audit to be presented to council at a public meeting before being filed in the office of the municipal secretary, as required by law.

Recommended Action/Motion: Motion to approve a resolution accepting the 2018-2019 FY audit.

Attachments: Resolution

RESOLUTION NO. 2020-06

**A RESOLUTION OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS,
ACCEPTING THE FY 2018-2019 ANNUAL FINANCIAL AUDIT**

WHEREAS, in accordance with Local Government Code, Chapter 103, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit; and

WHEREAS, the City hired BrooksWatson & Co., PLLC to perform said audit; and

WHEREAS, said audit shall be completed and filed in the office of the city secretary within 180 days after the last day of the municipality's fiscal year (by April 1).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
DALWORTHINGTON GARDENS, TEXAS:**

1. The Dalworthington Gardens City Council accepts the audit as presented by BrooksWatson & Co., PLLC.
2. The FY 2018-2019 annual financial audit shall be filed in the office of the city secretary, and shall be attached hereto as Exhibit "A".

PASSED & APPROVED this 19th day of March, 2020.

CITY OF DALWORTHINGTON GARDENS

Laura Bianco, Mayor

ATTEST:

Lola Hazel, City Secretary

**City Council
Staff Agenda Report**

Agenda Item: 8b.

Agenda Subject: Discussion and possible action to approve a return flows water supply contract between The Trinity River Authority of Texas and the City of Dalworthington Gardens.

<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Budgeted: Costs for Lloyd Gosselink Non-budgeted: \$2,850/yr. for purchase of return flows from TRA Budgeted: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p>	<p>Strategic Vision Pillar:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Prior Council Action:

Background Information: This matters stems from a complaint to TCEQ a while back. TCEQ investigated the complaint, and are enforcing certain regulations requiring the agreement being presented. The city is required to keep the lake at a certain level which requires the city to fill it with a source when it ventures below required levels. The options outside of this agreement were much more expensive. The city contracted with Lloyd Gosselink to find a solution, and TCEQ has agreed to the presented contract with the Trinity River Authority (TRA). TRA will sell the city 30 acre-feet of return flows each year. The current rate in the contract is \$95 per acre foot. The total comes to \$2,850. This rate will be billed annually to the city by TRA around their fiscal year start date which is December 1, and the rate could increase. The agreement is effective through November 30, 2070.

Justification for Request: Non-budgeted contractual obligation requires council approval.

Recommended Action/Motion: Motion to approve a return flows water supply contract between The Trinity River Authority of Texas and the City of Dalworthington Gardens.

Attachments: Agreement

RETURN FLOWS WATER SUPPLY CONTRACT
BETWEEN THE TRINITY RIVER AUTHORITY OF TEXAS
AND THE CITY OF DALWORTHINGTON GARDENS, TEXAS

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

THIS RETURN FLOWS WATER SUPPLY CONTRACT (“Contract”) is made and entered into by and between the TRINITY RIVER AUTHORITY OF TEXAS, a conservation and reclamation district operating under special and general law (“Authority”), and the CITY OF DALWORTHINGTON GARDENS, TEXAS, a general law municipal corporation (“City”). The Authority and City are herein called each a “Party” and jointly the “Parties” to this Contract.

WITNESSETH

WHEREAS, Authority holds Certificate of Adjudication No. 08-4248 (“COA No. 08-4248”), as amended, which authorizes the Authority to impound the normal flow of the Trinity River in Lake Livingston; and

WHEREAS, COA No. 08-4248 authorizes the Authority to use the bed and banks of the West Fork Trinity River to convey return flows discharged from the Authority’s Central Regional Waste Water Treatment Plant; and

WHEREAS, COA No. 08-4248 further authorizes the Authority, or purchasers under contracts with the Authority, to divert return flows from a diversion reach beginning immediately downstream of the Central Regional Wastewater System Wastewater Treatment Plant (“Central Regional WWTP”) on the West Fork Trinity River; and

WHEREAS, the City has applied to the Texas Commission on Environmental Quality (“TCEQ”) for Water Use Permit No. 13199, which would authorize the City to maintain an existing impoundment (“Elkins Lake”) on an unnamed tributary of Rush Creek, tributary of Village Creek, tributary of West Fork Trinity River; and

