



CITY OF DALWORTHINGTON GARDENS

**NOTICE OF A MEETING
January 16 2025**

**CITY COUNCIL
WORK SESSION 6:30 P.M.**

CITY COUNCIL REGULAR SESSION 7:00 P.M.

CITY HALL COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS

WORK SESSION AND/OR EXECUTIVE SESSION – 6:30 p.m.

1. CALL TO ORDER

3. WORK SESSION

- b. Work session on listed agenda items, if time permits.

CITY COUNCIL -7:00 P.M.

REGULAR SESSION

1. CALL TO ORDER

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

3. PRESENTATIONS AND PROCLAMATIONS

- a. Recognition of parties who participated in the Salvation Army Mayoral Red Kettle Challenge.

4. ITEMS OF COMMUNITY INTEREST

- a. Bi-Monthly park workday – Saturday, January 18, 2025 from 9:00 a.m. – Noon
- b. Great Backyard Bird Count – Saturday, February 15, 2025 from 10:00 a.m. – 1:00 p.m.
- c. Pictures with the Easter Bunny – Sunday, April 6, 2025 from 3:00 – 5:00 p.m.

5. CITIZEN COMMENTS

Citizens who wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing policy.

6. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

- a. DPS /City Administrator Report
- b. Financial Reports
- c. Quarterly Investment Report

8. CONSENT AGENDA

- a. Approval of Resolution No. 2025-01 approving changes to the City Fee Schedule.
- b. Approval of Mayor's Monarch Challenge action items for 2025.
- c. Approval of Ordinance 2025-01, calling for a general election to be held on May 3, 2025 for the offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5.
- d. Approval of October 17, 2024 Minutes
- e. Approval of October 28, 2024 Minutes
- f. Approval of November 21, 2024 Minutes
- g. Approval of December 11, 2024 Minutes

9. REGULAR AGENDA

- a. Conduct a public hearing to receive citizen input for the proposed 51st Community Development Block Grant.
- b. Discussion and possible action to consider a joint meeting of the park board and city council to discuss high level goals in the park in order to make the maintenance list project more efficient.
- c. Discussion and possible action on continuing the allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and tasers and if this should be committed by ordinance.
- d. Discussion and possible action on directing the Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.
- e. Discussion and possible action on purchasing six sets of bunker gear for DPS not to exceed \$20,000
- f. Discussion and possible action on funding a new PSO position.
- g. Discussion and possible action regarding amendments to the FY 2024- 2025 budgets in the amount not to exceed \$10,000.00

10. TABLED ITEMS

11. FUTURE AGENDA ITEMS

In compliance with the Texas Open Meetings Act, Council Members may request that matters of public concern be placed on a future agenda. Council Members may not discuss non-agenda items among themselves. In compliance with the Texas Open Meetings Act, city staff members may respond to questions from Council members only with statements of factual information or existing city policy.

12. ADJOURN

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development Negotiations).

Pursuant to Texas Government Code, Section 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

CERTIFICATION

This is to certify that a copy of the **January 16, 2025** City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website, www.cityofdwg.net, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____ TIME OF POSTING: _____ TAKEN DOWN: _____

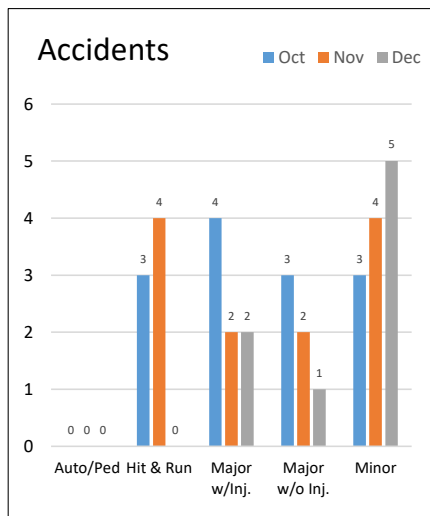
Sandra Ma, City Secretary



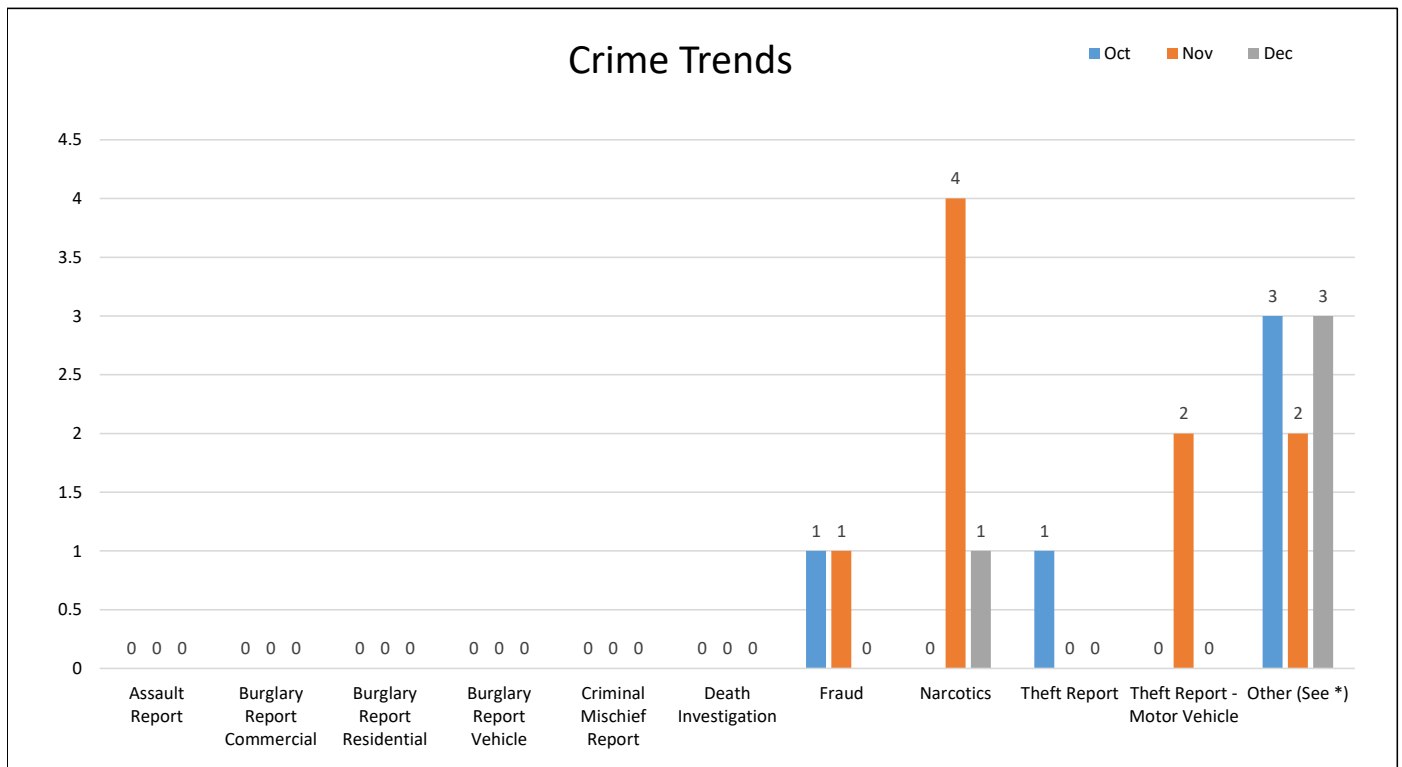
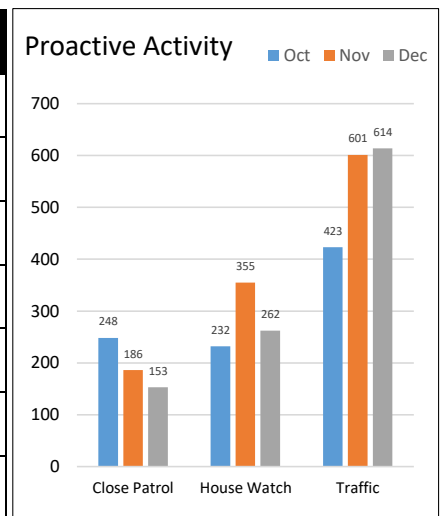
MONTHLY PUBLIC SAFETY REPORT

December 2024

Department News	
Residential Contacts	400 contacts



Activity	Oct	Nov	Dec	2024 YTD
DPS Activity	1654	1696	1662	20496
Police CFS	699	503	587	7860
EMS CFS	18	16	16	198
Fire CFS	18	10	7	146
Arrests	16	25	23	255
House Watches, Close Patrols, & Community Contacts	480	541	415	6359
Traffic Enforcement	423	601	614	5678



* Other offenses excluding traffic, warrants and "report only."

December's List of things done and upcoming projects

Things done:

Park

- Park mowed/Weedeated/Trash pulled, and Maintained
- Set up trailer for Santa's trailer ride around the city.
- Fixed fence at Elkins/Park Ln.

Sewer

- Completed multiple line locates for Permits.

Streets

- Fixed Various Street Signs
- Prime landscaping bid for middle bridge was approved.
- Put down 13 bags of asphalt to patch the street on Arkansas in front of pump station entrance.
- Patched pothole on Sieber.
- Got bid to repair asphalt meeting the back driveway for 3412 Sunset Oaks. \$2,900.

Water

- Well Stations/Pump Stations Mowed/Weedeated/Maintained/Trimmed brush, and trees
- Meter Reading completed
- Water Cutoff List completed
- Daily Residuals tested each day
- Weekly Mono/Free Ammonia test weekly
- Monthly Dead-End Flushing Completed
- Bac-T samples done and passed
- Test Equipment Calibrated
- Installed 7 new antennas for meters not reporting.
- Replaced 9 broken meters.
- Completed multiple Line Locates for Permits
- Fixed multiple water leaks in meter boxes.

- Called out Hughes to fix the heater not working in the pump station.
- Ft. Worth replaced the concrete pad for SCADA, WHECO re-installed our SCADA at the Ft. Worth meter site.
- Working with Muller to get an Advanced RMA.
 - This will give us meters on loan, due to long turn arounds on warranty replacements.
 - There is a high number of meters failing each month.
- Falcon is contracted by ATT to come bring in fiber to the neighborhoods off Bowen. On December 20th they hit a service line, and Rangeline had to be called out to fix the leak.
 - Rangeline has sent over a \$1840.00 invoice which will be back charged to Falcon.

Animal Control

- No animals this month.

Building Maintenance

- City Haul and DPS mowed and weedeated.
- City Haul trash pulled every other day.
- Hughes called out to fix multiple outlets not working at City Hall.

Upcoming Projects:

Water Quality Parameters (WQP) Entry Point Sampling

- **By November 30, 2024** collect 1 fully flushed WQP sample at each entry point (i.e. PBCU001, PBCU003) **Completed – Waiting on results.**
- **Q1- Jan 1 - March 31, 2025** collect 1 fully flushed WQP sample at each entry point (i.e. PBCU001, PBCU003)
- **Q2- April 1 - June 30, 2025** collect 1 fully flushed WQP sample at each entry point (i.e. PBCU001, PBCU003)
- **Q3- July 1 – Sept 30, 2025** collect 1 fully flushed WQP sample at each entry point (i.e. PBCU001, PBCU003)

Water Quality Parameters (WQP) Distribution System Sampling

- **By November 30, 2024** collect 2 fully flushed WQP sample(s) from the distribution system
 - **Completed – waiting on results.**
- **Q1-Jan 1 – March 31, 2025** collect 2 fully flushed WQP sample(s) from the distribution system
- **Q2-April 1 – June 30, 2025** collect 2 fully flushed WQP sample(s) from the distribution system
- **Q3-July 1 – Sept 30, 2025** collect 2 fully flushed WQP sample(s) from the distribution system

Lead and Copper Tap Water Sampling

- **Jan 1 – June 30, 2025** collect 20 lead and copper tap samples
- **July 1 – Dec 31, 2025** collect 20 lead and copper tap samples
- Form 20683 is the chain of custody you will get from your laboratory and how you will report data to your laboratory

- The system currently has 20 TCEQ-approved sampling sites on file. Please complete the sample site selection form 20467a if you need to get more sample sites approved and added to the system's Monitoring Plan.
- **Please note that you are required to sample from any locations that caused the exceedance during both six-month monitoring periods mentioned above (LCR002 and LCR019 exceeded the AL for lead (0.015 mg/L)).**

Lead and Copper Entry Point Sampling

- **October 1, 2024 – March 31, 2025** collect **one** sample for lead and copper at each active entry point (i.e. **PBCU001, PBCU003**).
- Form 20683 is the chain of custody you will get from your laboratory and how you will report data to your laboratory.
- Entry point lead and copper samples are fully flushed samples thus do not complete the water last used date/time on form 20683.
- This sample is required to complete the **SOWT** (see below and attached)
- Must complete one **SOWT** per each active entry point

Important Deadlines:

- **Optimal Corrosion Control Treatment (OCCT) Recommendation** is due by **March 31, 2025**. Complete form 20884 (attached) recommending one of the following treatments based on the WQP sample results mentioned above, thus very important WQP samples are collected within the dates above. Submit with all WQP 20679 and lab reports. **Need to hire a company to complete this step.**
 - **Source Water Treatment (SOWT) Recommendation** is also due by **March 31, 2025**. Complete form 20755 (attached) listing the entry point lead and copper results and recommending treatment based on the options listed. One SOWT must be completed per each active entry point. Submit with copy of 20683 and lab report. **Need to hire a company to complete this step.**
 - **Corrosion Control Study (CCST)** is due by **September 30, 2025**. Form 20495 (attached) is required along with all data collected during the 2 consecutive 6-month monitoring periods following the exceedance.
-
- Bridges – Waiting on Middle Bridge install date from Prime Landscaping.
 - Waiting on a quote for guard rail installation for the North Bridge that was installed.
 - Water leak under Arkansas Ln, at 2614 W Arkansas.
 - Waiting for Gra-Tex's quote to be approved.

**City Council
Staff Agenda Report**

Agenda Item: 8a.

Agenda Subject: Approval of Resolution No. 2025-01 approving changes to the City Fee Schedule.		
Meeting Date: January 16, 2025	Financial Considerations: Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Background Information: Staff is providing several changes to the City Fee Schedule to correct inconsistencies with the city using a third party for many permits.

Synopsis of Changes

1. A3.002 (j)(1)(a)
Third party plan review and Inspection for Auxiliary Building – With Mechanical, Electrical, or Plumbing
2. A3.002 (j)(1)(b)
Third party plan review and Inspection for Auxiliary Building – Without Mechanical, Electrical, or Plumbing
3. A3.002 (k)
Swimming pool or outdoor spa
4. A3.002 (l)
Solar Panels

Recommended Action/Motion: Motion to approve Resolution No. 2025-01 approving changes to the City Fee Schedule.

- Attachments:** **Fee Schedule Resolution**
Redlined Fee Schedule
Clean Fee Schedule
Safebuilt Professional Services Agreement Amendment Three and Four

RESOLUTION NO. 2025-01

**A RESOLUTION OF THE CITY OF DALWORTHINGTON GARDENS,
TEXAS AMENDING THE FEE SCHEDULE; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, the City of Dalworthington Gardens, Texas (“City”) is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council previously adopted a fee schedule; and

WHEREAS, the City Council now desires to amend the fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
DALWORTHINGTON GARDENS, TEXAS, THAT:**

Section 1.