WHEREAS, Water Use Permit No. 13199, if issued, will require the City to use treated effluent return flows to compensate for losses associated with Elkins Lake and to maintain this Contract for use of such return flows for that purpose; and

WHEREAS, the Authority and City desire to enter into this Contract, pursuant to which the Authority will furnish return flows to the City; and

WHEREAS, City desires to purchase from the Authority, on an annual basis, return flows discharged from the Authority’s Central Regional WWTP for the foregoing purpose.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Authority agrees to commit return flows to the City, and the City agrees to pay Authority charges for return flows sold to the City upon terms and conditions hereinafter set forth, to-wit:

ARTICLE 1

QUANTITY OF RETURN FLOWS

The Authority shall sell to the City 30 acre-feet per year of return flows ("Contract Quantity") from Authority's right to discharge, convey, and divert return flows discharged from the Central Regional WWTP in "diversion reach 1" in the West Fork Trinity River as authorized under COA No. 08-4248. The water purchased by the City hereunder on a take-or-pay basis shall be used to compensate for losses of state water associated with the City's maintenance of Elkins Lake as authorized under Water Use Permit No. 13199, and may not be resold by the City without subsequent written agreement of the parties.

The City shall be entitled to divert return flows at a variable diversion rate not to exceed 1.0 cubic feet per second (cfs). Notwithstanding the foregoing, the Parties agree that the City's actual diversions may be limited to a rate established by the Authority to divide its total diversion rate authorization among multiple purchasers or to comply with COA No. 08-4248, but not at a rate less than that required to fully compensate for losses associated with Elkins Lake. Diversions pursuant to this Contract may be subject to stream flow restrictions or priority calls imposed by the TCEQ that limit the City's ability to divert, without liability to the Authority hereunder.

The City's ability to purchase and divert the Contract Quantity of return flows is conditioned on the Authority's rights under COA No. 08-4248. If the Authority's rights under COA No. 08-4248 are changed by any action beyond the control of Authority, and any such change reduces, or has the effect of reducing, the amount of water the Authority has the right to use or sell thereunder, then, in that event, the Authority may reduce the City's right to the Contract Quantity of return flows and its obligations to pay the charges levied hereunder proportionately by the percentage of the decrease in Authority's rights under COA No. 08-4248.

ARTICLE 2

CHARGES FOR RETURN FLOWS

The Authority's annual charge to the City for the rights granted hereunder shall be calculated by multiplying the Contract Quantity by the Authority's then-prevailing rate for water as established by Authority Resolution No. R-1403, or any subsequent revision thereof or substitute therefor. That rate (or any future rate adopted by the Authority's Board of Directors) is incorporated by reference into this Contract and is a material term of this Contract. The City further stipulates and agrees that the current rate of \$95 per acre-foot of return flows is just, reasonable and charged without discrimination. No change in the Rate shall be effective upon less than 60 days' notice to the City by the Authority.

The City agrees that it will annually pay to the Authority an amount equal to the Contract Quantity multiplied by the then-current rate for return flows for the then-current Authority fiscal year. The Authority's fiscal year begins annually on December 1. Payment shall be made following the conclusion of each Authority fiscal year, and shall be rendered within thirty days of receipt of an invoice furnished by the Authority after December 1 of each fiscal year. If the charge for return flows changes during the course of an Authority fiscal year, the Authority shall calculate the charge for that year accounting for any such change as of those changes' effective dates. For any partial Authority fiscal year this Contract is in effect, the annual charge shall be

prorated based on the number of days of this Contract's effectiveness during that fiscal year.

It is agreed by the Parties that the charge per acre-foot of return flows sold to the City on a take-or-pay basis shall be determined by the Authority. In the event of any revisions to Resolution No. R-1403, the City's future payments hereunder shall be calculated as provided above, but using the newly established rate structure.

ARTICLE 3

METERING

The City shall provide, operate, and maintain any meter or meters necessary to record and measure daily, weekly, and monthly water diverted in acre-feet. For the purpose of accounting for water, the Authority shall assume diversion and use of the full Contract Quantity each year. If requested in writing by the Authority, the City shall calibrate its water meter or meters. The Authority shall have the opportunity to have a representative present during such calibration. If upon any test of a meter, the percentage of inaccuracy of such metering equipment is found to be in excess of five percent, registration thereof shall be corrected for a period extending back to the time when such inaccuracy began, if such time is ascertainable, but in no event further back than a period of six months from the date of the Authority's request. If the meter is out of service so that the amount of water delivered cannot be ascertained or computed from the reading thereof, the water delivered during the period such meter is out of service shall be estimated by the Authority on the basis of the best data available.

ARTICLE 4

WATER CONSERVATION AND DROUGHT CONTINGENCY PLANS

The City shall cooperate with and assist the Authority in its efforts to develop and implement plans, programs and rules to conserve water resources and to promote practices that will reduce the consumption of water, reduce the loss or waste of water and improve the efficiency in use of water. The Authority's obligations under this Contract shall be subject to the City's adoption and implementation of a water conservation plan and drought contingency plan required or approved by the TCEQ, the Texas Water Development Board, or any other federal, state, or local regulatory authority with power to require or approve water conservation and drought contingency plans.

ARTICLE 5

ADDRESSES AND NOTICE

All notices, payments and communications required herein shall be sent, respectively, to the Southern Region Manager of the Trinity River Authority of Texas at P.O. Box 1554, Huntsville, Texas 77342, and to the City of Dalworthington Gardens, City Administrator, at 2600 Roosevelt Drive, Dalworthington Gardens, Texas 76016.

ARTICLE 6

CERTIFIED NOTICE

Any notice of breach of this Contract, notice of forfeit or notice of force majeure by either

Party shall be sent by certified mail with return receipt requested to the addresses stated above. The Parties shall have the right from time to time and at any time to change their respective addresses and both will have the right to specify as its address any other address by giving at least 15 days' written notice to the other Party.

ARTICLE 7

DEFAULT

In the event that either Party shall breach or fail to perform any of the provisions of this Contract, the aggrieved Party shall promptly notify the other Party of the breach or failure to perform. In the event such breach or failure to perform is not cured within 30 days after the receipt of such notice, the Party sending the notice, at its discretion, may notify the other Party of its intention to declare this Contract terminated. Upon receipt of such notice the violating Party shall have 30 days to cure such violation or if the violation cannot reasonably be cured in 30 days, such longer time as is reasonably required not to exceed 90 days if within 15 days of receiving the notice the defaulting Party commences to cure the default and thereafter continuously and diligently pursues the cure prior to final action by the other Party declaring this Contract terminated. Any notice requirement under the terms of this Article shall be in writing and shall be delivered by certified mail in accordance with Articles 5 and 6 above.

No failure on the part of either Party to this Contract to require the performance by the other Party of any provision of this Contract shall in any way affect either Party's right to enforce such provision, nor shall any waiver by either Party be held to be a waiver of any other provision. No rights under this Contract may be waived and no modification or amendment to this Contract may be made except by written amendment executed by the Parties.

ARTICLE 8

SEVERABILITY

The Parties hereto agree that if any of the provisions of this Contract are held to be invalid or to contravene Texas law, or the laws of the United States, such fact shall not invalidate the entire Contract, but it shall be construed as though not containing that particular provision, and the rights and obligations of the Parties shall be construed and remain in force accordingly.

ARTICLE 9

ASSIGNMENT

The Parties understand and agree that this Contract may not be assigned without the express written consent of the other Party. No assignment shall relieve a Party from liability pursuant to this Contract without the agreement of the other Party, which agreement may be reasonably withheld.

ARTICLE 10

VENUE

The place of performance as agreed to by the Parties to this Contract shall be Tarrant

County, Texas. In the event any legal proceeding is brought to enforce this Contract or any provision hereof the same shall be brought in the state courts of Tarrant County, Texas.

ARTICLE 11

FAILURE TO DELIVER

The Parties agree that in the event of water shortage and/or a priority call, the Authority shall incur no liability for the reduction or termination of sales of water hereunder, when, in the Authority's judgment, such action is necessary to comply with any order of any court or administrative body or any statute or regulation of any governmental body having appropriate jurisdiction.

If the City fails to implement its water conservation and drought contingency plans when trigger conditions occur, the Authority is authorized to institute rationing and to enforce any contractual, statutory, or common law remedies available to the Authority necessary to protect the public welfare. Water made available to the City when the City is not in compliance with its water conservation or drought contingency plan may be reduced to the amount of water the Authority estimates would be necessary to satisfy the City's demand if the City was operating in compliance with both the its water conservation and drought contingency plans.