The City Fee Schedule as attached hereto as Exhibit A is hereby adopted.

PASSED AND APPROVED this 16TH day of January, 2025.

**CITY OF DALWORTHINGTON
GARDENS, TEXAS**

BY: _____
Laurie Bianco, Mayor

ATTEST:

Sandra Ma, City Secretary

**CITY OF DALWORTHINGTON GARDENS
CITY FEE SCHEDULE**

Revised 10.17.2024

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ARTICLE A1.000 GENERAL PROVISIONS

Sec. A1.001 Adoption of Fee Schedule

The city council may review the fee schedule at any time and may, by resolution, increase or decrease said fees within the schedule, or add or eliminate fees within the schedule, upon a determination that said change is warranted, and shall adopt the official fee schedule by resolution. An updated fee schedule shall be publicly available and maintained at all times by the city secretary.

Sec. A1.002 Payment Required

All persons, firms or corporations applying for licenses, permits or other city services that by their nature require the applicant to pay a fee incident to such application shall pay the fees as prescribed in the official fee schedule of the city.

Sec. A1.003 Collection and use of fees

It shall be unlawful for any person, firm or corporation to conduct any activity or commence any use for which payment of a fee is required until such fee has been paid. A violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) for each offense.

ARTICLE A2.000 ADMINISTRATIVE SERVICES

Sec. A2.001 Public records/public information

- (a) Paper copy - 8-1/2 x 11, per page: \$0.10.
- (b) Paper copy - 8-1/2 x 14, per page: \$0.50.
- (c) Paper copy - 11 x 17, per page: \$0.50.
- (d) Specialty paper copy (e.g.: Mylar, blueprint, blue-line, map, photographic): Actual cost.
- (e) DVD*: \$3.00.
- (f) CD-R or CD-RW: \$1.00.
- (g) Other electronic media: Actual cost.
- (h) Labor charge (over 50 pages): \$15.00/hour.
 - (1) A labor charge shall not be billed in connection with complying with requests that are for 50 or fewer pages of paper records, unless the documents to be copied are located in:
 - (A) Two or more separate buildings that are not physically connected with each other;
 - (B) A remote storage facility; or
 - (C) Two buildings connected by a covered or open sidewalk, an elevated or underground passageway, or a similar facility, are not considered to be separate buildings.
- (i) Programming labor: \$28.50/hour.
- (j) Remote document retrieval: Actual cost.
- (k) Computer resource charge: \$2.50/hour.
- (l) Overhead (over 50 pages): 20% of labor cost.
- (m) Miscellaneous supplies (such as labels, boxes, and other supplies used to produce the requested information): Actual cost.
- (n) Postage and shipping charge: Actual cost.

Sec. A2.002 Public safety costs and fees

- (a) Accident report:
 - (1) \$6.00 for regular copy.
 - (2) \$8.00 for certified copy.
- (b) Fingerprinting: \$10.00 for the first two (2) cards and \$10.00 for each additional card
- (c) Personnel costs (incurred in hazardous materials or utility break cases):
 - (1) Police, fire or EMT: \$50.00/hour.

- (2) Hazardous materials technician: \$70.00/hour.
- (3) Incident commander/safety officer: \$75.00/hour.
- (4) Fire marshal/fire inspector: \$50.00/hour.
- (5) Public works inspector: \$45.00/hour.
- (d) Equipment costs (incurred in hazardous materials or utility break cases):
 - (1) Patrol unit: \$75.00/hour.
 - (2) Police motorcycle: \$50.00/hour.
- (e) Records copies: As in [section A2.001](#).

Sec. A2.003 Other administrative costs

- (a) Returned checks: \$30.00.
- (b) Newsletter advertising:
 - (1) Business card - 12 months: \$350.00.
 - (2) Business card - 6 months: \$200.00.
 - (3) Business card - 1 month: \$75.00.

ARTICLE A3.000 CONSTRUCTION SERVICES

Sec. A3.001 Contractor registration and licensing

- (a) Contractor registration: Registration is required pursuant to Section 3.10.002 of the Dalworthington Gardens Code of Ordinances but no registration fee is required.

Sec. A3.002 Building permits and inspections

- (a) New residential construction.

Square Footage (S.F.)	Fee
0–1,500 S.F.	\$942.00
1,501–10,000 S.F.	\$942.00 for the first 1,500 S.F. plus \$0.45 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$4,767.00 for the first 10,000 S.F. plus \$0.20 for each additional S.F. over 10,000 S.F.

- (b) Alteration/addition for residential construction.

Trade Permits	Fee
Building, mechanical, electrical, plumbing, fuel gas and similar	\$120.00 per trade
Shut off valve installation not accompanied by other work	\$25 per valve
Other projects not listed above	\$200.00 per trade

- (c) Commercial and multifamily construction permit fees.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$125.00 for the first \$10,000.00 plus \$7.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$191.00 for the first \$25,000.00 plus \$6.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$314.00 for the first \$50,000.00 plus \$5.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$485.00 for the first \$100,000.00 plus \$4.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$1,580.00 for the first \$500,000.00 plus \$3.00 additional \$1,000.00
\$1,000,001.00 and up	\$2,736.00 for the first \$1,000,000.00 plus \$2.00 additional \$1,000.00

- (d) Commercial and multifamily construction inspections.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$135.00 for the first \$10,000.00 plus \$11.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$294.00 for the first \$25,000.00 plus \$8.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$483.00 for the first \$50,000.00 plus \$6.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$746.00 for the first \$100,000.00 plus \$5.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$2,426.00 for the first \$500,000.00 plus \$4.00 additional \$1,000.00
\$1,000,001.00 and up	\$4,207.00 for the first \$1,000,000.00 plus \$3.00 additional \$1,000.00

- (e) Engineering Review: If engineering review is required for a permit, an initial \$1,000.00 deposit will be collected in addition to permit fees. An additional \$38 administrative fee will be charged for each submittal. Once final engineering invoice is received and final administrative fees calculated, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
- (f) Reinspection: \$100.00.
- (g) Generator Addition: \$341.00
- (h) Any required permit not otherwise specified: \$200.00.
- (i) Commercial only:
- (1) Canopy or Tent: Based on value as set forth in subsection (c) and (d) above.
- (j) Residential only:
- (1) Auxiliary/Accessory Building (Garage, carport, patio cover, accessory structure, storage building, etc., accessory use only):
- a. with mechanical, electrical, and/or plumbing: ~~\$481.00~~ \$860.00
- b. without mechanical, electrical, and/or plumbing: ~~\$411.00~~ \$420.00
- (k) Swimming pool or outdoor spa: ~~\$481.00~~ \$510.00
- (l) Solar Panels \$335.00
- (m) Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third party building official conducts inspections and certain reviews in the absence of the City building official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.
- i. Commercial inspection: \$161.00 per inspection
- ii. Residential inspection: \$146.00 per inspection
- iii. Food service plan review: \$146.00 per hour

Sec. A3.003 Sign permits and inspections

- (a) Advertising (billboards): \$500.00.
- (b) Temporary advertising signs (unless specifically exempted from permit requirements): Based on value as set forth in section A3.002(c)
- (c) All other signs: Based on value as set forth in section A3.002(c).
- (d) Real estate signs smaller than 20 square feet shall not require a permit.
- (e) Change in copy or in sign face shall constitute a new sign for fee purposes.

Sec. A3.004 Certificate of occupancy

- (a) New construction: \$100.00.
- (b) Change of occupancy: \$100.00.
- (c) Temporary, for cleaning and showing premises without other use: \$100.00.

Sec. A3.005 Fire permits and inspections

Both permit fees and inspections fees are applicable for each project.

1. Single-family residential fire plan review services.
 - (A) Fire code plan review services: \$210.00.
 - (B) Fire code inspection services: \$480.00.
2. Fire code plan review services - commercial and multifamily construction (each fire alarm system and fire sprinkler system). Fee is for each system. Fire alarm system and fire sprinkler system assessed separately.
 - (A) Less than \$6,250.00: \$240.00.
 - (B) \$6,250.00–\$250,000.00: \$360.00.
 - (C) \$251,000.00–\$500,000.00: \$510.00.
 - (D) \$501,000.00–\$1,000,000.00: \$660.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$960.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,440.00.
 - (G) \$6,000,000.00 and up: \$1,440.00 plus \$0.46 for each additional \$1,000.00.
3. Fire code inspection services - commercial and multifamily construction (each fire alarm system and fire sprinkler system).
 - (A) Less than \$6,250.00: \$360.00.
 - (B) \$6,250.00–\$250,000.00: \$510.00.
 - (C) \$251,000.00–\$500,000.00: \$630.00.
 - (D) \$501,000.00–\$1,000,000.00: \$810.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$1,140.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,710.00.
 - (G) \$6,000,000.00 and up: \$1,710.00 plus \$0.46 for each additional \$1,000.00. Valuation is based on construction valuation for project.
4. Fire underground.
 - (A) Fire code plan review (1 hour minimum): \$120.00 per hour.
 - (B) Fire code plan inspection (1 hour minimum): \$120.00 per hour.
5. Fire extinguisher suppression system.
 - (A) Per permit, one inspection: \$420.00.
 - (B) Each reinspection: \$120.00.
6. Fire certificate of occupancy inspections. Minimum one hour per inspection: \$180.00 per hour.
7. Annual commercial fire safety inspections and reinspections. \$130.00.
8. Underground/aboveground fuel storage tanks.
 - (A) Fire code plan review: \$420.00.
 - (B) Fire code inspection: \$540.00.
9. Fire pump - additional. \$250.00.
10. Resubmittal fee for fire permit plans that have been resubmitted more than two times: \$85.00.
11. Operational business permits. Operational permit fees of \$55.00 are required annually for any business with operations set forth in IFC 105.6. sections 105.6.1 through 105.6.48.
12. Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third-party fire code official conducts inspections and reviews in the absence of the City fire code official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.
 - i. Commercial fire plan review: \$110.00 per hour
 - ii. Commercial fire inspection: \$125.00 per hour
 - iii. Residential fire plan review: \$189.00 per residential structure
 - iv. Residential fire inspection: \$70.00 per inspection

13. Annual Commercial Fire Inspection delinquent penalty. \$25.00.

ARTICLE A4.000 WATER AND SEWER SERVICE

(a) Sewer connection fee: \$130.00.

(b) Tap and access fees:

(1) Tap fees:

(A) Meter charge: Labor cost of \$50.00 per hour plus actual cost of meter.

(B) City tap fees: Actual cost of third-party invoice cost plus \$25.00 administrative fee.

(C) The following sized meters are used in the city: 3/4", 5/8", 1", 1-1/2", and 2".

(2) Street cut requires city council approval.

(3) Access fees: Fort Worth system access fees for water shall be as set and assessed by the City of Fort Worth pursuant to the wholesale water contracts between Fort Worth and Dalworthington Gardens. This is an additional cost to the city's tap fees.

(c) Water service rates:

(1) The following rates per month shall be the rates charged for water service furnished to the customer within the corporate limits of the city:

(A) Residential and commercial rates:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$22.70	\$50.10
Volume Rate (per 1,000 gallons)	\$5.85	\$5.85

(B) Bulk rates: To purchasers of water from the city in bulk quantities per contract \$9.75 per 1,000 gallons, and a \$350.00 minimum charge regardless of usage.

(2) The schedule in subsection (1) of this section is based upon the amount of water used, as measured by a single meter, in increments of one thousand (1,000) gallons.

(d) Sewer service rates:

(1) The following rates per month, based upon water consumption, shall be the rates charged for sewer service furnished to the customers within the corporate limits of the city:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$21.10	\$50.20
Volume Rate (per 1,000 gallons)	\$4.65	\$4.65

For residential only, a maximum of 15,000 gallons will be billed.

(e) Water and sewer fees - miscellaneous:

(1) Meter upgrades: Cost of meter.

(2) Portable meter equipment deposit: \$1,500.00 refundable deposit to the account, less any equipment damage costs.

(3) Portable meter water bill deposit: \$500.00 refundable deposit to the account.

(4) New meter box: \$100.00.

(5) New meter box cover: \$20.00.

(6) Water account deposit (refundable): \$125.00.

(7) Connection and reconnection: \$20.00.

(8) Disconnect for nonpayment: \$40.00.

(9) After-hours callout fee: \$50.00 for first hour, then real time staff billable hours thereafter.

(10) Meter re-read at customer request (if first reading correct): \$25.00.

- (11) Pressure test: \$45.00.
- (12) Negotiated payment plans: \$20.00 per arrangement. Cannot extend beyond twelve months from the payment plan date.
- (13) Payment extensions: \$20.00 per extension. Cannot extend beyond next month's due date.
- (14) Backflow permit: \$35.00.
- (15) Delinquent penalty: an additional amount equal to 10% of the bill, inclusive of water, sewer, household hazardous waste and solid waste collection charges, before delinquency.

ARTICLE A5.000 DEVELOPMENT RELATED FEES

- (a) Abandonment of right-of-way: \$250.00.
- (b) Development/infrastructure permit and/or inspection: An initial \$1,000.00 deposit will be collected in addition to any permit fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
- (c) Demolition permit: \$50.00.
- (d) Plats: All plats require an initial \$3,000 deposit to be collected in addition to any other required permits or fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
 - (1) Refund on withdrawal of plat, prior to engineering review: 75% of fee.
- (e) Zoning:
 - (1) Change of zoning classification: \$1,500.00 plus \$50.00/acre if not SF zoned.
 - (2) Appeal, variance, or special exception: \$500.00.
 - (3) Refund on withdrawal:
 - (A) Prior to advertising hearing: 75% of fee.
 - (B) After advertising hearing: 25% of fee.
 - (4) Zoning verification letter: \$50.00.
- (f) Grading and excavating permit:
 - (1) Less than one acre: \$125.00.
 - (2) One to five acres: \$200.00.
 - (3) Over five acres: \$250.00.
- (g) Street opening permit: \$50.00 per 100 feet of street opening or portion thereof.

ARTICLE A6.000 ANIMAL CONTROL SERVICES

- (a) Dogs and cats (per day) (3-day hold): Actual cost in accordance with the fee assessed by the third-party city uses for said service.
- (b) Reclaimed animals: \$100.00 per incident plus applicable fees (vaccines, etc. charged by third party).
- (c) Euthanization/disposal fee: Actual cost in accordance with fee assessed by the third-party city uses for said service.
- (d) Animal head shipment/rabies testing: Actual cost in accordance with fee assessed by third party city uses for said service.
- (e) Confined animal facility operations permit: The greater of either \$500.00 or the actual cost incurred by the city for engineering services by the city engineer in reviewing any application for the permit or renewal of the permit.
- (f) Any appeal to the board of adjustments of any matter pursuant to section 2.03.032(e) of this code: \$500.00.
- (g) Issuance of confined animal permit and inspection annually: \$100.00.