ARTICLE 12

QUALITY OF RETURN FLOWS

Return flows sold hereunder is non-potable, raw untreated water. The Authority expressly disclaims any warranty as to the quality or suitability for use by the City. The City agrees that any variation in the quality or characteristics of water contemplated for sale hereunder shall not entitle it to avoid its obligation to make payments provided for herein. *THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE DESCRIPTION HEREIN.*

ARTICLE 13

DELINQUENT PAYMENTS

All amounts due and owing to the Authority by the City shall, if not paid when due, bear interest at the Texas post-judgment interest rate set out in TEX. FIN. CODE ANN. § 304.003, or any successor statute, from the date when due until paid, provided that such rate shall never be usurious or exceed the maximum rate permitted by law. If any amount due and owing by the City to the Authority is placed with an attorney for collection, the City shall pay to the Authority, in addition to all other payments provided for by this Contract, including interest, the Authority's collection expenses, including court costs and attorneys' fees.

ARTICLE 14

PAYMENT OF TAXES AND FEES

In the event any sales or use taxes, or taxes or fees of any similar nature are hereafter imposed on gathering, taking, sale, use, or consumption of the water received by City hereunder, the amount of such taxes or fees shall be borne by City. In addition to all other charges, and whenever Authority shall be required to pay, collect, or remit any such taxes or

fees on water received by City, then City shall promptly reimburse Authority therefore.

ARTICLE 15

FORCE MAJEURE

In the event that the performance by the Parties hereto of any of the Parties' obligations or undertakings hereunder shall be interrupted or delayed by an occurrence and not occasioned by the conduct of any Party hereto, whether such occurrence be an act of God or the common enemy or the result of war, riot, civil commotion, drought, sovereign conduct, or the act or conduct of any person or persons not party hereto, then the Parties shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof. No damages shall be recoverable from the Authority by the City by reason of the suspension of the delivery of water due to any of the causes above mentioned, and no failure of the Authority to meet any obligations by reason of force majeure shall relieve the City from its obligations to make payments required under the terms of this Contract.

ARTICLE 16

STATE OR FEDERAL LAWS, RULES, ORDERS OR REGULATIONS

This Contract is subject to all applicable federal, state and local laws and any applicable ordinances, rules, orders and regulations of any local, state or federal governmental authority having or asserting jurisdiction. Nothing contained herein shall be construed as a waiver of any right to question or contest any such law, ordinance, order, rule or regulation in any forum having jurisdiction.

ARTICLE 17

REGULATORY AUTHORITY

The effectiveness of this Contract is dependent upon the Authority and the City complying with the rules and orders of the TCEQ or an agency succeeding to its jurisdiction.

ARTICLE 18

REPORTING REQUIREMENTS

The Authority will file an executed copy of this Contract with the Executive Director of the TCEQ.

ARTICLE 19

SOURCE OF CONTRACT PAYMENTS

The Authority shall not demand payment by City of any obligations assumed by it or imposed on it under and by virtue of this Contract from funds raised or to be raised by taxes levied by City. City's obligations under this Contract shall not be construed to be a debt of City of such kind as to require it under Texas law to levy and collect a tax to discharge such obligation, it being expressly understood by the Parties hereto that all payments due by City hereunder are to be made from water and sewer revenues received by City. City represents

and covenants that all payments to be made hereunder by it shall constitute "Operating Expenses" of its waterworks and sewer system as defined in Texas Government Code Chapter 1502, and that all such payments will constitute operating expenses of City's waterworks and sewer system.

City agrees to fix and collect such rates and charges for water and sewer services to be supplied by its waterworks and sewer system as will produce revenues in an amount equal to at least the minimum payments due under this Contract and other contracts with Authority and to comply with provisions of ordinances authorizing any outstanding revenue bonds.

The Parties agree that the duties and obligations of each as governmental entities are subject to limitations regarding appropriations under the Texas Constitution.

ARTICLE 20

ENTIRE AGREEMENT

This Contract contains the entire agreement between the Parties relating to the rights herein granted. Any oral representations or modifications concerning this Contract shall be of no force and effect, excepting a subsequent modification in writing, signed by the Party to be charged and supported by consideration.

ARTICLE 21

EFFECTIVE DATE

This Contract shall be effective upon the issuance to City of Water Use Permit No. 13199. This Contract shall remain in force and effect until November 30, 2070.

IN WITNESS WHEREOF, the Parties hereto acting under authority of their respective governing bodies have caused this Contract to be duly executed in several counterparts, each of which is deemed to be an original and as of the day and date first written above.

TRINITY RIVER AUTHORITY OF TEXAS

**CITY OF DALWORTHINGTON GARDENS,
TEXAS**

J. KEVIN WARD, General Manager

LAURIE BIANCO, Mayor

ATTEST:

APPROVED AS TO FORM:

HOWARD S. SLOBODIN, Secretary
Board of Directors

LOLA HAZEL,
City Secretary/City Administrator

(SEAL)

(SEAL)

APPROVED AS TO FORM:

CARA WHITE, City Attorney

**City Council
Staff Agenda Report**

Agenda Item: 8c.

<p>Agenda Subject: Consideration of an application from Robert Dorazil for a preliminary plat and a concept plan with a proposed zoning change from B-2 commercial with a mixed use overlay to a commercial planned development with an underlying B-3 commercial zoning for property at the west corner of West Arkansas Lane and South Bowen Road, legally described as Lots 6 and 7, Block 2, Dalworthington Gardens Addition, Tarrant County, Texas, being 8.15 acres of land situated in the Leonard Randal Survey, Abstract No. 1311.</p>		
<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Costs for public notices, engineering review, etc. covered by application costs.</p> <p>Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>	<p>Strategic Vision Pillar:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action:

Background Information: An application was received for the corner of Arkansas and Bowen that contained a preliminary plat as well as a planned development concept plan for B-3 commercial underlying zoning uses. The property is currently zoned B-2 commercial with a mixed-use overlay. Staff began work immediately to put the application on agendas and send out proper notice as required by law. A first round of comments was received by the city engineer and sent to the applicant. One of the main issues is the applicant exceeds the impervious coverage requirement for B-3 commercial. As such, the applicant is making substantial changes to the concept plan. The Planning and Zoning Commission (P&Z) met on February 27 as that was the date sent out in public notices to citizens and surrounding businesses. Because the application was not yet ready for review, P&Z continued the item until their March 24, 2020 meeting. Since March 19 was the date included in public notices for Council’s review, the item is still on the agenda but must be continued since P&Z has not yet reviewed or provided a recommendation to Council. More information is being gathered leading up to the March 19 meeting, but at this time, staff’s recommendation is for Council to continue the item to the April 16, 2020 meeting at 7:00 p.m.

Justification for Request: Publication, hearing, and continuation required by law.

Recommended Action/Motion: Motion to continue this item to the April 16, 2020 Council Meeting at 7 p.m.

Attachments: None

**City Council
Staff Agenda Report**

Agenda Item: 8d.

Agenda Subject: Discussion about third party contractors, to include but not limited to, going out for bids for third party contractors, and the process of using third party for new builds and large projects.		
Meeting Date: March 19, 2020	Financial Considerations: Cost for legal publications; any attorney time needed to review bid document. Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input checked="" type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action: The Council hired Jack Liford in 2018 to conduct third party inspections as needed for the city. Before that, the city primarily used Bureau Veritas for third party inspections.

Background Information: This subject is two parts of the same topic. The first part is a request to solicit bids for third party contractors for the city’s inspection and plan review needs. The second part is a request to use a third party process whereby applicants could, and in some cases may be required, to use a third party contractor for the entirety of their project. More explanation for each part is provided below.

Soliciting bids for third party contractors:

The city’s staffed building official does not have the necessary certifications to conduct all inspections required in the city. As such, the city uses a third party for certain inspections due to lack of certification and also, at times, when workloads dictate the need for third party services. The city’s building official wears many hats to include but not limited to: fire/life safety inspections, calls/emails from contractors related to ordinance interpretations and permit questions, pre-construction meetings with applicants for permits, assists with plats and other documents sent to city boards for review, and code enforcement practices.

Mr. Liford was hired in 2018 to replace Bureau Veritas as a solution to the delayed responses for plan reviews and permits. The other delay with Bureau Veritas is everything has to be mailed to them for review. Mr. Liford comes in to do inspections as we have them and is paid \$24,000 per year regardless of number of inspections. Since hiring Mr. Liford, there have been lags and issues in what was previously a seamless process. The organization staff once had has suffered, and staff would like to explore other solutions for inspections and also plan review. Recently, Mr. Liford also asked if the city would pay for his insurance costs since we are now his sole employer. With that request and other concerns, staff recommends bids are solicited for third party services.