ARTICLE A7.000 SOLID WASTE COLLECTION, RECYCLING, AND HOUSEHOLD HAZARDOUS WASTE

- (a) Solid waste and recycling:
 - (1) Residential rates with recycling: \$19.56 per month
 - (2) Additional recycling cart: \$4.18 per month
 - (3) Commercial curbside pickup: \$25.97 per month
 - (4) Commercial hand-collect recycling cart: \$7.39 per month
- (b) Household hazardous waste collection fee: \$0.94 per month

ARTICLE A8.000 HEALTH PERMITS

- (a) Food service and retail food establishment engaged in food preparation (annual fee): \$250.00.
- (b) Retail food establishment not engaged in food preparation (annual fee): \$150.00.
- (c) Temporary food establishment (per permit): \$50.00.
- (d) Public swimming pool or spa (annual fee): \$150.00.
- (e) Mobile food unit or mobile food establishment engaged in food preparation: Tarrant County is permitting authority as of 09/01/2023. No city permit required.

ARTICLE A9.000 MISCELLANEOUS FEES

- (a) Pull charge (per vehicle, per pull): \$45.00.
- (b) Door-to-door sales registration under article 4.03: \$2,000.00.
- (c) Alarm fees:
 - (1) Non-city home security alarm permit: \$10.00 annually.
 - (2) Alarm notification service fee:
 - (A) Per false alarm notification under 5 in a 12-month period: No charge.
 - (B) Per false alarm notification 5 to 8 in a 12-month period: \$60.00.
 - (C) Per false alarm notification over 8 in a 12-month period: \$90.00.
- (d) Alcoholic beverage fees: A fee is hereby levied of one-half of the state fee for each permit and license issued by the state alcoholic beverage commission for premises located within the city, pursuant to the authority of section 11.38 and section 61.36 of the Texas Alcoholic Beverage Code.
- (e) Municipal setting designation fees: A fee of \$500.00 is hereby levied for each application for a municipal setting designation for a specific location or specific business operation pursuant to regulations or requirements of the state commission on environmental quality.
- (f) Collection fee: A fee in the amount of thirty percent (30%) on each item for which such fee is permitted to be assessed by Texas Code of Criminal Procedure section 103.0031, such collection fee to be calculated as provided in such section, and subject to the limitations stated in such section and in any other applicable law, state or federal.
- (g) Private water well permit application fee: \$1,500.00.
- (h) Short-term rental fees:
 - a. Application for permit: \$200.00
 - b. Permit renewal: \$200.00
 - c. Short-term rental inspection fee: \$130.00

ARTICLE A10.000 FIRE AND RESCUE FEES

- (a) Mitigation rates based on per hour: The mitigation rates below are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided
- (b) Motor vehicle incidents:
 - (1) Level 1 - \$435.00. Provide hazardous materials assessment and scene stabilization. This will be

the most common “billing level.” This occurs almost every time the fire department responds to an accident/incident.

(2) Level 2 - \$495.00. Includes level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(3) Level 3 - car fire - \$605.00. Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(c) Add-on services:

(1) Extrication - \$1,305.00. Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

(2) Creating a landing zone - \$400.00. Includes air care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

(3) Itemized response. The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

(4) Additional time on-scene.

(A) Engine billed at \$400.00 per hour.

(B) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(d) Hazmat:

(1) Basic response: level 1 - \$700.00. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

(2) Intermediate response: level 2 - \$2,500.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

(3) Advanced response: level 3 - \$5,900.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour at \$300.00 per hazmat team.

(4) Additional time on-scene (for all levels of service).

(A) Engine billed at \$400.00 per hour.

(B) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(e) False alarm billing rates:

(1) The first three (3) false alarms within twelve (12) months in a calendar year are free of charge.

(2) The fourth (4) false alarm and beyond in a twelve (12) month calendar year is billed at \$100.00 but will not exceed \$500.00.

(f) Fire investigation:

(1) Fire investigation team - \$275.00 per hour. Includes:

(A) Scene safety.

(B) Investigation.

(C) Source identification.

(D) K-9/arson dog unit.

(E) Identification equipment.

- (F) Mobile detection unit.
 - (G) Fire report.
- (2) The claim begins when the fire investigator responds to the incident and is billed for logged time only.
- (g) Fires:
 - (1) Assignment - \$400.00 per hour, per engine I \$500.00 per hour, per truck. Includes:
 - (A) Scene safety.
 - (8) Investigation.
 - (C) Fire I hazard control.
 - (2) This will be the most common “billing level.” This occurs almost every time the fire department responds to an incident.
 - (3) Optional: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized, per person, at various pay levels and for itemized products use.
- (h) Illegal fires:
 - (1) Assignment - \$400.00 per hour, per engine; \$500.00 per hour, per truck.
 - (2) When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
- (i) Water incidents:
 - (1) Basic response: level 1. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common “billing level.” This occurs almost every time the fire department responds to a water incident. Billed at \$400.00 plus \$50.00 per hour, per rescue person.
 - (2) Intermediate response: level 2. Includes level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$800.00 plus \$50.00 per hour, per rescue person.
 - (3) Advanced response: level 3. Includes level 1 and level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Billed at \$2,000.00 plus \$50.00 per hour per rescue person, plus \$100.00 per hour per hazmat team member.
 - (4) Itemized response: level 4. The city has the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
- (j) Back country or special rescue:
 - (1) Itemized response. Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. Minimum billed \$400.00 for the first response vehicle plus \$50.00 per rescue person. Additional rates of \$400.00 per hour per response vehicle and \$50.00 per hour per rescue person.
- (k) Chief response: This includes the set-up of command, and providing direction of the incident. This could include operations, safety, and administration of the incident. Billed at \$250.00 per hour.
- (l) Miscellaneous/additional time on-scene: Engine billed at \$400.00 per hour. Truck billed at \$500.00 per

hour. Miscellaneous equipment billed at \$300.00.

(m) Mitigation rate notes:

(1) The mitigation rates above are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

(2) These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

(n) Late fees: If the invoice is not paid within 90 days, a late charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be assessed to the responsible party.

(o) The Director of Public Safety shall have the authority to accept a negotiated amount for services rendered.

ARTICLE A11.000 PARKS AND RECREATION FEES

Sec. A11.001 Park usage fees

(a) Park pavilion rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(b) Baseball field rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(c) Practice fields rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(d) No individual or group may reserve any park facility more frequently than twice per calendar week.

(e) Deck rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

**CITY OF DALWORTHINGTON GARDENS
CITY FEE SCHEDULE**

Revised 10.17.2024

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ARTICLE A1.000 GENERAL PROVISIONS

Sec. A1.001 Adoption of Fee Schedule

The city council may review the fee schedule at any time and may, by resolution, increase or decrease said fees within the schedule, or add or eliminate fees within the schedule, upon a determination that said change is warranted, and shall adopt the official fee schedule by resolution. An updated fee schedule shall be publicly available and maintained at all times by the city secretary.

Sec. A1.002 Payment Required

All persons, firms or corporations applying for licenses, permits or other city services that by their nature require the applicant to pay a fee incident to such application shall pay the fees as prescribed in the official fee schedule of the city.

Sec. A1.003 Collection and use of fees

It shall be unlawful for any person, firm or corporation to conduct any activity or commence any use for which payment of a fee is required until such fee has been paid. A violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) for each offense.

ARTICLE A2.000 ADMINISTRATIVE SERVICES

Sec. A2.001 Public records/public information

- (a) Paper copy - 8-1/2 x 11, per page: \$0.10.
- (b) Paper copy - 8-1/2 x 14, per page: \$0.50.
- (c) Paper copy - 11 x 17, per page: \$0.50.
- (d) Specialty paper copy (e.g.: Mylar, blueprint, blue-line, map, photographic): Actual cost.
- (e) DVD*: \$3.00.
- (f) CD-R or CD-RW: \$1.00.
- (g) Other electronic media: Actual cost.
- (h) Labor charge (over 50 pages): \$15.00/hour.
 - (1) A labor charge shall not be billed in connection with complying with requests that are for 50 or fewer pages of paper records, unless the documents to be copied are located in:
 - (A) Two or more separate buildings that are not physically connected with each other;
 - (B) A remote storage facility; or
 - (C) Two buildings connected by a covered or open sidewalk, an elevated or underground passageway, or a similar facility, are not considered to be separate buildings.
- (i) Programming labor: \$28.50/hour.
- (j) Remote document retrieval: Actual cost.
- (k) Computer resource charge: \$2.50/hour.
- (l) Overhead (over 50 pages): 20% of labor cost.
- (m) Miscellaneous supplies (such as labels, boxes, and other supplies used to produce the requested information): Actual cost.
- (n) Postage and shipping charge: Actual cost.

Sec. A2.002 Public safety costs and fees

- (a) Accident report:
 - (1) \$6.00 for regular copy.
 - (2) \$8.00 for certified copy.
- (b) Fingerprinting: \$10.00 for the first two (2) cards and \$10.00 for each additional card
- (c) Personnel costs (incurred in hazardous materials or utility break cases):
 - (1) Police, fire or EMT: \$50.00/hour.

- (2) Hazardous materials technician: \$70.00/hour.
- (3) Incident commander/safety officer: \$75.00/hour.
- (4) Fire marshal/fire inspector: \$50.00/hour.
- (5) Public works inspector: \$45.00/hour.
- (d) Equipment costs (incurred in hazardous materials or utility break cases):
 - (1) Patrol unit: \$75.00/hour.
 - (2) Police motorcycle: \$50.00/hour.
- (e) Records copies: As in [section A2.001](#).

Sec. A2.003 Other administrative costs

- (a) Returned checks: \$30.00.
- (b) Newsletter advertising:
 - (1) Business card - 12 months: \$350.00.
 - (2) Business card - 6 months: \$200.00.
 - (3) Business card - 1 month: \$75.00.

ARTICLE A3.000 CONSTRUCTION SERVICES

Sec. A3.001 Contractor registration and licensing

- (a) Contractor registration: Registration is required pursuant to Section 3.10.002 of the Dalworthington Gardens Code of Ordinances but no registration fee is required.

Sec. A3.002 Building permits and inspections

- (a) New residential construction.

Square Footage (S.F.)	Fee
0–1,500 S.F.	\$942.00
1,501–10,000 S.F.	\$942.00 for the first 1,500 S.F. plus \$0.45 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$4,767.00 for the first 10,000 S.F. plus \$0.20 for each additional S.F. over 10,000 S.F.

- (b) Alteration/addition for residential construction.

Trade Permits	Fee
Building, mechanical, electrical, plumbing, fuel gas and similar	\$120.00 per trade
Shut off valve installation not accompanied by other work	\$25 per valve
Other projects not listed above	\$200.00 per trade

- (c) Commercial and multifamily construction permit fees.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$125.00 for the first \$10,000.00 plus \$7.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$191.00 for the first \$25,000.00 plus \$6.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$314.00 for the first \$50,000.00 plus \$5.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$485.00 for the first \$100,000.00 plus \$4.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$1,580.00 for the first \$500,000.00 plus \$3.00 additional \$1,000.00
\$1,000,001.00 and up	\$2,736.00 for the first \$1,000,000.00 plus \$2.00 additional \$1,000.00

- (d) Commercial and multifamily construction inspections.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$135.00 for the first \$10,000.00 plus \$11.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$294.00 for the first \$25,000.00 plus \$8.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$483.00 for the first \$50,000.00 plus \$6.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$746.00 for the first \$100,000.00 plus \$5.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$2,426.00 for the first \$500,000.00 plus \$4.00 additional \$1,000.00
\$1,000,001.00 and up	\$4,207.00 for the first \$1,000,000.00 plus \$3.00 additional \$1,000.00

- (e) Engineering Review: If engineering review is required for a permit, an initial \$1,000.00 deposit will be collected in addition to permit fees. An additional \$38 administrative fee will be charged for each submittal. Once final engineering invoice is received and final administrative fees calculated, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
- (f) Reinspection: \$100.00.
- (g) Generator Addition: \$341.00
- (h) Any required permit not otherwise specified: \$200.00.
- (i) Commercial only:
- (1) Canopy or Tent: Based on value as set forth in subsection (c) and (d) above.
- (j) Residential only:
- (1) Auxiliary/Accessory Building (Garage, carport, patio cover, accessory structure, storage building, etc., accessory use only):
- a. with mechanical, electrical, and/or plumbing: \$860.00
- b. without mechanical, electrical, and/or plumbing: \$420.00
- (k) Swimming pool or outdoor spa: \$510.00
- (l) Solar Panels \$335.00
- (m) Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third party building official conducts inspections and certain reviews in the absence of the City building official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.
- i. Commercial inspection: \$161.00 per inspection
- ii. Residential inspection: \$146.00 per inspection
- iii. Food service plan review: \$146.00 per hour

Sec. A3.003 Sign permits and inspections

- (a) Advertising (billboards): \$500.00.
- (b) Temporary advertising signs (unless specifically exempted from permit requirements): Based on value as set forth in section A3.002(c)
- (c) All other signs: Based on value as set forth in section A3.002(c).
- (d) Real estate signs smaller than 20 square feet shall not require a permit.
- (e) Change in copy or in sign face shall constitute a new sign for fee purposes.

Sec. A3.004 Certificate of occupancy

- (a) New construction: \$100.00.
- (b) Change of occupancy: \$100.00.
- (c) Temporary, for cleaning and showing premises without other use: \$100.00.

Sec. A3.005 Fire permits and inspections

Both permit fees and inspections fees are applicable for each project.

1. Single-family residential fire plan review services.
 - (A) Fire code plan review services: \$210.00.
 - (B) Fire code inspection services: \$480.00.
2. Fire code plan review services - commercial and multifamily construction (each fire alarm system and fire sprinkler system). Fee is for each system. Fire alarm system and fire sprinkler system assessed separately.
 - (A) Less than \$6,250.00: \$240.00.
 - (B) \$6,250.00–\$250,000.00: \$360.00.
 - (C) \$251,000.00–\$500,000.00: \$510.00.
 - (D) \$501,000.00–\$1,000,000.00: \$660.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$960.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,440.00.
 - (G) \$6,000,000.00 and up: \$1,440.00 plus \$0.46 for each additional \$1,000.00.
3. Fire code inspection services - commercial and multifamily construction (each fire alarm system and fire sprinkler system).
 - (A) Less than \$6,250.00: \$360.00.
 - (B) \$6,250.00–\$250,000.00: \$510.00.
 - (C) \$251,000.00–\$500,000.00: \$630.00.
 - (D) \$501,000.00–\$1,000,000.00: \$810.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$1,140.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,710.00.
 - (G) \$6,000,000.00 and up: \$1,710.00 plus \$0.46 for each additional \$1,000.00. Valuation is based on construction valuation for project.
4. Fire underground.
 - (A) Fire code plan review (1 hour minimum): \$120.00 per hour.
 - (B) Fire code plan inspection (1 hour minimum): \$120.00 per hour.
5. Fire extinguisher suppression system.
 - (A) Per permit, one inspection: \$420.00.
 - (B) Each reinspection: \$120.00.
6. Fire certificate of occupancy inspections. Minimum one hour per inspection: \$180.00 per hour.
7. Annual commercial fire safety inspections and reinspections. \$130.00.
8. Underground/aboveground fuel storage tanks.
 - (A) Fire code plan review: \$420.00.
 - (B) Fire code inspection: \$540.00.
9. Fire pump - additional. \$250.00.
10. Resubmittal fee for fire permit plans that have been resubmitted more than two times: \$85.00.
11. Operational business permits. Operational permit fees of \$55.00 are required annually for any business with operations set forth in IFC 105.6. sections 105.6.1 through 105.6.48.
12. Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third-party fire code official conducts inspections and reviews in the absence of the City fire code official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.
 - i. Commercial fire plan review: \$110.00 per hour
 - ii. Commercial fire inspection: \$125.00 per hour
 - iii. Residential fire plan review: \$189.00 per residential structure
 - iv. Residential fire inspection: \$70.00 per inspection

13. Annual Commercial Fire Inspection delinquent penalty. \$25.00.

ARTICLE A4.000 WATER AND SEWER SERVICE

(a) Sewer connection fee: \$130.00.

(b) Tap and access fees:

(1) Tap fees:

(A) Meter charge: Labor cost of \$50.00 per hour plus actual cost of meter.

(B) City tap fees: Actual cost of third-party invoice cost plus \$25.00 administrative fee.

(C) The following sized meters are used in the city: 3/4", 5/8", 1", 1-1/2", and 2".

(2) Street cut requires city council approval.

(3) Access fees: Fort Worth system access fees for water shall be as set and assessed by the City of Fort Worth pursuant to the wholesale water contracts between Fort Worth and Dalworthington Gardens. This is an additional cost to the city's tap fees.

(c) Water service rates:

(1) The following rates per month shall be the rates charged for water service furnished to the customer within the corporate limits of the city:

(A) Residential and commercial rates:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$22.70	\$50.10
Volume Rate (per 1,000 gallons)	\$5.85	\$5.85

(B) Bulk rates: To purchasers of water from the city in bulk quantities per contract \$9.75 per 1,000 gallons, and a \$350.00 minimum charge regardless of usage.

(2) The schedule in subsection (1) of this section is based upon the amount of water used, as measured by a single meter, in increments of one thousand (1,000) gallons.

(d) Sewer service rates:

(1) The following rates per month, based upon water consumption, shall be the rates charged for sewer service furnished to the customers within the corporate limits of the city:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$21.10	\$50.20
Volume Rate (per 1,000 gallons)	\$4.65	\$4.65

For residential only, a maximum of 15,000 gallons will be billed.

(e) Water and sewer fees - miscellaneous:

(1) Meter upgrades: Cost of meter.

(2) Portable meter equipment deposit: \$1,500.00 refundable deposit to the account, less any equipment damage costs.

(3) Portable meter water bill deposit: \$500.00 refundable deposit to the account.

(4) New meter box: \$100.00.

(5) New meter box cover: \$20.00.

(6) Water account deposit (refundable): \$125.00.

(7) Connection and reconnection: \$20.00.

(8) Disconnect for nonpayment: \$40.00.

(9) After-hours callout fee: \$50.00 for first hour, then real time staff billable hours thereafter.

(10) Meter re-read at customer request (if first reading correct): \$25.00.

- (11) Pressure test: \$45.00.
- (12) Negotiated payment plans: \$20.00 per arrangement. Cannot extend beyond twelve months from the payment plan date.
- (13) Payment extensions: \$20.00 per extension. Cannot extend beyond next month's due date.
- (14) Backflow permit: \$35.00.
- (15) Delinquent penalty: an additional amount equal to 10% of the bill, inclusive of water, sewer, household hazardous waste and solid waste collection charges, before delinquency.

ARTICLE A5.000 DEVELOPMENT RELATED FEES

- (a) Abandonment of right-of-way: \$250.00.
- (b) Development/infrastructure permit and/or inspection: An initial \$1,000.00 deposit will be collected in addition to any permit fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
- (c) Demolition permit: \$50.00.
- (d) Plats: All plats require an initial \$3,000 deposit to be collected in addition to any other required permits or fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
 - (1) Refund on withdrawal of plat, prior to engineering review: 75% of fee.
- (e) Zoning:
 - (1) Change of zoning classification: \$1,500.00 plus \$50.00/acre if not SF zoned.
 - (2) Appeal, variance, or special exception: \$500.00.
 - (3) Refund on withdrawal:
 - (A) Prior to advertising hearing: 75% of fee.
 - (B) After advertising hearing: 25% of fee.
 - (4) Zoning verification letter: \$50.00.
- (f) Grading and excavating permit:
 - (1) Less than one acre: \$125.00.
 - (2) One to five acres: \$200.00.
 - (3) Over five acres: \$250.00.
- (g) Street opening permit: \$50.00 per 100 feet of street opening or portion thereof.

ARTICLE A6.000 ANIMAL CONTROL SERVICES

- (a) Dogs and cats (per day) (3-day hold): Actual cost in accordance with the fee assessed by the third-party city uses for said service.
- (b) Reclaimed animals: \$100.00 per incident plus applicable fees (vaccines, etc. charged by third party).
- (c) Euthanization/disposal fee: Actual cost in accordance with fee assessed by the third-party city uses for said service.
- (d) Animal head shipment/rabies testing: Actual cost in accordance with fee assessed by third party city uses for said service.
- (e) Confined animal facility operations permit: The greater of either \$500.00 or the actual cost incurred by the city for engineering services by the city engineer in reviewing any application for the permit or renewal of the permit.
- (f) Any appeal to the board of adjustments of any matter pursuant to section 2.03.032(e) of this code: \$500.00.
- (g) Issuance of confined animal permit and inspection annually: \$100.00.

ARTICLE A7.000 SOLID WASTE COLLECTION, RECYCLING, AND HOUSEHOLD HAZARDOUS WASTE

- (a) Solid waste and recycling:
 - (1) Residential rates with recycling: \$19.56 per month
 - (2) Additional recycling cart: \$4.18 per month
 - (3) Commercial curbside pickup: \$25.97 per month
 - (4) Commercial hand-collect recycling cart: \$7.39 per month
- (b) Household hazardous waste collection fee: \$0.94 per month

ARTICLE A8.000 HEALTH PERMITS

- (a) Food service and retail food establishment engaged in food preparation (annual fee): \$250.00.
- (b) Retail food establishment not engaged in food preparation (annual fee): \$150.00.
- (c) Temporary food establishment (per permit): \$50.00.
- (d) Public swimming pool or spa (annual fee): \$150.00.
- (e) Mobile food unit or mobile food establishment engaged in food preparation: Tarrant County is permitting authority as of 09/01/2023. No city permit required.

ARTICLE A9.000 MISCELLANEOUS FEES

- (a) Pull charge (per vehicle, per pull): \$45.00.
- (b) Door-to-door sales registration under article 4.03: \$2,000.00.
- (c) Alarm fees:
 - (1) Non-city home security alarm permit: \$10.00 annually.
 - (2) Alarm notification service fee:
 - (A) Per false alarm notification under 5 in a 12-month period: No charge.
 - (B) Per false alarm notification 5 to 8 in a 12-month period: \$60.00.
 - (C) Per false alarm notification over 8 in a 12-month period: \$90.00.
- (d) Alcoholic beverage fees: A fee is hereby levied of one-half of the state fee for each permit and license issued by the state alcoholic beverage commission for premises located within the city, pursuant to the authority of section 11.38 and section 61.36 of the Texas Alcoholic Beverage Code.
- (e) Municipal setting designation fees: A fee of \$500.00 is hereby levied for each application for a municipal setting designation for a specific location or specific business operation pursuant to regulations or requirements of the state commission on environmental quality.
- (f) Collection fee: A fee in the amount of thirty percent (30%) on each item for which such fee is permitted to be assessed by Texas Code of Criminal Procedure section 103.0031, such collection fee to be calculated as provided in such section, and subject to the limitations stated in such section and in any other applicable law, state or federal.
- (g) Private water well permit application fee: \$1,500.00.
- (h) Short-term rental fees:
 - a. Application for permit: \$200.00
 - b. Permit renewal: \$200.00
 - c. Short-term rental inspection fee: \$130.00

ARTICLE A10.000 FIRE AND RESCUE FEES

- (a) Mitigation rates based on per hour: The mitigation rates below are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided
- (b) Motor vehicle incidents:
 - (1) Level 1 - \$435.00. Provide hazardous materials assessment and scene stabilization. This will be

the most common “billing level.” This occurs almost every time the fire department responds to an accident/incident.

(2) Level 2 - \$495.00. Includes level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(3) Level 3 - car fire - \$605.00. Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(c) Add-on services:

(1) Extrication - \$1,305.00. Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

(2) Creating a landing zone - \$400.00. Includes air care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

(3) Itemized response. The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

(4) Additional time on-scene.

(A) Engine billed at \$400.00 per hour.

(B) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(d) Hazmat:

(1) Basic response: level 1 - \$700.00. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

(2) Intermediate response: level 2 - \$2,500.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

(3) Advanced response: level 3 - \$5,900.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour at \$300.00 per hazmat team.

(4) Additional time on-scene (for all levels of service).

(A) Engine billed at \$400.00 per hour.

(8) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(e) False alarm billing rates:

(1) The first three (3) false alarms within twelve (12) months in a calendar year are free of charge.

(2) The fourth (4) false alarm and beyond in a twelve (12) month calendar year is billed at \$100.00 but will not exceed \$500.00.

(f) Fire investigation:

(1) Fire investigation team - \$275.00 per hour. Includes:

(A) Scene safety.

(B) Investigation.

(C) Source identification.

(D) K-9/arson dog unit.

(E) Identification equipment.

- (F) Mobile detection unit.
- (G) Fire report.
- (2) The claim begins when the fire investigator responds to the incident and is billed for logged time only.
- (g) Fires:
 - (1) Assignment - \$400.00 per hour, per engine I \$500.00 per hour, per truck. Includes:
 - (A) Scene safety.
 - (8) Investigation.
 - (C) Fire I hazard control.
 - (2) This will be the most common “billing level.” This occurs almost every time the fire department responds to an incident.
 - (3) Optional: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized, per person, at various pay levels and for itemized products use.
- (h) Illegal fires:
 - (1) Assignment - \$400.00 per hour, per engine; \$500.00 per hour, per truck.
 - (2) When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
- (i) Water incidents:
 - (1) Basic response: level 1. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common “billing level.” This occurs almost every time the fire department responds to a water incident. Billed at \$400.00 plus \$50.00 per hour, per rescue person.
 - (2) Intermediate response: level 2. Includes level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$800.00 plus \$50.00 per hour, per rescue person.
 - (3) Advanced response: level 3. Includes level 1 and level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Billed at \$2,000.00 plus \$50.00 per hour per rescue person, plus \$100.00 per hour per hazmat team member.
 - (4) Itemized response: level 4. The city has the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
- (j) Back country or special rescue:
 - (1) Itemized response. Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. Minimum billed \$400.00 for the first response vehicle plus \$50.00 per rescue person. Additional rates of \$400.00 per hour per response vehicle and \$50.00 per hour per rescue person.
- (k) Chief response: This includes the set-up of command, and providing direction of the incident. This could include operations, safety, and administration of the incident. Billed at \$250.00 per hour.
- (l) Miscellaneous/additional time on-scene: Engine billed at \$400.00 per hour. Truck billed at \$500.00 per

hour. Miscellaneous equipment billed at \$300.00.

(m) Mitigation rate notes:

(1) The mitigation rates above are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

(2) These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

(n) Late fees: If the invoice is not paid within 90 days, a late charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be assessed to the responsible party.

(o) The Director of Public Safety shall have the authority to accept a negotiated amount for services rendered.

ARTICLE A11.000 PARKS AND RECREATION FEES

Sec. A11.001 Park usage fees

(a) Park pavilion rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(b) Baseball field rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(c) Practice fields rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(d) No individual or group may reserve any park facility more frequently than twice per calendar week.

(e) Deck rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

**AMENDMENT THREE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF DALWORTHINGTON GARDENS, TEXAS
AND SAFEbuilt TEXAS, LLC**

This Amendment is entered into to amend the Professional Services Agreement previously entered into on July 23, 2020, by and between City of Dalworthington Gardens, Texas, (Municipality) and SAFEbuilt Texas, LLC., a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the "Parties".

Amendment Effective Date: Amendment shall be effective the 1st (first) day of the month following full execution by both Parties.

RECITALS AND REPRESENTATIONS

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on July 23, 2020; and

On October 20, 2022, Parties instituted Amendment One to Agreement to update fee schedule; and

On March 27, 2023, Parties instituted Amendment Two to Agreement to update fee schedule; and

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE

Agreement is hereby amended as set forth below:

1. Agreement, Exhibit B – Fee Schedule for Services is hereby amended by Adding scope and fee for new service Plan Review and Inspection fees accessory structures, generators, swimming pools and hourly rate fees for Civil Engineer services for to be billed based on fees as follows:

LUMP SUM FEE SCHEDULE (Includes Plan Review and Inspections)		
Auxiliary Building – with Mechanical, Electrical, or Plumbing	\$ 685	860
Auxiliary Building – no Mechanical, Electrical, or Plumbing	\$ 335	420
Generator Addition	\$ 265	335
Swimming Pool	\$ 405	510
HOURLY RATE SCHEDULE		
Civil Engineer	\$ 250 per hour	
<i>Solar Panels</i>	<i>265</i>	<i>335</i>

DWG

All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

Gary Amato
Gary Amato, CAO
SAFEbuilt Texas, LLC

August 23, 2023
Date

Laurie Bianco
Signature
City of Dalworthington Gardens, Texas

9.21.2023
Date

Laurie Bianco, Mayor
Name & Title
City of Dalworthington Gardens, Texas

**City Council
Staff Agenda Report**

Agenda Item: 8b.

Agenda Subject: Approval of Mayor’s Monarch Challenge action items for 2025

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input checked="" type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input checked="" type="checkbox"/> Educational Excellence
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Background Information:

Park Board has made recommendations for actions items number 1,2,9,10,11,12,19, and 22

Recommended Action/Motion:

Approve action items 1,2,9,10,11,12,19, and 22

Attachments:

Mayor Monarch Pledge Action
Items Mayor’s Monarch Pledge



**NATIONAL
WILDLIFE
FEDERATION**

NWF mayors'
monarch
pledge

Action Items

Communications and Convening:

Action #	Action
1	<p>Issue a proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat. This proclamation must incorporate a focus on monarch conservation.</p> <p>Example activities:</p> <ul style="list-style-type: none">• Issue a Monarch Day Pledge• Incorporate monarchs into your Earth Day, Pollinator Week or other proclamation
2	<p>Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language; Champion Pledges must communicate in that language.)</p>
3	<p>Engage* with community garden groups and urge them to plant native milkweeds and nectar-producing plants.</p>
4	<p>Engage* with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.</p>

Action #	Action
5	<p>Engage* with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters, other long-standing and influential community leaders) to support monarch butterfly conservation.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Develop community gardens with local gardening leaders • Host programming and other activities with Nature Centers • Coordinate and collaborate with local gardening groups at schools, colleges, and universities
6	<p>Engage* with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.</p>
7	<p>Engage* with developers, planners, landscape architects, and other community leaders and organizers engaged in planning process to identify opportunities to create monarch habitat.</p>
8	<p>Create a community-driven educational conservation strategy, initiative, or practice that focuses on and benefits local, underserved residents.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Conduct outreach and support habitat / green space improvements in underserved communities. • Develop brochures in different languages

Action #	Action
9	<p>Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Host photo contests • Commission murals • Create and show films and documentaries • Support public art installations • Collaborate with local artists, including school, college, and university art departments to create community-wide art

*Engage includes: in-person meetings, conferences and summits, trainings, or regular communication through email, phone, social media, etc.