Staff met with the city of Pantego to compare organizational structure, and they also use third party contractors on an as-needed basis just as we would.

Third party contractors for permit applicant needs:

In the past, Dalworthington Gardens (DWG) contracted with Bureau of Veritas (BV) to review and conduct inspections on City-managed projects. DWG would work in concert with BV throughout the project and was ultimately responsible for scheduling, disbursement of resources, plan review and so on. In this process, DWG was held accountable in several areas that were essentially outside staff’s comfort level and or control.

The recommendation is to implement a 3rd party inspection/review process that puts the customer in control of the whole process with staff serving as the authority having jurisdiction (Building Official, BO). In this process, the City would select four to five companies that would be eligible to conduct plan reviews as well as inspections. The customer would select one of these companies to conduct the review and inspections. Upon filling out a permit with

the City, the plans submitted will have already been reviewed through one of these companies. Thus, once the permit is approved, the project will begin immediately with the designated company conducting the inspections. Staff would recommend charging 70% of the current inspection/permitting fees to someone using the third party option.

As outlined above, DWG previously contracted with a 3rd party inspection company that was contracted with the City to review and inspect construction projects that were permitted through the City. As a permit was requested, the plans would be processed and mailed to the 3rd party to be reviewed. The review would be sent back to staff and the subsequent plans would be mailed back and forth. The comments would be placed on the permit and provided to the customer for review. From this point the customer would initiate the project and/or make changes to the submitted document and resubmit. This process was cumbersome to say the least and numerous complaints were received by staff and council.

To address these issues, staff took a hands-on approach. Utilizing Emergency Reporting (ER), many of the permits are now submitted electronically grossly reducing the paper trail. Plans can be emailed to the City Engineer allowing a one-day plan review. A Certified Building Official (CBO) was contracted to conduct inspections along with Mr. Harsley reducing the cost and time spent waiting on inspections, but that process is not electronic which causes more time and resources to be used by staff. Below we will outline the solutions researched.

Option 1

The first option explored was increasing staff to include a CBO and subsequent inspectors. This would add a significant burden to the City's budget ultimately creating a financial burden. A CBO is a certified inspector that is disciplined in many fields to conduct inspections. Generally, a CBO has a staff of personnel that assist in conducting the permitting inspection process. In smaller cities, a CBO will at a minimum consist of a CBO and a permit technician and possibly an administrative assistant. These personnel will conduct the daily operations of receiving, reviewing, granting, inspecting and finalizing a permit. In some cases, the CBO will serve other needs such as development boards and platting.

After discussing with staff, this option did not seem practical as an increase in staff would be difficult to fund and did not seem like the best utilization of the limited resources.

Option 2

The second option allows an existing staff member with basic construction experience to function as a building official and manage all permits after they have been reviewed by a 3rd party organization (TPO). The City will establish a list of TPO's that would be available for our customers to select from when going through the permitting process.

Example: The customer contracts with a TPO off of the city-provided vetted company list. TPO reviews the submitted plans and makes necessary changes working with the customer. Once the plan receives the TPO stamp the customer brings it to the City and initiates the Permit. The BO completes the review of all material and issues the permit. As the customer builds the project the same TPO conducts the inspections and reports directly to the BO. Upon completion of the project the BO conducts a walkthrough of the project verifying all work is completed and fills out the Certificate of Occupancy.

Option 2 Work Flow:

TPO, approved by the City, who reviews their permit submission and conducts inspections on the project. When the TPO completes the permit application review, all documents are sealed and the builder/contractor brings the documents to the permitting office for processing. The Building Official will review the documents and process appropriately. If a permit is to be issued then a preconstruction meeting shall be held to issue the permit. Upon issuance of the permit the project may commence with the TPO coordinating and conducting inspections. The inspection reports shall be turned into the Building Official for review and tracking purposes. Periodic construction

meetings shall be held at City Hall to discuss the status of the project and any issues. The City Building Official shall maintain the official capacity of all process as provided by the ICC Codes.

TPO's exist that have enough resources to have people with the needed certifications and knowledge to review submissions more thoroughly and in compliance with state law than the limited resources of the City allow.