Program and Demonstration Gardens:

Action #	Action
10	Host or support a native seed or plant sale, giveaway or swap.
11	Facilitate or support a milkweed seed collection and propagation effort.
12	Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent or culturally significant community location.

Action #	Action
13	Convert vacant lots to monarch habitat.
14	Plant milkweed and pollinator-friendly native nectar plants along roadsides, medians, or public rights-of-way.
15	<p>Launch or maintain an outdoor education program(s) (e.g., at schools, after-school programs, community centers and groups) that builds awareness and creates habitat by engaging students, educators, and the community in planting native milkweed and pollinator-friendly native nectar plants (i.e., National Wildlife Federation’s Schoolyard Habitats® program and Monarch Mission curriculum).</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Eco-Schools U.S. • Schoolyard Habitats® Program • PK-12 Monarch Mission Curriculum (English and Spanish)
16	<p>Earn or maintain recognition for being a wildlife-friendly city by participating in other wildlife and habitat conservation efforts (i.e., National Wildlife Federation’s Community Wildlife Habitat program).</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Join the Community Wildlife Habitat

Action #	Action
17	<p>Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Host photo challenges • Create property certification challenges • Collaborate with schools, universities, and colleges to host joint awareness and habitat creation challenges
18	<p>Initiate or support community science (or citizen science) efforts that help monitor monarch migration and health.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • NWF's Monarch Stewards Program Certification • Engage with local colleges and universities science departments to host community-wide opportunities • Monarch Migration Tracking (Journey North)
19	<p>Add or maintain native milkweed and nectar-producing plants in gardens in the community.</p>

Action #	Action
20	<p>Launch, expand, or continue an invasive species removal program that will support the re-establishment of native habitat for monarch butterflies and other pollinators.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Partner with volunteers and/or stakeholder organizations to remove herbaceous and woody invasive plants from city parks and other natural areas. • Host educational events to teach community members about invasive plant identification and how to safely remove invasives from their personal properties. • Create a distributable list of invasive species to your ecoregion to share with stakeholders and community members.
21	Host or support a monarch butterfly festival that is accessible to all residents in the community and promotes monarch and pollinator conservation, as well as cultural awareness and recognition.
22	<p>Display educational signage at monarch gardens and pollinator habitat.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Neighborhood Garden Signs (Victory Garden of Tomorrow) • Create plant labels or interpretive language for community gardens, parks, prairie habitat, rights-of-way, etc.

Systems Change:

Action #	Action
23	Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).

Action #	Action
24	Change weed or mowing ordinances to allow for native prairie and plant habitats.
25	Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed, where appropriate.
26	<p>Launch, expand, or continue an effort to change municipal planting ordinances and practices to include more native milkweed and native nectar producing plants at city properties.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Pass an ordinance to incorporate the planting and cultivation of native milkweed, where feasible, into the city’s landscape portfolio to increase native biodiversity in public landscapes. • Check out the NWF Lanscaping Guide with Example Ordinances!
27	Integrate monarch butterfly conservation into the city’s Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
28	<p>Reduce or eliminate the use of herbicides, pesticides, or other chemicals that are harmful to monarchs and pollinators and urban wildlife.</p> <p>Example Activities:</p> <ul style="list-style-type: none"> • Work with local school districts to eliminate or minimize the use of pesticides, herbicides, and insecticides on school properties • Adopt Integrated Pest Management (IPM) practices • Adopt “chemical-free” landscape practices at city-maintained parks, municipal buildings, and/or other city-maintained properties.
29	Launch, expand, or continue one or more ordinances to reduce light pollution to benefit urban wildlife.

Action #	Action
	<p>Example Activities:</p> <ul style="list-style-type: none"> • Introduce ordinances that require fully shielded outdoor light fixtures that have low color temperature and direct light downwards in city-maintained spaces. • Change city ordinances to require that building owners and managers reduce and/or turn off excess lighting during periods of migration (Spring/Fall).
30	California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public or private lands.



**MAYORS
MONARCH
PLEDGE**

Mayors' Monarch Pledge Survey

Open Pledge Period: December 1 – March 31

Thanks for your interest in taking the National Wildlife Federation Mayors' Monarch Pledge this year. Only mayors and heads of local and tribal government (or their staff designees) may fill out this pledge form. Please note: the survey will not save and will need to be completed in one sitting.

Information from this form will be used to create a public community profile page to showcase your mayor's progress and efforts in the program.

Please be sure to read the pledge language and FAQ before taking the pledge. If you have any questions, you can email us at mayorsmonarchpledge@nwf.org.

Mayor's Basic Information

If you are not a "mayor," or the head of local or tribal government, please enter your name and appropriate title here.

Title

First Name

Last Name

Email Address

Community Name

*If your community doesn't have an official name, consider using the following formats:
Town of Herndon, City of Fairfax, etc.*

City

State

Mayor's Mailing Address

Address Line 1

Address Line 2

City

State

Zip Code

Staff Point of Contact Information

Please provide your professional title in the space below.

Please note that the Staff Point of Contact you entered below will be the default user for your community profile. Please make sure you enter a valid email address.

Title

First Name

Last Name

Email

Note: This email address is your log in account.

Phone Number

Pledge Summary

Please type a description of your community, your community's efforts and/or interest in committing to monarch and pollinator conservation. This information will populate on your community's profile page, but can be updated and edited after this survey is submitted. See below for a sample description.

Example Description: Exampleville is a city in central Virginia with a population of roughly 50,000. The city is nestled in the Green Ridge Mountains and is home to the beautiful Exampleville Regional Park and many community gardens. Mayor Smith of Exampleville, VA has committed to saving the monarch butterfly and other pollinators with their signing of the Mayors' Monarch Pledge and looks forward to engaging residents in building more pollinator habitat throughout the city.

Action Item Selections

Each year, you must commit to at least 3 Action Items from this list which you will report on at the end of the year. At least 1 action must be taken from the “Program & Demonstration Gardens” section.

Communications and Convening

- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species’ need for habitat.

Example Activities:

1. *Issue a Monarch Day Pledge*
2. *Incorporate monarchs into your Earth Day, Pollinator Week or other proclamation*

- Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language; Champion Pledges must communicate in that language.)
- Engage with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.
- Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters) to support monarch butterfly conservation.

Example Activities:

1. *Develop community gardens with local gardening leaders*
2. *Host programming and other activities with Nature Centers*
3. *Coordinate and collaborate with local gardening groups at schools, colleges, and universities*

- Engage with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.
- Engage with developers, planners, and landscape architects to identify opportunities to create monarch habitat.

- Create a community-driven educational conservation strategy that focuses on and benefits local, underserved residents.

Example Activities:

1. *Conduct outreach and support habitat / green space improvements in underserved communities.*
2. *Develop brochures in different languages*

- Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

Example Activities:

1. *Host photo contests*
2. *Commission murals*
3. *Create and show films and documentaries*
4. *Support public art installations*
5. *Collaborate with local artists, including school, college, and university art departments to create community-wide art*

Program and Demonstration Gardens

- Host or support a native seed or plant sale, giveaway or swap.
- Facilitate or support a milkweed seed collection and propagation effort.
- Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent community location.
- Convert abandoned lots to monarch habitat.
- Plant milkweed and pollinator-friendly native nectar plants in medians and public rights-of-way.
- Launch or maintain an outdoor education program in school gardens that builds awareness and creates habitat by engaging students, teachers, and the community in planting native milkweed and pollinator-friendly native nectar plants (i.e., National Wildlife Federation's Eco-Schools USA Schoolyard Habitats program and Monarch Mission curriculum).

Example Activities:

1. [Eco-Schools USA Schoolyard Habitats](#)
2. [PK-12 Monarch Mission Curriculum](#) (English and Spanish)
3. [National Wildlife Federation Campus Pollinator Pledge](#)

- Earn or maintain recognition for being a wildlife-friendly city by participating in other wildlife and habitat conservation efforts (i.e., National Wildlife Federation's Community Wildlife Habitat program).

Example Activities:

1. Join the [Community Wildlife Habitat](#)

- Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness and/or create habitat for the monarch butterfly.

Example Activities:

1. Host photo challenges
2. Create property certification challenges
3. Collaborate with schools, universities, and colleges to host joint awareness and habitat creation challenges

- Initiate or support community science (or citizen science) efforts that help monitor monarch migration and health.

Example Activities:

1. [Citizen Science Opportunities](#) (Monarch Joint Venture)
2. NWF's Monarch Stewards Program Certification
3. Engage with local colleges and universities science departments to host community-wide opportunities

- Add or maintain native milkweed and nectar producing plants in public community gardens.

- Launch, expand, or continue an invasive species removal program that will support the re-establishment of native habitats for monarch butterflies and other pollinators.

- Host or support a city monarch butterfly festival to promote monarch and pollinator conservation, as well as cultural awareness and recognition

- Display educational signage at monarch gardens and pollinator habitat beyond monarch demonstration gardens.

Example Activities:

1. [Neighborhood Garden Signs \(Victory Garden of Tomorrow\)](#)
2. Create plant labels or interpretive language for community gardens, parks, prairie habitat, rights-of-way, etc.

Systems Change

Please select the actions that you will begin to work on this year, are in progress, or have already been completed.

- Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- Change weed or mowing ordinances to allow for native prairie and plant habitats.
- Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed, where appropriate.
- Direct city property managers to consider the use of native milkweed and nectar plants at city properties, where appropriate.
- Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- Change ordinances so pesticide, herbicide, insecticide or other chemicals used in the community are not harmful to pollinators.

Example Activities:

1. *Work with local school districts to eliminate or minimize the use of pesticides, herbicides, and insecticides on school properties*
2. *Adopt Integrated Pest Management (IPM) practices*

- Adopt ordinances that support reducing light pollution.
- California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.

Questions or Comments

Do you have any questions or comments?

City Council

Staff Agenda Report

Agenda Item: 8c.

Agenda Subject: Approval of Ordinance 2025-01, calling for a general election to be held on May 3, 2025 for the offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5.

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

May 3, 2025 election for offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5

Recommended Action/Motion:

Approve of Ordinance 2025-01, calling for a general election to be held on May 3, 2025 for the offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5.

Attachments:

Ordinance 2025-01

ORDINANCE NO: 2025-01

AN ORDINANCE OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CALLING FOR A GENERAL ELECTION FOR THE OFFICES OF ALDERMAN PLACE 3, ALDERMAN PLACE 4, AND ALDERMAN PLACE 5; SUCH GENERAL ELECTION TO BE HELD ON SATURDAY MAY 3, 2025; ESTABLISHING PROCEDURES FOR THE ELECTION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Dalworthington Gardens, Texas (“City”) is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the general election for Aldermen of the City of Dalworthington Gardens is required to be held on May 3, 2025, a uniform election date, at which time the voters will elect persons to fill the offices of Alderman Place 3, Alderman Place 4 and Alderman Place 5; and

WHEREAS, the City will enter into a Joint Election Agreement and Contract for Election Services with Tarrant County (the “Agreement”);

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, THAT:

**Section 1.
General Election Called**

An election is hereby called to elect the offices of Alderman Place 3, Alderman Place 4, and Alderman Place 5 to serve from May 2025 until May 2027 or until their successors are duly elected and qualified. The election shall be held on May 3, 2025 between the hours of 7:00 a.m. and 7:00 p.m. at 2600 Roosevelt, Dalworthington Gardens, Texas 76016 and locations set forth in the Agreement. The City shall constitute a single precinct for said election.

**Section 2.
Joint Election Agreement Approved**

Prior to the election, the City anticipates that it will enter into a joint election agreement and contract for election services with Tarrant County, conducted under the authority of Chapter 271 of the Election Code (the “Agreement”).

**Section 3.
Application for Place on Ballot for General Election**

Qualified persons may file as candidates for the General Election by filing applications in the office of the City Secretary located at 2600 Roosevelt, Texas 76016 from 8:30 a.m. to 5:00 p.m., on all regular business days from January 15, 2025 through February 14, 2025.

Section 4. Early Voting

a. Early voting by personal appearance. Early voting by personal appearance shall commence April 22, 2025 and shall continue until April 29, 2025. The main early voting site shall be at the Tarrant County Elections Center, 2700 Premier Street, Fort Worth, Texas 76111. Specific days, times and locations shall be designated in the Agreement and shall be in compliance with state law. Also see Tarrant County Election’s webpage for early voting locations. <https://www.tarrantcountytexas.gov/en/elections.html>. On at least two weekdays during the early voting period, the location for early voting shall be open for at least twelve (12) hours as mandated by state law.

b. Early voting by mail. The Tarrant County Election Administrator (“Elections Administrator”) is hereby designated as Early Voting Clerk for the general election, as indicated in the Agreement. Applications for early voting by mail may be delivered to the Elections Administrator at the following address: Early Voting Clerk, 2700 Premier Street, Fort Worth, Texas 76111, FAX: 817-831-6118, email: votebymail@tarrantcounty.com, not later than the close of business on April 23, 2024. Early voting by ballots shall be mailed to the Elections Administrator at the same address. The City Secretary is directed to forward applications and ballots she may receive to the Elections Administrator, as provided in this Agreement.

c. Early voting by Ballot Board. Early voting, both by personal appearance and by mail shall be canvassed by the Early Voting Ballot Board which is hereby created. The election judge, alternate election judge, and ballot board will be appointed by the Elections Administrator, as permitted by law. The presiding judge shall appoint elections clerks as may be necessary for the proper conduct of the election. The election judge, or the alternate election judge in the absence of the election judge, and the election clerks shall constitute the early voting ballot board to process early voting results from the election. The election judge, and alternate election judge, and election clerks shall be qualified voters of the City. To the extent required by law, those persons designated by Tarrant County as election officers and clerks are hereby appointed by the City.

Section 5. Method of Voting

Early voting and Election Day voting shall be conducted by Tarrant County in accordance with the Agreement. All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized, and shall be conducted in accordance with the Agreement, and applicable law. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary pursuant to state law. Notice of the time and place for such drawing shall be given in accordance with the Texas Election Code.

Section 6. Governing Law and Qualified Voters

The elections shall be held in accordance with the Constitution of the State of Texas and the Texas

Elections Code, and all resident qualified voters of the City shall be eligible to vote at the election.

**Section 7.
Publication and Posting of Notice of Election**

Notice of said elections shall be published in English, Spanish and in Vietnamese, at least once, not earlier than the 30th day and later than the 10th day before Election Day in a newspaper published in the City. A copy of the Notice of Election shall also be posted on the city's board used for posting notices of City meetings not later than the 21st day before Election Day.

**Section 8.
Necessary Actions**

The Mayor and the City Secretary of the City, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code in carrying out and conducting the elections, whether or not expressly authorized herein.

**Section 9.
Severability Clause**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this order are severable and if any phrase, clause, sentence, paragraph, or section shall be declared invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this order, since the same would have been enacted by the City Council without the incorporation in this order of any such invalid or unconstitutional phrase, clause, sentence, paragraph or section.

**Section 10.
Effective Date**

This ordinance shall be effective upon its adoption.

PASSED AND APPROVED this 16th day of January, 2025.

**CITY OF DALWORTHINGTON
GARDENS, TEXAS**

Laura Bianco, Mayor

ATTEST:

Sandra Ma, City Secretary

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON OCTOBER 17, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

WORK SESSION AND/OR EXECUTIVE SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator
Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. WORK SESSION

a. Trent Petty from Petty and Associates in regards to TIRZ

Presentation received.

b. Engineer Kimley Horn regarding Broadacres Lane Improvements. Individual Project Order (IPO) #5

Item discussed.

3. EXECUTIVE SESSION

Any action may be deferred until the 7:00 p.m. Regular Session

a. Recess into Executive Session:

City Council recessed into Executive Session at 6:49 p.m.

i. Pursuant to Texas Government Code, Section 551.074, Personnel Matters regarding Planning and Zoning Appointment

ii. Pursuant to Texas Government Code, Section 551.0171, Attorney Consultation, and 551,074, Personnel Matters, regarding Finance Director and Assistant Finance Director.

b. Reconvene into Regular Session for discussion and possible action on the following:

City Council reconvened from Executive Session at 6:54 p.m. Action was deferred until the Regular Session.

i. Discussion and possible action on personnel matters regarding Planning and Zoning Appointments.

Mayor Pro Tem Ed Motley nominated Tracy Dodson. A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to appoint Tracy Dodson to the Planning and Zoning Commission.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

ii. Discussion and possible action on Finance Director and Assistant Finance Director.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to take actions discussed in executive session.

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor

John King, Alderman, Place 1

Steve Lafferty, Alderman, Place 2

Cathy Stein, Alderman, Place 3

Ed Motley, Mayor Pro Tem; Alderman, Place 4

Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator

Kay Day, Finance Director

Sandra Ma, City Secretary/Court Administrator

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Mayor gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

None presented.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

DWG's Farmers Market 10-2 p.m. at ACA

a. Trunk-or-Treat, Saturday, October 19, 2024 from 5:30-7:30 p.m.

b. Bi-Monthly Park Workday, Saturday, November 2, 2024 from 9:00 – Noon.

b. Day with the Law, Saturday, November 9, 2024 from 10:00 – 2:00 p.m.

c. Movie Night, (Frozen), Saturday, November 9, 2024 at 6:00 p.m.

e. Pictures with Santa, Sunday, December 7, 2024 from 3:00 – 5:00 p.m.

f. Santa Parade, Monday, December 23, 2024, time TBD

5. CITIZEN COMMENTS

Taylor Murphy, 3520 Estates, commented about hearing gun shots from the low water crossing during the early hours of the morning.

Nancy Bader, 3518 Estates, confirmed she has heard gun fire late at night at the low water crossing.

6. MAYOR AND COUNCIL COMMENTS

Cathy Stein: Be safe with the trick or treaters that will be out later this month.

Paul Sweitzer: Agreed with what Cathy Stein said.

Steve Lafferty: None

John King: None

Ed Motley: Thanked the Park Board and everybody in advance for the upcoming Trunk or Treat. The event is always a huge success.

Mayor Bianco: National Night Out was awesome. She said everyone that came out thoroughly enjoyed it. She wanted to remind everyone the bell ringing for the Salvation Army Red Kettle Challenge is December 14, 2024. She asked if you would consider ringing the bell or donating to this worthy cause. She thanked Mike Pair, who fixed the see-saw that was broken in the park. He did a great job and saved the City a lot of money. She said to look out for a email from Sandra inviting you to a sister city signing with Rothenburg, Germany and Mayor Jim Ross of the City of Arlington on November 4, 2024 at 1:15 p.m.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

- a. **Director of Public Safety/City Administrator Report**
- b. **Quarterly Investment Report**
- c. **Financial Report**

Departmental Reports were presented.

8. CONSENT AGENDA

All consent items are considered to be routine and will be enacted by one motion and vote.

- a. **Ratification of invoice over \$5,000.00 for maintenance of E243 in the amount of \$6,164.76.**
- b. **Ratification of invoice over \$5,000.00 for a manhole repair at Bowen and Arkansas in the amount of \$18,200.00.**
- c. **Approval of Resolution No. 2024-12 approving changes to the City Fee Schedule.**
- d. **Ratification on Ordinance 2024-08 Planned Development.**
- e. **Approval of July 30, 2024 Minutes**
- f. **Approval of August 15, 2024 Minutes**
- g. **Approval of August 22, 2024 Minutes**

Council Member Cathy Stein asked for item 8d to be removed from the consent agenda for further discussion.

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to approve all consent items except for 8d.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

After further discussion, a motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King for item 8d to be revised and brought back to council next month for consideration.

9. REGULAR AGENDA

a. Discussion and possible action regarding TIRZ

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to set a special meeting on October 28, 2024 ~~with~~ to call a public hearing.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

b. Discussion and possible action on an Application for Planned Development for property located at 3513 S. Bowen Road, Dalworthington Gardens Addn Block 5, Lot 2A4

- i. Conduct Public Hearing**
- ii. Discussion and action**

Applicant emailed a request to continue this topic to November 21, 2024 council meeting.

Mayor Bianco opened the public hearing at 7:33 p.m.

With no one desiring to speak Mayor Bianco closed the public hearing at 7:33 p.m.

A motion was made by Council Member Cathy Stein and seconded by Council Member John King to move this item to the next regular council meeting scheduled for November 21, 2024.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

c. Discussion and possible action to approve Kimley-Horn IPO #5 in the amount of \$140,000.00 for Brroadacres Lane Improvements.

Background Information:

The residents of the City of Dalworthington Gardens who live on Broadacres Lane are currently experiencing drainage issues and unfavorable road conditions. The City has asked Kimley-Horn to study the drainage patterns in the area and prepare construction drawings to improve drainage. The watershed draining to the project area will be evaluated but proposed drainage improvements are limited to the area accounted for in the Scope Exhibit in the packet. If additional offsite improvements are identified at a later date their design can be added to this IPO as an Additional Service.

The City has also asked for construction plans that include the removal and replacement of the existing Broadacres Lane driving surface. Broadacres Lane will be removed and replaced from the intersection of Broadacres Lane and Harder Drive to the cul-de-sac at the end of the street. The new typical road section will be a 2-lane undivided asphalt pavement section and will match the existing road width (approximately 21' wide). No sidewalks are proposed.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to give direction to Kimley-Horn to revise a proposal to give us a more comprehensive drainage study.

Motion carried by the following vote:
Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer
Nays: None

d. Discussion and possible action regarding coyotes.

This item was removed from the agenda and was not heard.

e. Discussion and possible action on to become a friendship city through Sister Cities International.

Background Information:

Sheri Capehart, came to speak to us about sister city/friendship city last council meeting September 19, 2024. A friendship city is a city that has a less formal relationship with another city than a sister city. Friendship cities are often a first step in a relationship that can eventually become a more formal sister city agreement. Friendship cities can help communities: explore compatibility, develop resources and expertise for consistent programming, and create partnerships with residents in other communities. Membership application cost \$190.00 annually.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to approve becoming a friendship city through Sister Cities International.

Motion carried by the following vote:

Ayes: Members Lafferty, King, Motley, Stein, and Sweitzer

Nays: None

f. Discussion and possible action on how to use staff time efficiently to answer questions to council members.

No action taken.

g. Discussion and possible action on DPS remodel update

No action taken. Chief gave an update on the DPS Remodel.

h. Discussion and possible action to consider a consulting contract with Gary Harlsey for an annual amount of \$12,000.00

Background Information:

Staff would like the council to consider approving a consulting contract with Gary Harsley. He has a wealth of knowledge and knows DWG processes. He can help answer questions with permitting, plan review, building development, and fire inspections. The staff has been using Safebuilt to answer these questions, but their answers are vague and costly to the City. Mr. Harsley could alleviate some of the backlog and time it takes to research answers to potential residents, contractors, and business developers.

A motion was made by Mayor Pro Tem Ed Motley and seconded by John King to approve a contract, pending approval by the City Attorney, for consultant work with Gary Harsley in the annual amount of \$12,000.00.

Motion carried by the following vote:

Ayes: Members Lafferty, King, Motley, Sweitzer, and Stein

Nays: None

i. Discussion and possible action regarding amendments to the FY 2024-2025 budget in amounts not to exceed \$10,000.

No action was taken.

10. TABLED ITEMS

- a. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 “SF” residential district uses.**
- b. Discussion and possible action to consider a modification to the Bowen Road Overlay District to extend its boundary to include the property located at 2601 and 2615 California Lane, Eleanor Estates Garden Homes.**

Items not addressed.

11. FUTURE AGENDA ITEMS

CDBG Project

13. ADJOURN

The meeting was adjourned at 9:27 p.m.

MINUTES OF THE SPECIAL MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON OCTOBER 28, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Member Absent:

John King, Alderman, Place 1

Staff Present:

Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. CITIZEN COMMENTS

None.

3. DISCUSSION AND POSSIBLE ACTION TO CONSIDER RESOLUTION NO. 2024-13 CALLING A PUBLIC HEARING ON CREATION OF DALWORTHINGTON GARDENS TAX INCREMENT ZONE #1.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Switzer to approve Resolution No. 2024-13 calling a public hearing on creation of Dalworthington Gardens Tax Increment Zone #1.

Motion carried by the following vote:

Ayes: Members Lafferty, Motley, Stein, and Sweitzer
Nays: None

4. ADJOURN

The meeting was adjourned at 6:05 p.m.

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON NOVEMBER 21, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

WORK SESSION AND/OR EXECUTIVE SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator
Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. WORK SESSION

a. Presentation from HUB International for employee medical, dental, vision, and life insurance benefit plans.

Presentation received.

b. Work Session on other listed agenda items, if time permits.

The following items were discussed.

Regular agenda item 9i, Flock cameras.

Regular agenda item 9a, Planned Development for 3513 S. Bowen Road driveway spacing and safety concerns.

Regular agenda item 9e, Tarrant County Board of Director votes.

Regular agenda item 9f, CDBG.

Regular agenda item 9g, Chevrolet truck for Public Works.

Regular agenda item 9h, granting renewal of ONCOR electric.

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:03 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3

Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty, DPS Director/City Administrator
Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Mayor gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

None presented.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

DWG's Farmers Market 10-2 p.m. at ACA

- a. Pictures with Santa, Sunday, December 7, 2024 from 3:00 – 5:00 p.m.
- b. Salvation Army – Ring the Bell, December 14, 2024 from 10:00 – 6:00 p.m.
- c. Santa Parade, Monday, December 23, 2024. Helicopter 4:00 – 4:30 p.m. Parade 5:00 p.m.
- d. Bi-Monthly park workday, Saturday, January 11, 2025 from 9:00 – Noon.

5. CITIZEN COMMENTS

Iashia Bergamini, 2812 Whisperwood Trail, said she is happy to see the bridge near Key Elementary is being resolved. She hopes the other bridge will be installed soon. She wanted to bring awareness of the process for bulk pick-up with CWD. She had two couches she needed to dispose of. If the item is larger than one cubic yard, you need to email CWD a request, send a picture, and pay an amount for pick-up. Since we are no longer with Republic Services, residents could not just bring it to the landfill. She stated the City did have a bulk dump day, but there wasn't much notice, and she could not make it during the days listed. She wants the City to continue with the bulk clean-up day with more advanced notice. She said she is the Park Board Chair and wanted to state the board is feeling unappreciated in their efforts to organize events. There wasn't a lot of support and volunteers for Trunk or Treat. She would like to invite the City Council to attend park board events to show participation and to boost morale with the Park Board Members.

6. MAYOR AND COUNCIL COMMENTS

Cathy Stein: Thanked all the volunteers that came for the November park work day. There were 15.50 hours volunteered. There were great improvements made to the large triangle bed and hope to complete the project in March with the next park work day.

Paul Sweitzer: None

Steve Lafferty: Just wanted to remind everyone to travel safely for the upcoming holidays. When available, to find moments go off by yourself and find something to be thankful for.

John King: Enjoy Thanksgiving and spend time with your family and be safe.

Ed Motley: Stated what Steve said was an awesome suggestion. There is a lot to be thankful for such as living in this great country. Be safe and count your blessings.

Mayor Bianco: Recognized Kay Day. She received a letter in the mail notifying her that the annual comprehensive financial report for the fiscal year ended September 30, 2023, qualifies for GFOA's Certificate of Achievement for Excellence in Financial reporting. Kay was also recognized in DWG's newsletter. I can't say enough of the great things that Kay has done. Happy Thanksgiving. I love this time of year between Thanksgiving and Christmas. I wish John King a happy birthday. The next thing to discuss is the Red Kettle Challenge. Every year, we have received the per capita award. If you have an extra hour or two, I encourage everyone to ring the bell at Greens, Campo Verde, and Grounds, and Gold. Great news, one of the bridges has been installed. In the Court of Kindness, we had Mke Pair, who came out and repaired some of the playground equipment and saved the City thousands of dollars. Thank you to the volunteers who worked the Trunk or Treat event: Iashia, Regina McBride, Alex and Mia Cardenas who are 5th graders in student council at ACA, Paityn and Carter Day who are kids of Marcus Day and grandkids of Kay Day, Tara Cao with her crew of Savannah and Leilan Li and Landon Masri, Alison Paige Nguyen represented the iKids Dentistry business. From the Martin High School, we had Shasom Ekukhuemen, Jimmy McBride, Cody Morgan, Lyla Phelps, and Camerson and Phoebe McBride.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

a. Director of Public Safety/City Administrator Report

Departmental Reports were presented.

8. CONSENT AGENDA

All consent items are considered to be routine and will be enacted by one motion and vote.

- a. Approval of Ordinance 2024-08 Planned Development Ordinance**
- b. Approval of Resolution 2024-15 approving the 2025 City Holiday Schedule**
- c. Approval on adopting a Prohibited Technology Policy.**
- d. Approval of August 27, 2024 Minutes**
- e. Approval of September 19, 2024 Minutes**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to approve the consent agenda.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

9. REGULAR AGENDA

- a. Discussion and possible action on an Application for Planned Development for property located at 3513 S. Bowen Road, Dalworthington Gardens Addn Block 5, Lot 2A4**
 - i. Conduct a public hearing**
 - ii. Discussion and action**

Background Information:

An application with a concept plan was received by Jim Lucas for a planned development of City Ordinance Chapter 14 Division 7 Overlay District Regulations.

The Concept Plan was forwarded to the city engineer for review on September 14, 2024. Comments from the engineer were returned on September 26, 2024

The city published this meeting in the Commercial Recorder and notified all property owners within 200' of the subject's property and included information on how to provide public comments at both the planning and zoning meeting, October 3, 2024 and city council meeting, October 17, 2024. On October 17, 2024 this agenda item was continued to this city council meeting, November 21, 2024.

Planning and Zoning met on October 3, 2024 and recommended approval for Planned Development for property located at 3513 S. Bowen Road, Dalworthington Gardens, Texas Addition Block5 Lot 2A4.