Once a TPO is selected they shall be used for the duration of the project. The building official shall have the only authority to terminate a TPO in writing with due cause. No other TPO shall be authorized with exception of those on the approved list.

Justification for Request: Soliciting bids requires council approval. The additional process of using third party for applicants is a new process and would require council's approval.

Recommended Action/Motion:

Soliciting bids: Motion to direct staff to begin the process to solicit bids for third party contractors for both inspection and plan review services.

Third party contractor process: Motion to direct staff to being the necessary steps to implement a third party contractor process for permit applicants.

Attachments: List of third party contractors

Examples of 3rd Party Inspection Organizations

Approved (TPO): A list of TPO's approved for use by the City shall be maintained by the Building Official at all times. (A possible list of TPO's follows. If this process is approved, research on the following companies and possibly others will be conducted.)

North Texas Inspection Services

PO Box 150629 White Settlement, TX 76108

Contact: James West

Email: jbarry@jimwestresources.com

Phone: (817) 246-7780 Fax: (817) 246-7785

Registered for Residential Inspections and Commercial Inspections and Plan Review

Building Code Consulting Services LLC

9720 Coit Road Suite 220 #163

972-821-7031

jennifer@bccscode.com

Metro Code Analysis

2630 W. Freeway, Suite 200 Fort Worth, TX 76102

Contact: Johnathon Killebrew

Email: jkillebrew@metrocode.com

Phone: 817-335-1497

Fax: 817-335-5733

Registered for Residential Inspections and Commercial Inspections and Plan Review

Reed Fire Protection Engineering

14135 Midway Road Suite #G260 Addison, TX 75001

Contact: Darren Roberts

Email: DRoberts@reedfire.com

Phone: 214-638-7599

GreenTag Engineering

4221 Wilson Lane Carrollton, TX 75010

Email: Jay@getagreentag.com

Phone: (682) 214-4824

**City Council
Staff Agenda Report**

Agenda Item: 8e.

Agenda Subject: Discuss and possible action regarding amendments to the FY 2020 budget in amounts not to exceed \$10,000.00.

<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Unknown but won't exceed \$10,000</p> <p>Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p>	<p>Strategic Vision Pillar:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Prior Council Action:

Background Information: This is a standing agenda item that will appear on all future agendas. The idea is provide an item whereby staff can discuss needs that come up after the agenda posting deadline. These would only be items that, without council approval, would otherwise put operations on hold.

Justification for Request:

Recommended Action/Motion: If action needed: Motion to approve an amendment to the FY 2020 budget in an amount not to exceed [state dollar amount] for the purpose of [state specific purpose].

Attachments: None

**City Council
Staff Agenda Report**

Agenda Item: 8f.

Agenda Subject: Receive report from Building Committee on progress of RFP #2020-01 for construction of new City Hall building; and possibly take action to set a special meeting date for selection of a contractor.

<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Budgeted costs to build a city hall</p> <p>Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>	<p>Strategic Vision Pillar:</p> <p><input checked="" type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input checked="" type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence</p>
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Prior Council Action: Council appointed members to a Building Committee in 2017 for the construction of a new City Hall building. In 2019, the City moved forward with OWT Architects to put together a proposal package to begin soliciting proposals from contractors for said construction of a new City Hall.

Background Information: The purpose of this item is to inform council of the progress thus far and to discuss special meeting dates for selecting a contractor. Proposals for RFP #2020-01 were due on February 11 and the city received 15 proposals. As so many proposals were received, it took some time review all of them. The Building Committee met with OWT on March 2 to discuss proposals. No contractors are being ruled out at this time, but more information is being collected and references are being checked. A special meeting will be needed prior to the regular meeting in April for council to select a contractor based on the Building Committee’s recommendation.

Council is already meeting on March 24 to begin discussion the Comprehensive Plan but that may be too soon to select a contractor for this project.

Justification for Request: To keep council informed on a major project.

Recommended Action/Motion: Motion to select the following date and time for selection of a contractor for RFP #2020-01 regarding the construction of a new City Hall building.

Attachments: None

**City Council
Staff Agenda Report**

Agenda Item: 8g.

Agenda Subject: Receive update on Indian Trail project; and possibly take action to provide necessary direction to staff on same.

<p>Meeting Date: March 19, 2020</p>	<p>Financial Considerations: Unknown but staff will bring back quote from Tarrant County once received</p> <p>Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p>	<p>Strategic Vision Pillar:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input checked="" type="checkbox"/> Infrastructure Improvements/Upgrade <input checked="" type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Prior Council Action: Staff presented this item at the February 20, 2020 meeting. Council approved moving forward with this project and having Tarrant County perform the work.

Background Information: Staff is providing additional photos just so Council can see how large the repair area would be. The reason the area is so large is the alligator cracking. It has cracked over time requiring a large area for repair if the repair is to last. Otherwise, it will just need to be redone again in a shorter amount of time. In addition to the areas shown in the attached pictures, there is an area marked with a blue circle at the corner of Santa Fe Circle and Indian Trail. That area has been cut down in the past so that water will drain into the ditch instead of down the street. The City will need to make repairs to that area again for it to drain properly. Tarrant County is working on a quote and staff will bring it to Council for approval.

Justification for Request: This is an unbudgeted item requiring council’s approval.

Recommended Action/Motion: Receive update on Indian Trail project; and possibly take action to provide necessary direction to staff on same.

Attachments: Pictures of Repair Area

#1 – Approximate area of repair shown with blue lines. Blue circle marks where staff has shaved down the concrete/grassy area in the past to help water flow to ditch instead of down street



#2 – Tarrant County mark on east side right past Santa Fe Circle on Indian Trail



#3 – Tarrant County mark on west side of driveway on Indian for area of repair



#4 – Water on Santa Fe Circle that cuts across and goes down street instead of in ditch.



#5 - View of ditch from Santa Fe Circle facing the repair area on Indian Trail



**City Council
Staff Agenda Report**

Agenda Item: 8h.

Agenda Subject: Receive update on Twin Lakes/Twin Springs project; and possibly take action to provide necessary direction to staff on same.

Meeting Date:	Financial Considerations:	Strategic Vision Pillar:
March 19, 2020	TOTAL: \$135,977.88 Add'l but unknown at this time based on below Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input type="checkbox"/> Operations Excellence <input checked="" type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action: Council took action at the December 19, 2019, January 16, 2020, and February 20, 2020 meetings regarding the Twin springs/Twin Lakes projects.

Council voted to move forward with the project and approved interlocal agreements for 4” pavement.

Background Information: Since the February 20 meeting, staff has been working with engineering and Tarrant County on other needs for this project. It has been confirmed a Stormwater Pollution Prevention Plan (SWPPP) will be needed for this project. It also turns out more costs may be needed for moving mailboxes, etc. and staff is working on those specific items. Since Mr. Perkins does do SWPPP, staff reached out to the city’s engineering service and they will provide the SWPPP. He will be providing a quote for this and staff should have it for the April meeting. The engineer will be making a site visit and will be working with staff to plan needs for this project. Grading the ditches has been discussed for areas that may not have a formed ditch to help with water flow, but more information is being gathered. If that is decided to be the best option, staff can bring that information to council prior to moving forward. The agreements with Tarrant County would need to be changed to accommodate the additional scope of work.

Tarrant County is running behind on projects because of recent rains, so it is likely our project would start in late August or possibly even later. However, staff wants to line out all project needs in advance and the later start time allows time for this. With that said, staff would also like to request for council to allow the solicitation of bids if certain items, such as moving mailboxes, will reach the cost limit requiring bids by state law.

Justification for Request: To provide an update and ask for certain direction to allow staff to move forward with actions related to this project.

Recommended Action/Motion: If needed: Motion to authorize staff to move forward with bid solicitation if the cost reaches the state law requirement for bid solicitation.

If cost for SWPPP is provided in time for action: Motion to authorize an agreement with Topographic for the creation of a Stormwater Pollution Prevention Plan in an amount not to exceed [state amount] for the Twin Springs/Twin Lakes project.

Attachments: None

**City Council
Staff Agenda Report**

Agenda Item: 10.

Agenda Subject: Operational gas well inspection fees.		
Meeting Date: March 19, 2020	Financial Considerations: Cost for attorney to draft ordinance changes Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action:

Background Information: Staff has been working on edits to operational gas well fees as discussed a few meetings ago with council. The city attorney will be providing information in closed session before moving forward.

Justification for Request:

Recommended Action/Motion:

Attachments: None