Of the 21 letters mailed, one response was received. Dr. J. Michael Rogers who was not for or against, but wanted council to consider "green screen" of shrubs, trees to help mitigate the change of view.

Mayor Bianco opened the public hearing at 7:25 p.m.

With no one desiring to speak the public hearing was closed at 7:25 p.m.

A motion was made by Mayor Pro Tem Ed Motley and seconded John King to approve this concept plan contingent upon a drainage study.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

b. Discussion and possible action on selection of employee medical, dental, vision, and life insurance benefit plans.

Background Information: The city's insurance broker, HUB Wellspring International, was present to go over employee insurance benefits. The city's plan year is January to December. Multiple companies submitted bids for insurance plans. The city currently has BCBS Health medical, EMI Health dental, EyeMed vision, and Renaissance Basic Life/AD&D, STD & LTD.

In keeping with the same (5) plan options, the employer BCBS medical increase will be 12.2%, which is 2.2% over the projected budget increase of 10%.

The city Dental plan is voluntary and we are proposing to move to a new company called Delta Dental using there PPO Premier Plus network. This company offers a low and high option just like the current plan. The high option provides a higher annual max benefit of \$2,500 vs \$2,000, covers 90% of basic services vs 80% on the current plan, and covers 60% of major services vs 50% on the current plan. The Low Plan covers 80% of Endodontics/Periodontics vs 50% on the current plan. The current provider has a projected 15% increase, whereas the new vendor is projecting an 11% increase, which includes a 24- month rate lock.

The city Vision plan is voluntary and rates will remain the same since we are in the 2nd year of a 2-year agreement with Eyemed.

The city Basic Life, STD and LTD plans and rates will remain the same since we are in the 2nd year of a 2-year agreement with Renaissance.

A motion was made by Council Member Paul Sweitzer and seconded John King to adopt the current program we have with a change in the dental provider.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

c. Discussion and possible action creating Dalworthington Gardens Tax Increment Zone #1.

i. Conduct a public hearing

ii. Discussion and action

Background Information:

The City will hold a public hearing on the creation of a reinvestment zone and its benefits to the City of Dalworthington Gardens and to provide a reasonable opportunity for any owner of property within the proposed zone to protest the inclusion of their property within the proposed zone, which proposed reinvestment zone contains approximately 306.58 acres of land generally located South of Smith Barry Road, East of Woodside Drive, North of Interstate 20, and West of South Cooper Street, and being wholly located within the corporate limits of the City of Dalworthington Gardens, Texas.

Trent Petty from Petty and Associates gave a presentation.

Mayor Bianco opened a public hearing at 7:39 p.m.

Iashia Bergamini, 2812 Whisperwood Trail, she is favor of rates not increasing, but will like to hear more on appraisal value in the future.

With no one desiring to speak Mayor Bianco closed the public hearing at 7:39 p.m.

d. Discussion and possible action to approve Ordinance 2024-11, creating Dalworthington Gardens Tax Increment Zone #1.

A motion was made by Council Member John King and seconded by Council Member Cathy Stein to approve Ordinance No. 2024-11, creating Dalworthington Gardens Tax Increment Zone #1.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

e. Discussion and possible action regarding the ballot for appointments for the Tarrant County District Board of Directors beginning January 1, 2025 by Resolution No. 2024-14 authorizing the casting of two votes.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to give one vote to Wendy Burgess and one vote to Gloria Pena.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

f. Discussion and possible action on the 51st Community Development Block Grant (CDBG) project for the City.

Background Information:

For the past several CDBG projects, DWG has been replacing sections of Ambassador Row and doing any needed utility work in the area of the street work. In the last project, a length of new sidewalk was also installed to begin to improve walkability and thus safety in the area. Now that all of Ambassador Row has been replaced, staff needs direction on what project the city wants to take up next. There are street and utility projects identified in the CIP lists for the multifamily area that may provide direction for the scope of our next project. We can leverage CDBG for capital improvements. Additional sidewalk installation would add safety and improve walkability in the area.

Tarrant County told staff that CDBG project awards typically range between \$140,000 and \$160,000. For our last project we were awarded \$180,000.00.

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to ask the engineer to give a preliminary cost estimate for replacing Madrid Court from Arkansas Lane through the intersection of Ambassador Row with concrete and a sidewalk on the west side of Madrid and any utility work that would need to be done in conjunction with that stretch for council to consider at the December meeting. Mayor Pro Tem Ed Motley offered an amendment to add an option to the motion to see if adding a 4 foot sidewalk to the project is even feasible which was accepted by Council Member Cathy Stein as part of her original motion.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

g. Discussion and possible action to on purchasing a new Chevrolet truck for Public Works.

Background Information:

City staff is requesting to purchase a new 2024 Chevrolet 3500 truck for public works. The proposed truck is outfitted with a “work bed,” allowing PW staff to securely organize and carry more. Staff is also requesting to add emergency lights (amber) and graphics. Council approved \$70,000 in the 24-25 budget for this purchase. Furthermore, staff is requesting to trade or auction a 2008 Ford F250

A 5y-100k extended warranty was not quoted but is expected to cost less than \$5000.00.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve the purchase of a 2024 Chevrolet 3500 truck with outfitting and the addition of a 5-year 100k warranty not to exceed \$70,000.00.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

h. Discussion and possible action to approve Ordinance 2024-12, granting renewal of ONCOR electric

delivery company LLC, its successors and assigns an electric power franchise to use the present and future streets, alleys, highways, public utility easement, public ways, and public property.

Background Information:

Our current electric franchise with ONCOR is set to expire on December 31, 2024. Enclosed is an electric franchise renewal ordinance. The franchise proposes a term of 20 years, and will expire on December 31, 2044.

A motion was made by Council Member Paul Sweitzer and seconded by Council Member John King to approve Ordinance 2024-12 renewal of ONCOR electric delivery company LLC, its successors and assigns, an electric power

franchise to use the present and future streets, alleys, highways, public utility easement, public ways, and public property.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

i. Discussion and possible action on purchasing three Flock Safety Cameras.

Background Information:

Flock Safety is a License Plate Reader (LPR) camera system that captures vehicle data needed to help solve and prevent crimes. The camera system is used for real-time intelligence centers, real-time alerting, incident management, evidence capture, video management, investigations, crime analysis, crime reduction, community relations, and missing persons. It has an alert time of less than 45 seconds and provides an image of the vehicle. By strategically placing these camera systems throughout the city, we can get real time information on stolen vehicles and known suspect vehicles that have entered into our city. We also will have the ability during an investigation to go into the Flock system to look for suspect vehicles that fled from the crime scene. Once a suspect vehicle or a stolen vehicle is identified, it will not only be tracked on our cameras, but it can be tracked on every Flock camera in the system. This is truly a game changer. Each camera is \$3000 (annually) with an installation fee of \$650 per camera. If we sign a contract with Flock by the end of November, they will waive the installation fee saving the city \$1950. If approved this would give DWG 6 cameras throughout the city.

A motion was made by Council Member Paul Sweitzer and seconded by Council Member John King to approve the purchase of three additional Flock Safety Cameras not to exceed \$9,000.00.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

j. Discussion and possible action regarding amendments to the FY 2024-2025 budget in amounts not to exceed \$10,000.00.

No action was taken.

10. TABLED ITEMS

- a. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 “SF” residential district uses.
- b. Discussion and possible action to consider a modification to the Bowen Road Overlay District to extend its boundary to include the property located at 2601 and 2615 California Lane, Eleanor Estates for Garden Homes

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to permanently remove items a and b from Tabled Items.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

11. FUTURE AGENDA ITEMS

DPS Building Bids to meet December 11, 2024

DPS Vehicles

13. ADJOURN

The meeting was adjourned at 7:57 p.m.

MINUTES OF THE SPECIAL MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON DECEMBER 11, 2024 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:02 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty DPS Director/City Administrator
Kay Day, Finance Director
Sandra Ma, City Secretary/Court Administrator

2. CITIZEN COMMENTS

None.

3. ACTION ITEMS:

a. Discussion and possible action on the 51st Community Development Block Grant (CDBG) project for the City.

A motion was made by Council Member Cathy Stein and seconded by Paul Sweitzer to have the engineer prepare a water line replacement estimate on Madrid Court for CDBG project to fall within the range of \$150,000 – \$180,000 inclusive of engineer and construction.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

b. Discussion and possible action regarding State Local Fiscal Recovery Funds (ARPA Funds).

City Attorney Cara White requested that the City Council be taken to an executive session to discuss legal issues regarding the topic.

City Council recessed into Executive Session at 6:28 p.m.

Pursuant to Texas Government Code, Section 551.071, Attorney Consultation.

City Council reconvened from Executive Session at 6:42 p.m.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to direct staff to begin creating and negotiating a contract with CGC General Contractors for change order #1 not to exceed \$2,000,000 for DPS project using ARPA funds to assist with funding.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

A second motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to direct staff to bring back a funding resolution to uncommit funds necessary for the DPS Complex up to \$2,000,000.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and Sweitzer

Nays: None

4. **ADJOURN**

The meeting was adjourned at 6:45 p.m.

City Council

Staff Agenda Report

Agenda Item: 9a.

Agenda Subject: Conduct a public hearing to receive citizen input for the proposed 51st Year Community Development Block Grant

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input checked="" type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

Council approved the 51st Year CDBG project at the December 19, 2024 Council Meeting. The project approved is for the west side of the intersection of West Arkansas Lane and Madrid Court going east and continuing down the east side of Madrid Court to the end of the cul-de-sac.

This project will decommission approximately 650 LF of 6" 1970s AC service line and install approximately 650 LF of PVC water line, install 2-6" gate valves, remove and replace the existing flush valve, and remove and replace approximately 60 square yard of existing pavement for the installation of the water line.

Part of the process for grant consideration is to solicit and show support from citizens for the chosen project. Thus, the reason for tonight's public hearing. Both Council Members and any citizens present are encouraged to provide verbal support for the project as it will be reflected in the minutes.

Recommended Action/Motion: Each council member should speak during the public hearing to show support for the project. No action needed.

Attachments:

Legal notice

COMMERCIAL RECORDER PROOF

EMAIL ADDRESS: recorder@flash.net

Deadline for submitting legal notices is 11:00 (am) the business day before

PUBLIC NOTICE

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PUBLIC NOTICE

Notice is hereby given that the City of Dalworthington Gardens City Council will hold a public hearing on January 16, 2025 at 7:00 p.m. in the City Hall Council Chambers, 2600 Roosevelt Drive Dalworthington Gardens, Texas 76016. The purpose of the hearing is to obtain citizen input for the proposed 51st Year Community Development Grant project for the City. The proposed project includes the reconstruction of water facilities on the west side of the intersection of W. Arkansas Lane and Madrid Court going east and continuing down the east side of Madrid Court to the end of the cul-de sac.

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City Council

Staff Agenda Report

Agenda Item: 9b.

Agenda Subject: Discussion and possible action to consider a joint meeting of the park board and city council to discuss high level goals in the park in order to make the maintenance list project more efficient.

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

City Council has asked the Park Board to recommend guidelines for the maintenance of the Park.

Iashia Bergamini, Park Board Chair, suggests the February regular park board meeting as a potential date. February 11, 2025 at 6:30 p.m.

Recommended Action/Motion:

Set joint meeting of the park board and city council to discuss high level goals in the park in order to make the maintenance list project more efficient.

Attachments:

City Council

Staff Agenda Report

Agenda Item: 9c.

Agenda Subject: Discussion and possible action on continuing the allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and tasers and if this should be committed by ordinance.

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

1. Historically, the revenue from Oil & Gas production was allocated \$2,083.33 a month towards a Fire Truck (\$25,000 annually) and transferred to the GF Capital Reserve Fund with the remainder of the revenue being transferred to the Oil & Gas Reserve Fund.
2. Beginning with Budget Year 24/25, an additional allocation was implemented. The Oil & Gas “net monthly activity”, which included interest income and the allocated transfer from the GF mentioned above, was to be transferred to the GF Capital Reserve Fund and allocated 50/50 towards the Fire Truck and Radio Equipment.
3. The interest earned on the GF Capital Reserve Fund is to be transferred to the General Fund as income to offset losing the interest earnings from the Oil & Gas Reserve Fund.

As of yearend, the GF Capital Reserve Fund had \$55,000, plus interest, set aside for Tasers.

In December 2024, council authorized to uncommit the funds for the Tasers and the Fire Truck and commit these towards the DPS Complex. There was approx. \$4K set aside for radios at this time, but was never formally committed and this was included in the amount committed for the DPS Complex.

At this time, finance has continued the process of allocating funds based on **Steps 1 – 3** above.

Finance is requesting guidance on continuing an allocation of Oil & Gas Reserve funds for the following capital expenditures, to include a proposed allocation method, and if these will need to be committed by Ordinance.

- Fire Truck
- Radio Equipment
- Tasers
- DPS Complex

Recommended Action/Motion:

Continue/Discontinue allocation of oil and gas funds to fund capital reserves to include a fire truck, radios, and taser. If this is to continue, should this be committed by ordinance?

Attachments:

Logic General Fund Capital Reserve Account

City Council

Staff Agenda Report

Agenda Item: 9d.

Agenda Subject: Discussion and possible action on directing Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

During the discussion of the concept plan along Bowen Road at the November regular city council meeting, driveway separation and safety along the Bowen Road corridor was discussed. The city attorney said that the city’s current ordinance regarding driveway separation was not sufficient to require cross lot access to ensure that driveway spacing on adjacent commercial lots meets the ordinance.

Background on the concept of increasing commercial driveway spacing with increased speed limits can be found on pages 23 – 27 of the recently adopted comprehensive plan.

Chapter 8 of the comprehensive plan begins with the following, “IMPLEMENTATION STRATEGIES Implementation measures will be critical to the success of the Dalworthington Gardens Comprehensive Plan. There are many methods and tools that may be used to implement a plan. Some of these include, but may not be limited to, the following:

- Planned Development Site Plan Procedures;
- Urban Design Standards;
- **Ordinance Revisions;**
- Official Maps; and
- The Planning Program”

Recommended Action/Motion:

Direct Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met or no action.

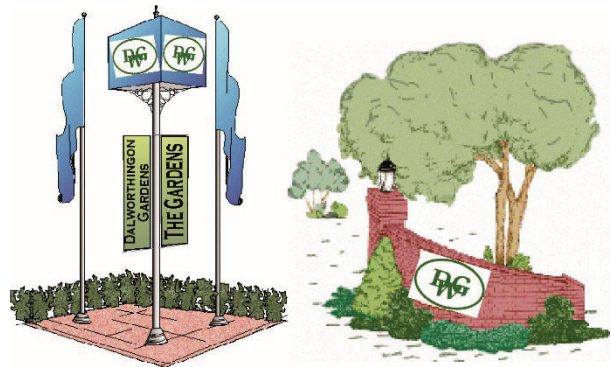
Attachments:

Comprehensive Plan page 23-27



Focal Points and Entry Statements

Focal points and entry statements are design elements that are used to draw attention to significant areas of the City. These elements, which are intended to make a statement about the community, may incorporate a combination of landscaping, decorative pavers, banners or signage, street furniture, and statuary in order to create interest in a particular location, and establish a community theme throughout the City.



Focal points are used in locations where characteristics unique to Dalworthington Gardens are evident. An example of such an area would be where the amount of traffic and visibility is high. Focal points should be used to establish a City theme by using such elements as uniform signage and the City logo. Entry statements are special treatments applied where significant amounts of traffic enter the City. They are intended to communicate that one has entered the City.

Commercial Driveways-Distance Between Driveways

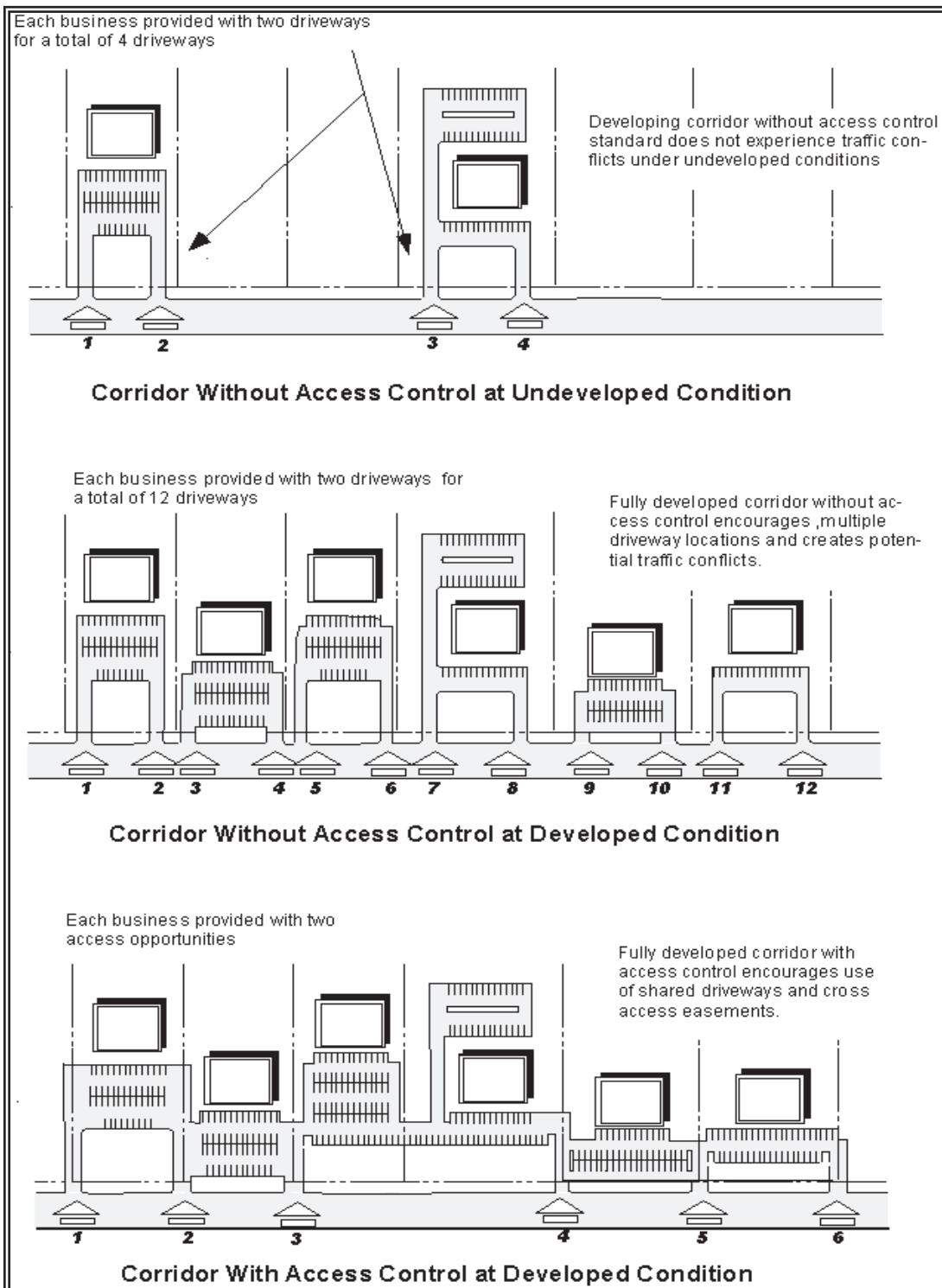
The number and location of commercial driveways shall be controlled such that the distance between driveways is increased, relative to design speed of the roadway so that the number of opportunities for traffic conflicts may be reduced. Adequate distances between driveways will help to ensure the safety of motorists and pedestrians by reducing areas of potential conflict between vehicles attempting to enter or exit corridor properties.

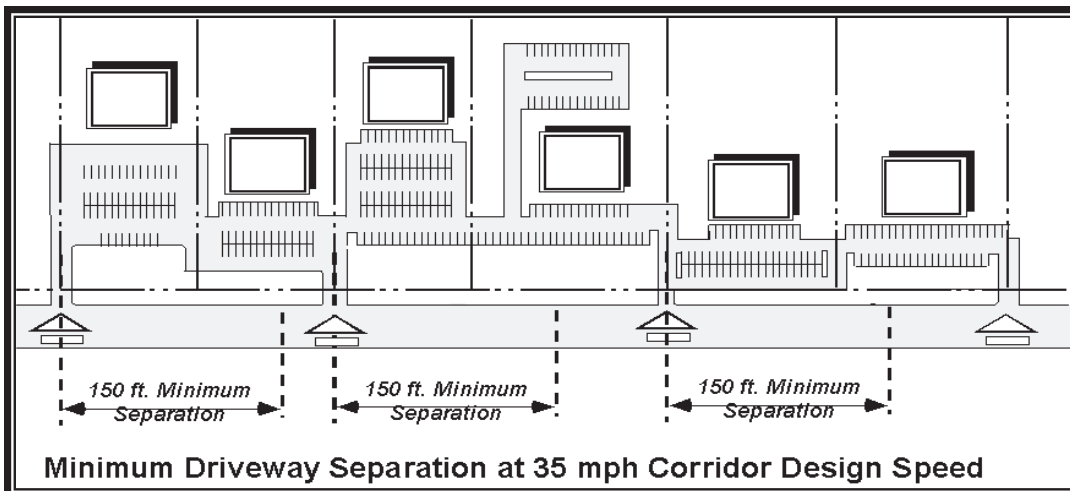
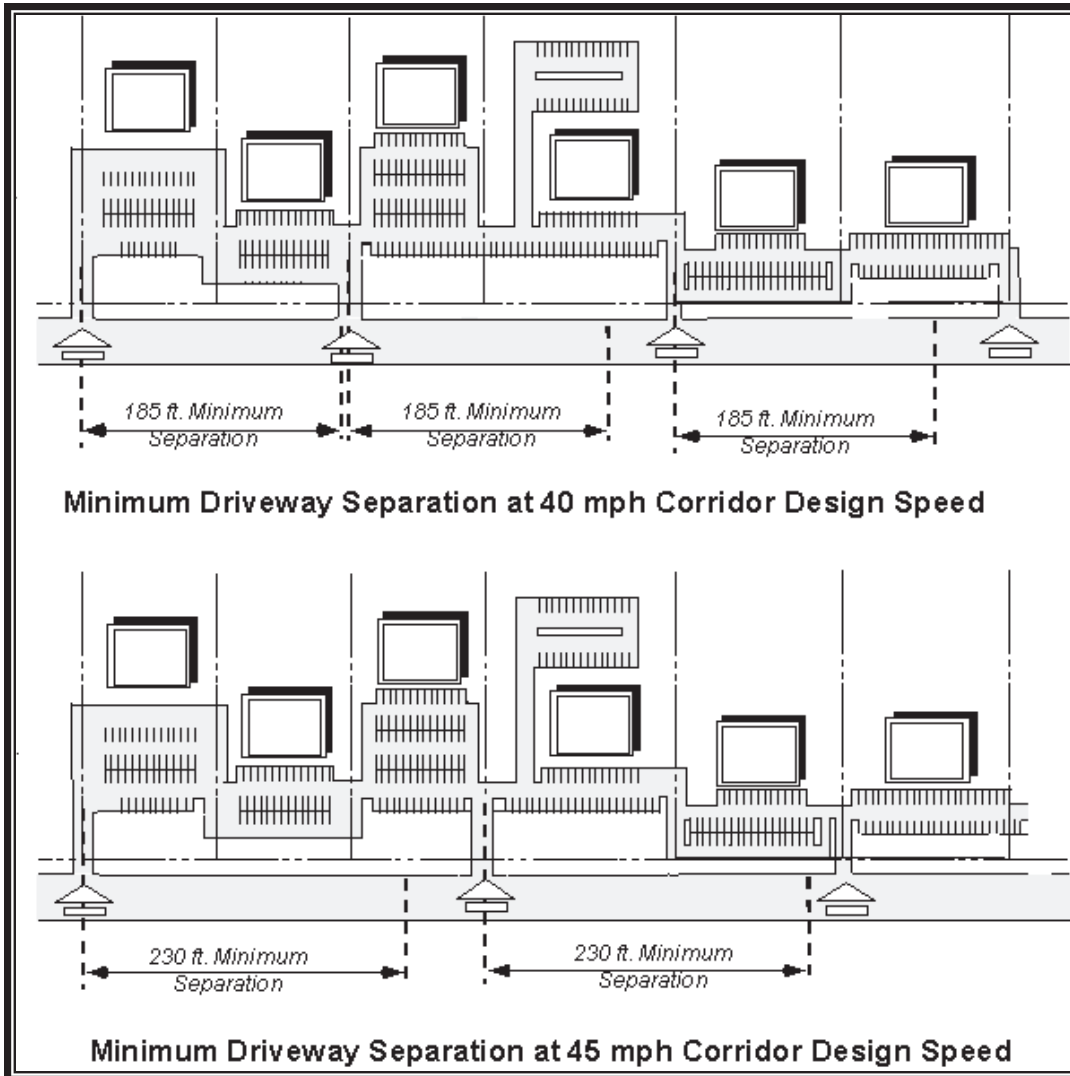
Conventional thinking of commercial development, in times past, sought to provide numerous opportunities (at least 2 driveway cuts) for circulation on and off of each individual commercial site. Whereas this certainly provided access, there is no documentation that indicates a direct relationship with business profits and the number of driveways that are provided on a site. What has been documented is that the increased opportunity for traffic conflicts presented by increasing the number of intersections along a roadway significantly increased the vehicle collisions on the arterial. Increased distances between driveways do not necessarily inhibit access to commercial businesses. However, increased design speeds require increased separation distances, which certainly will be a challenge to commercial development.

Minimum Driveway Separation	
Design Speed Limit (mph)	Minimum Spacing (Feet)
25	105
30	125
35	150
40	185
45	230



Increasing the separation between driveways will, without a doubt, cause some properties to have a difficult time providing a driveway curb cut on their property. This is not unusual. Shared access between commercial properties and cross-access easements that provided access across property has been utilized to provide adequate access for commercial properties.



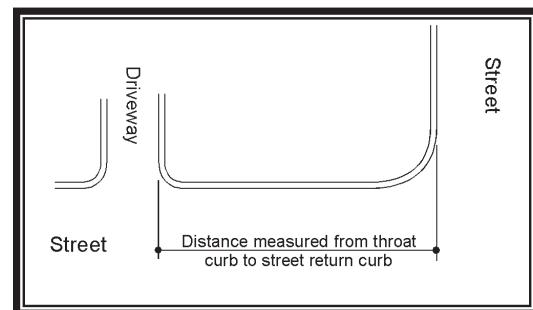


Shared Access and Cross Lot Access Easements

Shared driveways and cross-lot access easements are design methods that can provide adequate access while reducing the number of access driveways. These design methods are required for commercial development unless otherwise approved by the City. Shared driveways and easements will require the dedication of a joint-use, private access easement on each affected property. Shared easements must encompass the entire width of the planned driveway plus an additional width of one foot on both sides of the drive.

Distance from Intersection

The minimum and maximum distances to intersections from access driveways along an arterial roadway will be between 100 feet and 250 feet. The City Engineer, in consultation with the City Transportation Planner, will evaluate each driveway to determine a specific combination of dimensions within this range based upon the anticipated traffic flow and safety characteristics of the driveway and public street. The distance will be measured from the nearest edge of the driveway return to the intersecting street curb return.



Service Drives

In conjunction with cross access easements and shared driveways, short service drives parallel to the thoroughfare will be implemented whenever possible. This is particularly important along corridors with narrow lots where individual driveways could result in numerous closely spaced driveways. In largely undeveloped areas, an individual temporary driveway would serve each site until adjacent lots were developed. At that time, a service road would be constructed to serve multiple lots, and the temporary drives would be closed and consolidated into one or two access points. At the time of development, easements would be reserved for use when the future permanent drive is developed.

Parking Lot Design

Parking lots shall be designed with attention being given to parking lot edges and interior spaces. Parking lots, with their large expanses of asphalt and concrete and clutter of parked cars can be unsightly. Parking lots and drive lanes will comprise a significant amount of corridor area. Design of these improvements must provide an aesthetic appearance and still insure safe and efficient traffic circulation.

Curbs

Curbs must be provided on all driving and parking surfaces. Parking lots and driving areas generally have poor edge treatment. Often, the paving simply stops at grassed areas without the use of curbing. Therefore, a raised curb will be required for all parking and driving surfaces.

City Council
Staff Agenda Report

Agenda Subject: Discussion and possible action on purchasing 6 sets of bunker gear for DPS not to exceed \$20,000.		
Meeting Date: January 16, 2025	Financial Considerations: Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Prior Council Action:
None

Background Information:

DPS is requesting to purchase 6 new sets of bunker gear @ \$3250.00 per set for a total of \$19,500.

Note: \$27,200 was budgeted for FY 24-25. The attached quote does not include new helmets or boots. These items will be purchased separately.

Recommended Action/Motion:

Motion to approve 6 set of bunker gear for DPS not to exceed \$20,000

Attachments:

Quote

Sales Quote

QUOTE-5792



December 20, 2024

Bill To Address

Dalworthington Gardens DPS
2600 Roosevelt Dr.
Arlington, TX 76016
USA

Ship-to Address

Dalworthington Gardens DPS
2600 Roosevelt Dr.
Arlington, TX 76016
USA

Delta Fire & Safety Inc.

3159 Summit Dr.
Port Neches, TX 77651
USA

Valid to

January 19, 2025

Salesperson

Matt Hohon

Contract

No.	Description	Quantity	Unit Price	Line Amount
DELJET00687	DELJET00687 VIPER, COAT S25 75TD PIONEER KHAKI, TITANIUM LINER	1	\$1,875.00	\$1,875.00
DELJET00688	HONEYWELL DELJET00688 PRO- FIT KHAKI PANTS, MPL 75TD W/ LEG SHIELD,	1	\$1,375.00	\$1,375.00
			Subtotal	3,250.00
			Total Tax	0.00
Freight:			Total \$	3,250.00

**City Council
Staff Agenda Report**

Agenda Item: 9f.

Agenda Subject: Discussion and possible action on funding a new PSO Position.

Meeting Date: January 16, 2025	Financial Considerations: Engineering Review Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Strategic Vision Pillar: <input type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence
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Background Information:

Recommended Action/Motion:

Attachments: