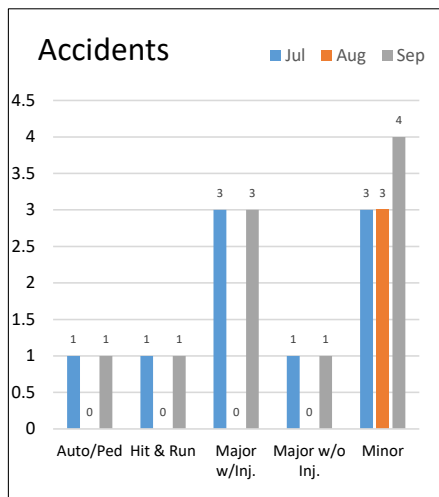




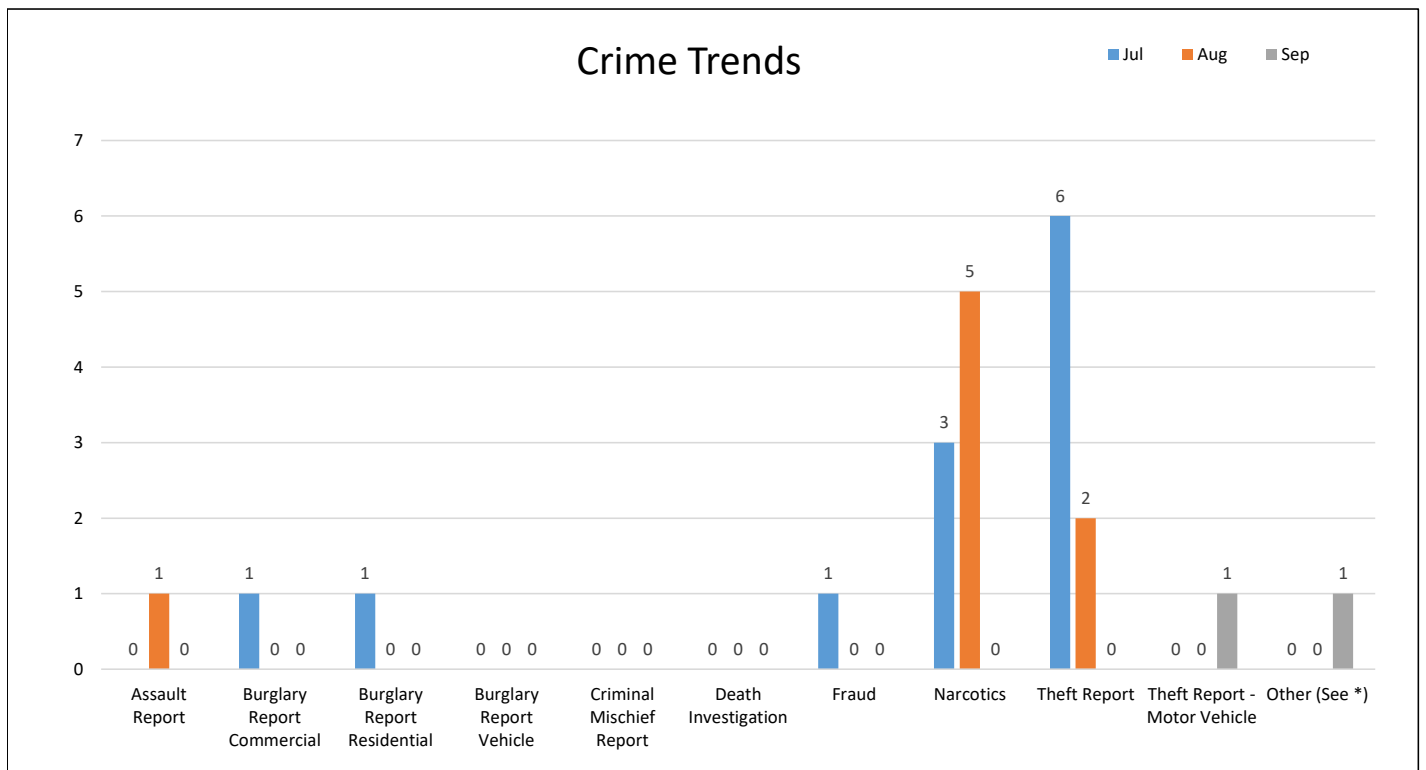
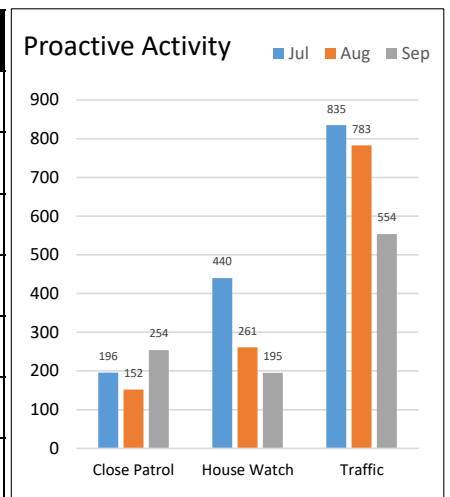
MONTHLY PUBLIC SAFETY REPORT

September 2023

Department News	
DPS Vehicles	Status, Repairs, Out of Service
Promotions	



Activity	Jul	Aug	Sep	2023 YTD
DPS Activity	2073	1920	1740	15225
Police CFS	537	666	678	5467
EMS CFS	23	9	19	114
Fire CFS	8	10	21	82
Arrests	22	19	6	114
House Watches, Close Patrols, & Community Contacts	648	433	462	4046
Traffic Enforcement	835	783	554	5402



* Other offenses excluding traffic, warrants and "report only."



Public Works Monthly Staff Report

October 2023

Director's Statement: Completed all monthly/quarterly water reports. Public Works staff has completed a total of 91 of 96 work orders generated this past month. This does not include our daily maintenance work schedule. Details are categorized by work orders generated.

- Water – 58 generated, 56 completed
- Sewer – 1 generated, 1 completed
- Animal Control – 2 generated 2 completed
- Park – 0 generated, 0 completed
- Administrative – 28 generated, 28 completed
- Streets – 5 generated, 2 completed
- Facility Maintenance – 1 generated, 1 completed
- Public Works- 1 generated, 1 completed

ADMINISTRATIVE

- **COMPLETED TASKS:**
 - Reviewed and discussed current status on potential upcoming projects
 - Completed Monthly-Quarterly Operating Reports
- **ONGOING TASKS AND DEADLINES:**
 - Continuing to put together a plan for monthly events, operations, maintenance and reporting requirements
 - Reviewed budget items and payment processes; ongoing
 - Completing Daily, Monthly, Quarterly, and Annually reporting requirements
- **ANNUAL GOALS:**
 - Complete and organize all required reports and maintain compliance with all Federal, State, and local guidelines regarding all areas covered by Public Works.
 - Provide evidence of potential advantages and affordability of an additional Public Works staff member, growing the Department number by two.
 - Develop a higher efficiency in general operations for the team, while maintaining a positive morale.
 - Effectively complete all budgeted CIP plans and projects or progress them on a fair timeline.
 - Continue updating the GIS system with detailed assets on all Public Works infrastructure including: water, sewer, stormwater, streets, and signs.

WATER

1. **COMPLETED TASKS:**
 - Identified improvements needed
 - Lowered two-inch service line located on Corzine

- Upgrading Kaylynn meter site with flow meter, c12, and pressure regulator to be monitored through SCADA
- Staff has replaced 23 nodes and checked over 80 plus connections on meters to reduce the amount of rereads from 38% to 6% this past month. Our goal to be under 3% we think this can be achieved with a few more adjustments and replacements
- Working with Kimley-Horn on water model study

2. ONGOING TASKS:

- Prepare an action plan for the new Lead & Copper rule.
- Working with Topographic on phase II of the CDBG south side water line replacement
- Evaluate water quality closely (particularly during Summer demands)

3. CURRENT ISSUES:

- Current City maps are not detailed and lacking a lot of information

4. ANNUAL GOALS:

- Present and discuss potential regarding water sourcing and possible ideas for improved efficiency in the future
- Utilize staff capabilities of providing repairs and replacements in-house rather than outsourcing particular items
- Begin an assessment of valve, hydrant, and water line conditions to create a priority needs list

SEWER

5. COMPLETED TASKS:

- Nothing to report

6. ONGOING TASKS:

- Keep discussion with Arlington going; Propose a cooperative investigation and fix for the sewer flow issues at this location on Roosevelt
- Create a set operating procedure for issues that the Public Works Department can effectively respond to and assist customers with
- Working with Kimley-Horn on sewer study

7. CURRENT ISSUES:

- The City maps have no indicators for pipe size, pipe flow, or general sewer line information.
- There is no routine maintenance for sewer lines to remove sediments and debris
- Through discussions it appears that I&I is a significant issue during heavier rain events

8. ANNUAL GOALS:

- Create a list of monthly pull-downs for areas of recurring issues
- Create a yearly pulldown list that will clean all sewer lines to the best capability over the course of each year

- Utilize GIS system to incorporate sewer manhole / cleanout details of pipe size, pipe material, pipe flows, and depths
- Finish out GIS information with accurate City-wide details; Must be completed in order to create a City-wide annual maintenance pull-down list
- Evaluate methods to reduce inflow and infiltration in the sewer system (i.e. rain catchers at manholes, potential lining of brick manholes)

STREETS

9. COMPLETED TASKS:

- Striping on Arkansas is to begin October 16th and completed October 18th
- Vesta Foundation made the repairs to Karalyn Ct and is expected to make one more lift if necessary

10. ONGOING TASKS:

- Reviewing the GIS system with intent to coordinate and create a street condition index
- Reviewing the GIS system with intent to coordinate and create a street sign condition index
- Utilize the Street Sign Index to grade all existing street signs and begin a replacement program

11. CURRENT ISSUES:

- Various streets are suffering from issues caused by underground infrastructure failures
- Street signs in many locations are in poor condition and in need of replacements

12. ANNUAL GOALS:

- Update GIS system with higher detail on street condition, material, and needs
- Update the GIS system with a street sign index that can correlate to an excel spreadsheet for yearly replacements of signs that have reached poor condition
- Create a CIP priority list based on the prior two items

STORMWATER

13. COMPLETED TASKS:

- Corzine drainage project completed and open to traffic

14. ONGOING TASKS:

- Evaluating storm drainage systems around the City to identify possible areas of failure
- Reviewing current methods of introducing stormwater related projects
- Creating a monthly flume cleaning list
- Further investigation ongoing on the dam and requirements for TCEQ; Information will be provided as Staff receives information and expectations from consultants

15. CURRENT ISSUES:

- No current revenue stream for stormwater CIP

- Various pipe failure points throughout the City leading to sink-holes and pot-holes

16. ANNUAL GOALS:

- Plan to create a monthly flume/stormwater cleaning maintenance log to ensure runoff is consistently able to flow properly.
- Various items for the MS4 Permit need to be implemented this year in order to maintain appropriate compliance.
- Potentially implement a stormwater fee to address large level CIP infrastructure needs

ANIMAL CONTROL

17. COMPLETED TASKS:

- Nothing to report

18. ONGOING TASKS:

- Reviewing procedures and contracts regarding animal control; this includes responding to stray complaints, captured animal complaints, trapping requests, mosquito trapping, mosquito prevention, dead animal removal requests, and disposition of animals

19. CURRENT ISSUES:

- Staff is untrained in animal control protocols Carlos Rodriguez is the only Licensed Animal Control employee

20. ANNUAL GOALS:

- Get all staff members certified as Animal Control Officers

PARK

21. COMPLETED TASKS:

- Poured sidewalk to park shed and pw shop, backfilled and graded the area to drain from parking lot

22. ONGOING TASKS:

- Need to review overall planning and maintenance of the Park as well any existing master plans

23. CURRENT ISSUES:

- Completing necessary maintenance of the dam

24. ANNUAL GOALS (PHASE I – Years 2021 thru 2024):

- Based on Park 10-Year Plan:
- Find solution to storm water drainage damage
- Replace wood bridge between playground and baseball field working with Park Board, and Red River

Corzine Dr









MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON JULY 20, 2023 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

WORK SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Mark McGuire, Alderman, Place 5

Staff Present:

Lola Hazel, City Administrator
Greg Petty, DPS Director
Kay Day, Finance Director
Gary Parker, Public Works Director

2. WORK SESSION

- a. Receipt, discussion, and action on a presentation from HomeServe USA on infrastructure warranty program for property owners in the City. Any action taken would be deferred until the Regular Session.**

Work session conducted.

- b. Work Session on other listed agenda items, if time permits.**

Items 9b and 9c were also discussed.

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:02 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Mark McGuire, Alderman, Place 5

Staff Present:

Lola Hazel, City Administrator
Greg Petty, DPS Director

Kay Day, Finance Director
Gary Parker, Public Works Director

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Mayor gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

a. Proclamation for Randy Jordan recognizing his musical talents and contributions.

Mayor Bianco read aloud and presented.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

- a. Park Workday, Saturday, July 8
- b. Ice Cream Social and Playground Ribbon Cutting, Saturday, July 15
- c. Park Workday, Saturday, September 15
- d. Concert in the Park, Saturday, September 23
- e. National Night Out, Tuesday, October 3
- f. Annular Eclipse, Saturday, October 14
- g. Trunk-or-Treat, Saturday, October 21
- h. Movie Night in the Park, Saturday, November 4
- i. Park Workday, Saturday, November 11
- j. Pictures with Santa, Sunday, December 3

5. CITIZEN COMMENTS

None

6. MAYOR AND COUNCIL COMMENTS

Mayor Bianco: Thanked Twisted Grapevines for the 4th of July wreath donated to City Hall. Thanked DPS for the 4th of July Parade. Thanked the Park Board for the ice cream social and playground ribbon cutting. Thanked Jill Howard for getting ice to make sure the ice cream would stay cold during the ice cream social. Thanked Penny Felton for serving ice cream. Spoke to the passing of Dr. Frank Dingwerth who was a long-time resident of DWG.

John King: Congratulated Randy Jordan on his recognition and accomplishments.

Steve Lafferty: None.

Cathy Stein: Congratulated Randy Jordan on his recognition and accomplishments.

Ed Motley: Congratulated Randy Jordan on his recognition and accomplishments.

Mark McGuire: Congratulated Randy Jordan on his recognition and accomplishments. Highlighted Randy Jordan's contributions to Martin High School.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

- a. DPS Report
- b. Financial Reports

- c. **Quarterly Investment Report**
- d. **City Administrator Report**
- e. **Public Works Report**

Department Reports presented.

8. **CONSENT AGENDA**

- a. **Approval of the June 15, 2023 Regular Meeting Minutes.**
- b. **Ratification of invoices over \$5,000 for various emergency infrastructure repairs.**
- c. **Approval of Resolution No. 2023-09 making changes to the City Fee Schedule to copy certain fees to a collective place in the City Fee Schedule.**
- d. **Approval to designate concert in Gardens Park taking place on September 23, 2023 as a bring your own beverage event which allows possession and consumption of beer and wine at said events, in accordance with Section 1.09.079, City of Dalworthington Gardens Code of Ordinances.**
- e. **Approval of Resolution No. 2023-10 denying Oncor Electric Delivery Company LLC’s application to amend its distribution cost recovery factor and update generation riders to increase distribution rates, and authorizing participation with the Steering Committee of Cities Served by Oncor.**
- f. **Approval of Resolution No. 2023-11 approving changes to the City Strategic Plan.**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve the Consent Agenda.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

9. **REGULAR AGENDA**

- a. **Discussion and possible action regarding relocating an original DWG house on city property and possible use of said house.**

No action taken.

- b. **Discussion and possible action to approve a contract with Community Waste Disposal for garbage, recycling, and household hazardous waste services; and to approve any associated cost increases to customers for said services.**

Background information on this item: Council already approved the Community Waste Disposal (CWD) contract be negotiated and signed. Staff is presenting the contract with final negotiated rates to council.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve a contract with Community Waste Disposal for garbage, recycling, and household hazardous waste services, subject to final approval by city attorney.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

c. Discussion and possible action to select a contractor for Project #2023-02 Corzine Drive Drainage Improvements.

Background information on this item: Bids were due for Corzine Drive Drainage Improvements on June 29, 2023 at 2:00 p.m. The City received bids from Atkins Bros, Acadia, and Capko. The city engineer has reviewed said bids and recommends Capko for the project. They are felt to be most qualified to perform the work.

Tarrant County is funding this project on a reimbursement basis and has approved a total of \$580,170 for funding. The agreement for this project terminates September 30, 2023, so staff would like to begin the project as soon as possible.

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to select Capko for Project #2023-02 Corzine Drive Drainage Improvements.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

d. Discussion and possible action regarding the calculation and billing method of water and sewer utilities.

Background information on this item: This item continues the discussion council started at the June 22, 2023 work session. That discussion was about how the city calculates customer water and sewer rates with the first 2,000 gallons being included in the minimum charge and the city's volume rate calculation beginning at 2,001 gallons. Because the city purchases water from Fort Worth and Arlington, this method results in days' worth of reconciliations for staff to ensure DWG is billed accurately for services, but more importantly, with the current rate calculation, the city cannot ensure billed volume to customers is paying for treated volume from Arlington and Fort Worth. As calculated now, the minimum charge ends up paying for some of the treated volume. The minimum charge should fund operating costs for the city and staff cannot ensure it does with this current calculation. The Finance Director has prepared calculations for summaries for each utility along with proposed rate changes. The proposed rate reduces the minimum charge which was calculated based on investigating the monthly affect to all customers and coming up with a suitable minimum.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Steve Lafferty to proceed with the developing rates based on not having the first 2,000 gallons in the base rate, with the final rates to be determined during the budget, to be implemented October 1.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

e. Discussion and possible action on City platting processes and requirements.

Background information on this item: Staff was asked to add an item to this agenda to discuss when each type of plat would be used for each land division circumstance. Because of how the plat process has been going behind the scenes and also because of new legislation, staff has broadened the agenda item to allow discussion and action for the platting process and requirements as a whole. The city attorney will be providing more information at the meeting about new legislation and how it will require the city to potentially be even more lenient with land division and make changes to city ordinances.

Because of the recent "shot clock" rules for platting, if it is determined a plat meets state law and city ordinance, the plat shall be approved by law. When plat applications are received by staff, staff then works with the city engineer to determine what type of plat should be submitted. Staff has even puts preliminary and final plats concurrently on one agenda with engineering consultation as it's considered applicant-friendly. What is important is that all ordinance and state law requirements are reflected on the proposed plat, regardless of the type of plat submitted.

Because state law requires the city to process plats as quickly as possible, staff works with council members outside of the council meeting to get questions answered before council votes. In this, staff is trying to accommodate council's concerns but also abide by legal mandates. Some of the items questioned on previous plats, although they correct grammatical errors or inconsistencies, they do not affect the division of land per state law and city guidelines.

Staff is providing a marked plat from a previously conditionally approved plat. Staff has highlighted certain comments from the city engineer showing why they made the determinations they did, and also including council's motion from the June 15, 2023 meeting. From what the city engineer states, some of what is questioned is outside of what state board rules require.

Staff is looking for feedback from council as a whole on how to process plats in the future with the end goal being to reduce time and resources on plats and meet approval guidelines set by law.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to develop a checklist for platting and a zoning submission calendar, and prepare ordinance changes for excluding a plat with infrastructure as a replat.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

f. Discussion and possible action regarding HB 1750 and its effects on City ordinances relating to agricultural operations.

Council Member Stein requested review of HB 1750 and its effects on City ordinances relating to agricultural operations.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to remove the requirement from city ordinances for having a single-family residence on a home with an agricultural use.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

g. Discussion and possible action to approve an over-hire full-time dispatcher.

Background information on this item: DPS is requesting the consideration and the approval of an over-hire, full-time dispatcher. We have had an open dispatch position for almost 2 years with no interest from applicants. We now have a considerable pool to hire from. This will fill the vacancy that has been pending, along with allowing us to train the secondary dispatcher to take the position opening due to an expected loss of an employee in May-Aug 2024. Training for a dispatcher with all State required off site classes, along with on the job training takes approximately 4-6 months. This will allow us to keep a work life balance for the current employees, and also keep overtime to a minimum.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve an over-hire full-time dispatcher.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

h. Discussion and possible action to approve a quote from Prime Landscape to haul off stock piles of dirt and asphalt from the Roosevelt Dr phase II project in the amount of \$10,800.00.

Background information on this item: Now that Tarrant County has completed phase II of the Roosevelt Road construction project the stock piles of aggregate from this project were placed on the dam for temporary storage. Staff has received a quote to have removed from Prime Landscape Services to haul off in the amount of \$12,300.00. Staff can save \$1,500.00 if staff will furnish the labor and equipment to load the trucks.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve a quote from Prime Landscape to haul off stock piles of dirt and asphalt from the Roosevelt Dr phase II project in the amount of \$10,800.00, and to direct staff to find other places to put stock piles in the future.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

i. Discussion and possible action on planning and item inclusion for the FY 2023-2024 Budget, if needed.

No action taken.

j. Discussion and possible action regarding amendments to the FY 2022-2023 budget in amounts not to exceed \$10,000.00.

No action taken.

10. TABLED ITEMS

a. Discussion and possible action regarding consideration of bond requirements for oil and gas drilling.

b. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 "SF" residential district uses.

Neither item pulled from the table.

11. EXECUTIVE SESSION

City Council recessed into Executive Session at 9:23 p.m.

a. Recess into Executive Session for the following:

- i. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss the effects and impacts of utility regulations.**
- ii. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss currently permitted zoning uses in the B-3 district.**
- iii. Pursuant to Texas Government Code, Section 551.074, Personnel Matters, to wit: public works crew leader.**
- iv. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss the HomeServe USA infrastructure warranty program for property owners in the City.**

City Council reconvened into Regular Session at 9:44 p.m.

b. Reconvene into Regular Session for the following:

- i. The effects and impacts of utility regulations**

No action taken.

ii. Currently permitted zoning uses in the B-3 district.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Steve Lafferty to take the action discussed in executive session.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

iii. Incentives for public works maintenance workers.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Steve Lafferty to direct staff to take action discussed in executive session.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

iv. HomeServe USA infrastructure warranty program for property owners in the City.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to move to take action discussed in executive session

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

12. FUTURE AGENDA ITEMS

None

13. ADJOURN

The meeting was adjourned at 9:45 p.m.

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON SEPTEMBER 21, 2023 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:01 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Mark McGuire, Alderman, Place 5

Staff Present:

Lola Smith, City Administrator
Greg Petty, DPS Director
Kay Day, Finance Director
Gary Parker, Public Works Director

2. WORK SESSION

The following was discussed in the work session.

- a. **Discussion and possible action on approving a scope of work for Broadacres Lane.**
- b. **Discussion and possible action regarding the City's policy and procedure for repair of sewer infrastructure.**

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:08 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Mark McGuire, Alderman, Place 5

Staff Present:

Lola Smith, City Administrator
Greg Petty, DPS Director
Kay Day, Finance Director
Gary Parker, Public Works Director

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Mayor gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

a. A proclamation recognizing Larry Stein for being selected to officiate in the 2023 Little League World Series.

Mayor Bianco read proclamation aloud and presented it to Larry Stein.

b. A proclamation recognizing October 5, 2023 as World Teacher's Day.

Mayor Bianco read proclamation aloud

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

- a. Concert in the Park, Saturday, September 23**
- b. Park Workday, Saturday, September 30**
- c. National Night Out, Tuesday, October 3**
- d. Annular Eclipse, Saturday, October 14, 9:00am-1:29pm**
- e. Trunk-or-Treat, Saturday, October 21, 5:30pm-7:30pm**
- f. Movie Night in the Park, Saturday, November 4, 7:00pm**
- g. Park Workday, Saturday, November 11**
- h. Pictures with Santa, Sunday, December 3, 3:00pm-5:00pm**

5. CITIZEN COMMENTS

Justin Boyd, 2501 Roosevelt Drive: Spoke to home owner next door building a home and flooding his house.

Suzanne Hudson, 2812 Broadacres Lane: Thanked staff for response today with Mr. Bud Ashlock's passing.

6. MAYOR AND COUNCIL COMMENTS

Mayor Bianco: Thanked Kay and Rosalyn for their hard work on the budget process. Thanked Lola and Greg for their hard work managing budget. Expressed condolences for the Ashlock family. Expressed condolences for the passing of Darren McMichael, Arlington officer, who passed away today. Thanked Brad Boustead for helping a neighbor while they were in the hospital. Recognized and thanked Cathy Stein for setting up and getting the city farmers market going.

John King: Congratulated and expressed appreciation for Larry Stein.

Steve Lafferty: Congratulated Larry Stein and thanked him for his time to help young people learn to play the game. Spoke to proper safety glasses for the upcoming eclipse event.

Cathy Stein: Spoke to the junior umpire program with the Little League. Thanked everyone who has been to the farmers market. Spoke to the upcoming eclipse event.

Ed Motley: Thanked Larry Stein for all the time and effort he provided to the Little League. Thanked staff for the garbage service change and spoke to his water heater pickup success.

Mark McGuire: Congratulated Larry Stein and thanked him for his time and effort to the game.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

a. DPS Report

September 21, 2023 City Council Meeting Minutes

- b. Financial Reports**
- c. City Administrator Report**
- d. Public Works Report**

Department Reports presented.

8. CONSENT AGENDA

- a. Approval of costs for electronic door locks for the park shed and other city building locations.**
- b. Approval of a sidewalk as part of the Park Board shed project.**
- c. Approval of Resolution No. 2023-12 approving changes to the City Fee Schedule.**
- d. Approval of Ordinance No. 2023-15 designating certain accounts and committing certain funds in accordance with the City's Comprehensive Financial Policy and City Budget.**
- e. Approval of Amendment No. 3 to the Professional Services Agreement with Safebuilt Texas, LLC, to add certain fees for permitting purposes.**
- f. Approval of a settlement with Heath Consultants for services rendered by police and emergency personnel.**
- g. Approval of an updated Interlocal Agreement with Tarrant County for services already rendered by Tarrant County for certain inspections which are charged directly to permit applicant and not to the City, subject to city attorney review and approval of said agreement.**
- h. Approval of ground and elevated storage tank cleaning in the amount of \$6,200.**
- i. Approval of Ordinance No. 2023-19 approving budget amendments for FY 2022-2023.**
- j. Presentation and acknowledgment of budget adjustments.**
- k. Approval of June 22, 2023 special meeting minutes.**
- l. Approval of August 3, 2023 special meeting minutes.**
- m. Approval of August 10, 2023 special meeting minutes.**
- n. Approval of August 17, 2023 regular meeting minutes.**

A motion was made by Council Member Mark McGuire and seconded by Mayor Pro Tem Ed Motley to approve the Consent Agenda.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

9. REGULAR AGENDA

- a. Discussion and possible action regarding the City's policy and procedure for repair of sewer infrastructure.**

Background information on this item: Staff was approached by a resident about the policy and procedure for certain plumbing permits and the responsibility placed on residents for sewer infrastructure repair.

The City's current policy is that the property owner is to maintain the sewer service from the sewer main to and on his property, including the connection to the sewer main. The cost of the manhole and sewer service shall be paid by the customer. The policy also includes the customer being responsible for street patching when the private line is in the street, but city staff, under the current public works director, have now taken on that task to provide better customer service.

Staff is presenting information provided by the resident for policies from other cities where the city is responsible for more of the sewer lateral repair than DWG provides. City staff has not reviewed the information in totality since it was just received, but still wanted to get the item on the agenda so the resident may present information on the subject.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to direct staff to research and develop a policy for water and sewer lines inside of the city ROW to be the responsibility of the city, but to require residents to do camera work to prove the issue is the city's to repair.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

b. FY 2023-2024 City Budget

i. Conduct public hearing

ii. Discussion and possible action to approve Ordinance No. 2023-16 to adopt the FY 2023-2024 City Budget.

Background information on this item: In accordance with Local Government Code, Section 102.007, the Council must adopt the budget at the conclusion of a public hearing on said budget. The motion shall be as follows and shall be a record vote. A record vote means the Mayor will individually call each council member by name and ask for a vote.

Before calling for a motion, the Mayor read the following statement.

“THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$54,113, WHICH IS A 2.55% INCREASE, AND OF THAT AMOUNT, \$4,793 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.”

Mayor Bianco opened a public hearing at 7:48 p.m.

With no one desiring to speak, Mayor Bianco closed the public hearing at 7:49 p.m.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve Ordinance No. 2023-16 adopting the budget for the Fiscal Year of October 1, 2023 through September 30, 2024.

Mayor Bianco called for a record vote. Record vote as follows:

Council Member John King: aye

Council Member Steve Lafferty: aye

Council Member Cathy Stein: aye

Council Member Ed Motley: aye

Council Member Mark McGuire: aye

Nays: None.

Motion carries.

c. FY 2023-2024 Tax Rate

- i. Conduct public hearing**
- ii. Discussion and possible action to approve Ordinance No. 2023-17 adopting the FY 2023-2024 Tax Rate.**

Background information on this item: In accordance with Tax Code, Section 26.05 (b), a taxing unit may not impose property taxes in any year until the governing body has adopted a tax rate for that year, and the annual tax rate must be set by ordinance, resolution, or order, depending on the method prescribed by law for adoption of a law by the governing body. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget. For a taxing unit other than a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the no new revenue tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. A record vote means the Mayor will individually call each council member by name and ask for a vote.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to move that the property tax rate be increased by the adoption of a tax rate of \$0.611854 which is effectively a negative 8.01 percent increase in the tax rate.

Mayor Bianco called for a record vote. Record vote as follows:

Council Member John King: aye
Council Member Steve Lafferty: aye
Council Member Cathy Stein: aye
Council Member Ed Motley: aye
Council Member Mark McGuire: aye

Nays: None.

Motion carries.

d. Discussion and possible action to ratify the tax rate.

Background information on this item: State law requires that the City Council ratify the property tax increase reflected in the budget. In accordance with Local Government Code, Section 102.007 (c), adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to move that the property tax rate be increased by the adoption of a tax rate of \$0.611854 which is effectively a negative 8.01 percent increase in the tax rate.

Mayor Bianco called for a record vote. Record vote as follows:

Council Member John King: aye
Council Member Steve Lafferty: aye
Council Member Cathy Stein: aye
Council Member Ed Motley: aye
Council Member Mark McGuire: aye

Nays: None.

Motion carries.

e. Discussion and possible action to secure a process for selecting an engineering firm for Project #2023-03 City Engineering Services.

Background information on this item: There were three firms who responded to the City’s RFQ for engineering services – Birkhoff, Hendricks & Carter LLP, CobbFendley, and Kimley-Horn. Staff is seeking feedback on whether council wants to establish a committee to interview firms and review packets or follow a different process.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to direct staff to work with each firm and determine which firm has the best working relationship.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

f. Discussion and possible action to approve various individual project orders for various engineering services to include but not limited to water system evaluation, development review, on-call engineering services, and GIS services.

Background information on this item: As previously discussed with council, staff has begun working with Kimley-Horn to plan for certain future projects. After securing a Master Services Agreement, Kimley-Horn is now providing individual project orders for several items for consideration to include general on-call services, development review (plats/zoning development), water system (as discussed last month), and GIS services to round out the CAD data received from Topographic.

A motion was made Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve individual project orders for various engineering services to include but not limited to water system evaluation, development review, on-call engineering services, and GIS services.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

g. Discussion and possible action to approve Ordinance No. 2023-18 amending the City of Dalworthington Gardens Code of Ordinances, Chapter 14, Zoning, to create an article defining and governing the standards and requirements of a Bowen Road Overlay District.

Staff is presenting the final version of the Bowen Road Overlay District for council consideration.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to approve Ordinance No. 2023-18 amending the City of Dalworthington Gardens Code of Ordinances, Chapter 14, Zoning, to create an article defining and governing the standards and requirements of a Bowen Road Overlay District, subject to the following changes: 1.) replace PD-AH with PD-BR throughout ordinance, and 2.) replace “area regulations” with the definition from the Comprehensive Plan to define the area along Bowen Road where this ordinance is applicable.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

h. Discussion and possible action on approving a scope of work for Broadacres Lane.

Background information on this item: Topographic has provided the final plan for Broadacres Lane. Staff is seeking feedback from council on process forward for the project.

In conjunction with item 9h. on the agenda where council met with a resident about a sewer line repair, staff would like to perform camera work on the city sewer main before moving forward. The resident’s contractor made comments about the condition of the main, and staff would like to ensure the main is in good condition. There is

already money in the budget to perform such work, and staff would like to obtain quotes and move forward as soon as possible.

Staff is also looking for direction on whether to make changes to the plans, and how to again involve citizens before beginning work.

During the previous California Lane project, a special meeting was held where residents could come see how their property would specifically be affected before beginning work. The engineer was involved to assist with questions.

The project cost has not changed from what was previously provided. Topographic will provide the bid book and specs as part of their project costs when the city is ready to bid.

Background information on this item: A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to perform camera work on sewer and to retain another engineering firm to look at the Broadacres project.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

i. Discussion and possible action regarding changes to the City Purchase Policy.

Background information on this item: Staff will be bringing back the Purchase Policy with suggested edits at the next council meeting. Staff is looking for any feedback from council on the process so we can add any council changes to the list for discussion.

No action taken.

j. Discussion and possible action regarding amendments to the FY 2022-2023 budget in amounts not to exceed \$10,000.00.

Item not needed.

10. TABLED ITEMS

a. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 "SF" residential district uses.

Item not addressed.

11. FUTURE AGENDA ITEMS

None.

12. EXECUTIVE SESSION

a. Recess into Executive Session pursuant to Texas Government Code, Section 551.071, Attorney Consultation, and Section 551.087, Economic Development Negotiation, for development on Bowen Road.

City Council recessed into Executive Session at 8:20 p.m.

b. Reconvene into Regular Session for the following discussion and possible action on development on Bowen Road.

City Council reconvened into Regular Session at 9:20 p.m.

No action was taken.

13. ADJOURN

The meeting was adjourned at 9:20 p.m.

MINUTES OF THE SPECIAL MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON OCTOBER 9, 2023 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present:

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4

Members Absent:

Mark McGuire, Alderman, Place 5

Staff Present:

Lola Smith, City Administrator
Greg Petty, DPS Director
Kay Day, Finance Director

2. CITIZEN COMMENTS

None.

3. EXECUTIVE SESSION

i. Recess into Executive Session:

City Council recessed into Executive Session at 6:01 p.m.

- i. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, regarding Texas Commission on Fire Protection Rules related to Firefighters.**
- ii. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, and 551.074, Personnel Matters, regarding the City Administrator/City Secretary position.**

ii. Reconvene into Regular Session for discussion and possible action:

City Council reconvened into Regular Session at 6:49 p.m.

i. Regarding Texas Commission on Fire Protection Rules related to Firefighters.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to take the action discussed in executive session.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, and Stein

Nays: None

ii. Regarding the City Administrator/City Secretary position.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Steve Lafferty to take the action discussed in executive session.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, and Stein

Nays: None

4. ADJOURN

The meeting was adjourned at 6:50 p.m.



Purchase Request Form

Vendor ID: _____
 Vendor Name: Capko Concrete Structures, LLC
 Address 1: P.O. BOX 426
 Address 2: _____
 City, ST ZIP: AZLE, TX 76098
 Phone: 682-274-1035

Date: 9/13/2023

ATTN Requestor:
 After approval, submit 1 copy to Accounts Payable. Retain original to submit to Accounts Payable when goods and/or

If New Vendor - W9 Form Required - Please

Qty	Description	ACCOUNT NO.			Unit	Price	Line Total
		Fund	Dept	Acct#			
47	Labor, Equipment	143	40	9350		200.00	\$ 9,400.00
10	LABOR, EQUIPMENT	143	40	9350		200	\$ 2,000.00

REASON (Please attach necessary supporting data) **Total** \$ ~~X~~ 9,400.00

Haul stock piles of dirt, asphalt, and concrete from dam. *From ROOSEVELT PHASE II PROJECT*

BUDGETED \$1,400.00 *AP.*

YES NO *(S)*

see 10/19/23 council meeting for ratification of new amount.

Approved by council 7/20/23

Gary Parker 9/13/23
 Requested By Date

 Authorized By Date

 Director of DPS Approval Date

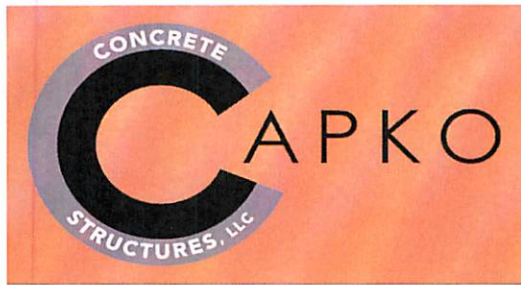
John Smith 9.13.23
 City Administrator Approval Date

FOR REQUESTOR USE ONLY:

I CERTIFY THAT ALL GOODS AND/OR SERVICES HAVE BEEN RECEIVED AND/OR COMPLETED

[Signature] 9/20/23
 Signature Date Received

10/19/2023 Council Packet 31 of 103



August 2, 2023

City of Dalworthington Gardens
2600 Roosevelt Dr
Arlington, TX 76016

Att: Gary Parker
Ref. Project: 2700 California Lane Ditch Improvements

Item	Description	Quantity	Unit	Unit Price	Total Price
1	HAUL-OFF CONCRETE, ASPHALT, DIRT MIX FROM PAPPY ELKINS PARK/ CITY YARD	PER	LOAD	\$200.00	

Thanks for the Opportunity

Payton Capko
Vice President

Because state law requires the city to process plats as quickly as possible, staff works with council members outside of the council meeting to get questions answered before council votes. In this, staff is trying to accommodate council's concerns but also abide by legal mandates. Some of the items questioned on previous plats, although they correct grammatical errors or inconsistencies, they do not affect the division of land per state law and city guidelines. Staff is providing a marked plat from a previously conditionally approved plat. Staff has highlighted certain comments from the city engineer showing why they made the determinations they did, and also including council's motion from the June 15, 2023 meeting. From what the city engineer states, some of what is questioned is outside of what state board rules require.

Staff is looking for feedback from council as a whole on how to process plats in the future with the end goal being to reduce time and resources on plats and meet approval guidelines set by law.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to develop a checklist for platting and a zoning submission calendar, and prepare ordinance changes for excluding a plat with infrastructure as a replat.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

f. Discussion and possible action regarding HB 1750 and its effects on City ordinances relating to agricultural operations.

Council Member Stein requested review of HB 1750 and its effects on City ordinances relating to agricultural operations.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Mark McGuire to remove the requirement from city ordinances for having a single-family residence on a home with an agricultural use.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

g. Discussion and possible action to approve an over-hire full-time dispatcher.

Background information on this item: DPS is requesting the consideration and the approval of an over-hire, full-time dispatcher. We have had an open dispatch position for almost 2 years with no interest from applicants. We now have a considerable pool to hire from. This will fill the vacancy that has been pending, along with allowing us to train the secondary dispatcher to take the position opening due to an expected loss of an employee in May-Aug 2024. Training for a dispatcher with all State required off site classes, along with on the job training takes approximately 4-6 months. This will allow us to keep a work life balance for the current employees, and also keep overtime to a minimum.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve an over-hire full-time dispatcher.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

h. Discussion and possible action to approve a quote from Prime Landscape to haul off stock piles of dirt and asphalt from the Roosevelt Dr phase II project in the amount of \$10,800.00.

Background information on this item: Now that Tarrant County has completed phase II of the Roosevelt Road construction project the stock piles of aggregate from this project were placed on the dam for temporary storage. Staff has received a quote to have removed from Prime Landscape Services to haul off in the amount of \$12,300.00. Staff can save \$1,500.00 if staff will furnish the labor and equipment to load the trucks.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve a quote from Prime Landscape to haul off stock piles of dirt and asphalt from the Roosevelt Dr phase II project in the amount of \$10,800.00, and to direct staff to find other places to put stock piles in the future.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein, and McGuire

Nays: None

- i. Discussion and possible action on planning and item inclusion for the FY 2023-2024 Budget, if needed.

No action taken.

- j. Discussion and possible action regarding amendments to the FY 2022-2023 budget in amounts not to exceed \$10,000.00.

No action taken.

10. TABLED ITEMS

- a. Discussion and possible action regarding consideration of bond requirements for oil and gas drilling.
- b. Discussion and possible action to direct staff regarding correctly indicating when special exceptions are authorized in accordance with Section 14.02.321 of city ordinances, to include but not limited to special exceptions for private stables as allowed in Section 14.02.172 "SF" residential district uses.

Neither item pulled from the table.

11. EXECUTIVE SESSION

City Council recessed into Executive Session at 9:23 p.m.

- a. Recess into Executive Session for the following:
 - i. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss the effects and impacts of utility regulations.
 - ii. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss currently permitted zoning uses in the B-3 district.
 - iii. Pursuant to Texas Government Code, Section 551.074, Personnel Matters, to wit: public works crew leader.
 - iv. Pursuant to Texas Government Code, Section 551.071, Attorney Consultation, to discuss the HomeServe USA infrastructure warranty program for property owners in the City.

City Council reconvened into Regular Session at 9:44 p.m.

- b. Reconvene into Regular Session for the following:
 - i. The effects and impacts of utility regulations

AGREEMENT FOR MUNICIPAL COURT PROSECUTOR SERVICES

This Agreement for Municipal Court Prosecutor Services (“**Agreement**”) entered into by and between the City of Dalworthington Gardens, a Type A General Law municipality, acting by and through its governing body, (the “**City**”) and Mark Stephens, a licensed attorney in the State of Texas (“**Attorney**”).

A. Title and Position. The City agrees to retain and does hereby retain Attorney as a Municipal Court Prosecutor Pro Tem (“**Prosecutor Pro Tem**”) to provide legal services related to the prosecution of City of Dalworthington Gardens Municipal Court (“**Court**”) cases from the date of appointment as Prosecutor Pro Tem by the Presiding Municipal Judge pursuant to Texas Code of Criminal Procedure Article 2.07(a) until January 31, 2024 with the option to renew for successive one-year terms. Prosecutor Pro Tem will possess the title “Deputy City Attorney” as required by Texas Code of Criminal Procedure Section 45.201(a). Prosecutor Pro Tem will not serve as a statutory officer of the City, but as the primary prosecutor in the Court.

B. Duties. Prosecutor Pro Tem will have all of the powers and shall discharge all of the duties as prescribed by law or provided in the policies of the Court. Prosecutor Pro Tem is expected to work the hours necessary to fulfill the obligations of Prosecutor Pro Tem and to maintain the efficient operation of the Court. Prosecutor Pro Tem agrees to be available for consultation with members of the Dalworthington Gardens Police Department regarding the prosecution of Court cases. Prosecutor Pro Tem shall abide by the Texas Code of Criminal Procedure Section 45.201(d) which provides that “It is the primary duty of a municipal prosecutor not to convict, but to see that justice is done.” Prosecutor Pro Tem shall serve at the pleasure of the City Council.

C. Responsibilities. Prosecutor Pro Tem is responsible for interacting with attorneys and pro se defendants in Court; negotiating plea agreements; providing discovery of audio/video and paper evidence; drafting motions, responses, briefs, complaints, orders, and other legal documents necessary for the successful prosecution of cases; education of defendants about their charged offense(s); promoting legal compliance with traffic laws, code/ordinance violations, and other criminal offenses; interviewing and subpoenaing witnesses; maintaining current proficiency with the law, particularly the Transportation Code and the Code of Criminal Procedure; and any other necessary tasks needed to provide for a fair, efficient, and professional court.

D. Compensation. The City agrees to pay Prosecutor Pro Tem \$125 per hour for services rendered. Payment shall be made once a month upon receipt of an invoice from Prosecutor Pro Tem. Prosecutor Pro Tem shall serve as an independent contractor, and not entitled to any City benefits, such as health insurance, vacation or retirement. Prosecutor Pro Tem shall be exclusively responsible for the payment of their own taxes, withholding payments, penalties, fees, fringe benefits, contributions to insurance and pension or other deferred compensation and Social Security obligations, professional fees and/or dues.

E. Conflicts. Prosecutor Pro Tem shall not undertake representation, as a private attorney, of any person or entity in a manner adverse to the City’s legal interests during the term of this Agreement. Specifically, and without limiting the effect of the previous sentence, Prosecutor Pro

Tem shall not undertake representation, as a private attorney, of any person that has received a citation for which Dalworthington Gardens Municipal Court has jurisdiction. Further, Prosecutor Pro Tem shall evaluate on an ongoing basis whether, in their professional judgment, a conflict may become apparent or imminent. In the event Prosecutor Pro Tem believes a conflict has or will develop, Prosecutor Pro Tem will immediately notify the City Administrator about the conflict.

F. Termination. Prosecutor Pro Tem’s employment may be terminated by the City Council at any time for any reason. Prosecutor Pro Tem may terminate this agreement by providing not less than ninety (90) days written notice to City.

G. Severability. Should any section, clause, subsection, sentence, clause or phrase of this Agreement be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Agreement shall remain in full force and effect. The parties hereby declare that they would have entered into this Agreement irrespective of the fact that any one or more sections, subsections, sentences, clauses and/or phrases be declared unconstitutional or invalid.

H. Notice. Any notices or other communications required or permitted by this Agreement shall be in writing and delivered personally, or by messenger or a nationally recognized overnight courier service, or alternatively, shall be sent by United States certified mail, return receipt requested. The effective date of any notice shall be (i) if by personal delivery, messenger or courier service, the date of delivery of the notice, or (ii) if mailed, on the date upon which the return receipt is signed or delivery is refused or the notice is designated by the postal authorities as undeliverable, as the case may be. The parties hereby designate the addresses set forth below as their respective notice addresses under this Agreement.

PROSECUTOR PRO TEM: Mark Stephens
1204 Commercial Blvd., N.
Arlington, Texas, 76001

CITY: City of Dalworthington Gardens
ATTN: City Administrator
2600 Roosevelt Drive
Dalworthington Gardens, Texas 76016

I. Applicable Law/Venue. This Agreement is made and is to be interpreted under the laws of the State of Texas. Mandatory and exclusive venue for any action arising out of, or relating to, this Agreement must be in a court of competent jurisdiction in Tarrant County, Texas.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the City and Prosecutor Pro Tem have executed this Agreement effective as of the date fully executed by both parties.

CITY OF DALWORTHINGTON GARDENS, TEXAS

Laurie Bianco, Mayor

Date: _____

PROSECUTOR PRO TEM

Mark Stephens

Date: _____

STATE OF TEXAS §
§ **Renewal and Amendment No. 1 of Interlocal Agreement**
§ **for Corzine Drive Reconstruction**
COUNTY OF TARRANT §

BACKGROUND

1. Tarrant County (“COUNTY”) and the City of Dalworthington Gardens (“CITY”) entered into an Interlocal Agreement approved by Tarrant County Commissioners Court Order No. 140101, for financial support of up to \$580,170.00, for the cooperative funding of improvements to Corzine Drive from Pioneer Parkway to Arkansas Lane (“Project”) as described in the 2021 Tarrant County Bond Program.
2. The COUNTY and CITY agree to the revised payment schedules attached to this First Renewal.
3. The Project is incomplete, and the parties desire to renew the Interlocal Agreement for the 2024 Fiscal Year.

Therefore, the COUNTY and CITY agree to the following:

1. The COUNTY and the CITY renew the Interlocal Agreement for the COUNTY’s 2024 Fiscal Year, with the Interlocal Agreement expiring September 30, 2024, or upon completion of the Project as determined by the COUNTY, whichever occurs sooner.
2. The COUNTY and CITY agree to the revised Payment Schedule in Attachment A.
3. All terms and conditions of the original Interlocal Agreement and subsequent amendments remain in effect except to the extent modified by this First Renewal.

APPROVED on this day the _____ day of _____, 2023, by Tarrant County.

Commissioners Court Order No. _____.

**TARRANT COUNTY
STATE OF TEXAS**

**CITY OF DALWORTHINGTON
GARDENS**

Tim O’Hare, County Judge

Laurie Bianco, Mayor

APPROVED AS TO FORM:

**APPROVED AS TO FORM AND
CONTENT:**

Criminal District Attorney's Office*

City Attorney

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF
\$ _____:

Certification of Funds Available as follows:

Fiscal year ending September 30, 2023:	\$ 290,085.00 (2006 TPB Discretionary - Pct 2)
	\$ 290,085.00 (2021 TPB Call for Projects)

	\$ 580,170.00

Auditor's Office

ATTACHMENT A

Project Information

Jurisdiction: City of Dalworthington Gardens
 Project Name: Corzine Drive Reconstruction

Project Schedule (by month/year)

	<u>Start Date</u>	<u>Duration (mo.)</u>	<u>End Date</u>
Design:	May-22	4	Aug-22
ROW Acquisition:	-	-	-
Construction:	Aug-23	2	Oct-23

County Payment by Phase*

Design:	\$60,000.00	(2006 TBP)
ROW Acquisition:	\$0.00	
Construction:	\$230,085.00	(2006 TBP)
	<u>\$290,085.00</u>	(2021 TBP)
TOTAL:	\$580,170.00	

TBP Funding Category: 2006 Discretionary - Pct 2 (\$290,085.00)
 2021 Call for Projects – Pct 2 (\$290,085.00)

**Invoice Schedule*

Design = Completion of Design Phase

ROW Acquisition = Completion of Property Acquisition and/or utility relocation

Construction = Monthly or quarterly throughout the construction period.

Reimbursement payments will be issued by the COUNTY for eligible expenses incurred during the Fiscal Year for which bond funds are certified by the Tarrant County Auditor.

2006 TBP Reimbursement Schedule by Fiscal Year Quarter (SUBJECT TO CHANGE)

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
FY23	\$60,000.00	\$173,390.00	\$56,695.00	\$0.00	\$290,085.00

2021 TBP Reimbursement Schedule by Fiscal Year Quarter (SUBJECT TO CHANGE)

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
FY23	\$0.00	\$0.00	\$0.00	\$50,839.07	\$50,839.07
FY24	\$239,245.93	\$0.00	\$0.00	\$0.00	\$239,245.93

ORDINANCE NO. 2023-20

AN ORDINANCE OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS DESIGNATING CERTAIN ACCOUNTS IN ACCORDANCE WITH THE CITY'S COMPREHENSIVE FINANCIAL POLICY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Dalworthington Gardens, Texas ("City") is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council has adopted a Comprehensive Financial Policy which, in part, provides for the classification of Fund Balance and Reserve accounts; and

WHEREAS, in accordance with the Comprehensive Financial Policy, the City Council desires classify certain Fund Balance or Reserve accounts.

WHEREAS, at the September 21, 2023 City Council Meeting, City Council adopted Ordinance No. 2023-15 for certain committed funds in accordance with the FY 2023-2024 Adopted Budget; and

WHEREAS, one line item was inadvertently left off of Exhibit "A" which is now being added to accurately reflect total committed funds in the FY 2023-2024 Adopted Budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, THAT:

SECTION I.

The Fund Balance or Reserve Accounts listed on Exhibit "A," attached hereto and incorporated herein, are hereby designated as "Committed" as those terms are defined in the Comprehensive Financial Policy, for the purposes reflected in Exhibit "A."

SECTION II.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, Dalworthington Gardens, Texas as amended, except where the provisions are in direct conflict with the provisions of other ordinances, in which event the conflicting provisions of the other ordinances are hereby repealed.

SECTION III.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause,

sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION IV.

All rights and remedies of the City of Dalworthington Gardens are expressly saved as to any and all violations of the provisions of the Code of Ordinances, City of Dalworthington Gardens, Texas, or any other ordinances the Comprehensive Financial Policy which have accrued at the time of the effective date of this ordinance; and as such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the court.

SECTION V.

This ordinance shall be in full force and effect from and after its passage and publication as required by law,

PASSED AND APPROVED on this ____ day of _____, 2023.

Laurie Bianco, Mayor

ATTEST:

Lola Smith, City Administrator

EXHIBIT A

For FY 2023-2024, the following amounts are committed for the following purposes including any associated earned interest:

1. Logic Fire Truck Fund:

- \$25,000 committed for the purpose of purchasing a fire truck
 - A previous \$25,000 was committed in previous fiscal year budget for a cumulative total of \$75,000 committed for this purpose

2. General Fund Capital Bank Account:

- \$11,000 committed for the purpose of purchasing tasers
 - A previous \$22,000 was committed in previous fiscal year budget for a cumulative total of \$44,000 committed for this purpose

3. General Fund Capital Bank Account:

- (\$25,000) reduction for the purpose of transferring funds to the PRFDC Fund to pay for the Park Accessory Building
 - A previous \$100,000 was committed in previous fiscal year budget for a cumulative total of \$100,000 committed for this purpose

4. Enterprise Fund Capital Bank Account (Pending setup):

- \$20,000 committed for the purpose of purchasing a hydro excavator

**City Council
Staff Agenda Report**

Agenda Item: 8h.

Agenda Subject: Presentation and acknowledgment of budget adjustments.		
Meeting Date: October 19, 2023	Financial Considerations: Various attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input type="checkbox"/> Infrastructure Improvements/Upgrade <input type="checkbox"/> Building Positive Image <input type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Background Information: Presentation of budget adjustments is not required under the city’s Comprehensive Financial Policy. However, in the interest of transparency, staff will continue to present these each month.

Recommended Action/Motion: No action necessary.

Attachments: Budget adjustments



DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

BUDGET ADJUSTMENT FORM

Date: 09/21/2023

Incode Budget# 320

REQUESTING TO MOVE:

\$ 750.00

DEPARTMENT Enterprise
~~Public Works~~

FROM ACCOUNT # 120-40-6450 sep

ACCT DESC: Mat/ Supplies: Testing Supplie

TO ACCOUNT # 120-40-6250 ✓

ACCT DESC: Mat/Suupplies: Water System

EXPLANATION:

To cover miscellaneous line items.

Department Approval:

City Administrator Approval, if applicable:

DPS Director Approval, if applicable:

[Signature]

[Signature]

Per Purchase Policy VI. Funds can be moved between accounts within the same department by using a Budget Adjustment Form

PACKET: 00297-Ba
 BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000320							
120 40.6450	9/21/2023	To cover misc suppl	750.00-	7,500.00	0.00	6,750.00	4,706.55
		Mat/Supplies: Testing Supplies					
120 40.6250	9/21/2023	To cover misc suppl	750.00	1,300.00	0.00	2,050.00	742.34-
		Mat/Supplies: Water Systems					

TOTAL IN PACKET--
0.00

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
120 40.6250	Mat/Supplies: Water Systems	742.34-

TOTAL WARNINGS: 1

*** NO ERRORS ***

*** END OF REPORT ***



V# 1241

TEXAS WATER PRODUCTS, INC.

Remit to: P.O. Box 8543, Fort Worth, Texas 76124

5825 E. Berry St., Fort Worth, Texas 76119

PH (817) 457-9988 Fax (817) 654-2007

Purchase Order ID -
Sales Order 180098

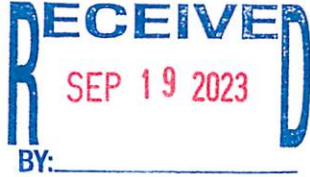

Sales Invoice 173372

Date 09/15/23

Bill To: City of Dalworthington Gardens
2600 Roosevelt Dr
Dalworthington Grdn, TX 76016

Ship To: City of Dalworthington Gardens
Public Works,
Dalworthington Grdn, TX

Invoice #	Order #	Customer #	Terms	Salesperson
173372	180098	DALWORTH	NET 30 DAYS	Will Call
09/15/23	09/15/23			33

Units	U/M	Item Description	Unit Price	Amount
6.00	EA	X6141602 HYDRANT GREASE TUBES	12.50	75.00
3.00	EA	CLOWHYDLUBE GAL GALLON HYDRANT LUBRICATION	95.00	285.00
		Subtotal		360.00
		Freight		.00
		Sales Tax		.00
		Total Due		360.00
				
		120.40.6250		
				
		Memo SHIPPED 9-13-23 180098		

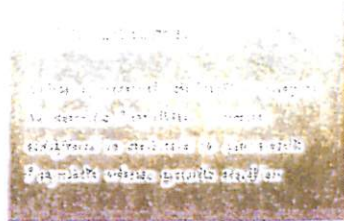


City of Dallas Irvington Gardens

Purchase Request Form

Date: 9/13/23

Vendor ID: _____
 Vendor Name: Texas Water Products, Inc
 Address 1: 5825 E Berry St
 Address 2: _____
 City, ST ZIP: Fort Worth, Tx 76124
 Phone: (817) 457-9988



If New Vendor - W9 Form Required - Please Attach

Item #	Qty	Description	ACCOUNT NO.			Unit Price	Line Total
			Fund	Dept	Acct		
	6	Tuber Hydrant grease	120	40	6250		
	3	Oil gallon Hydrant oil					

REASON (Please attach necessary supporting data)	Total
<u>Grease and oil for Firehydrant maintenance</u>	<u>350.00</u>
	BUDGETED: <input checked="" type="radio"/> YES <input type="radio"/> NO
<u>MOVE FUNDS FROM 120-40-6450 to 120-40-6250</u>	

Juan Rodriguez 9/13/23
 Requested By Date

[Signature] 9/13/23
 Authorized By Date
[Signature] 9.13.23
 City Administrator Approval Date

FOR REQUESTOR USE ONLY

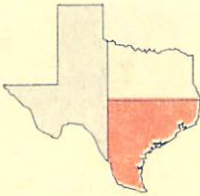
I CERTIFY THAT ALL GOODS AND/OR SERVICES HAVE BEEN RECEIVED AND/OR COMPLETED

Juan Rodriguez 9/13/23
 Signature Date

Date: 10/19/2023 Council Packet 48 of 103

SALES ORDER

180098



Texas **WATER PRODUCTS, INC.**

5825 E. Berry St., Fort Worth, Texas 76119
 P.O. Box 8543, Fort Worth, Texas 76124
 PH 817-457-9988 Metro 817-654-2006
 Fax 817-654-2007

*Emily Pinner,
 817-235-2229*

SOLD TO	<i>Danville Henderson Gardens</i>			SHIP TO	<i>Water Dept.</i>		B.O. To
	ADDRESS				ADDRESS		
	CITY				CITY		B.O. From
STATE		ZIP	STATE		ZIP		

CUSTOMER P.O. NO.	DATE SHIPPED	SHIPPED VIA	PULLED BY	DELIVERED BY	TERMS	SALESMAN	FREIGHT		
	<i>9/13/23</i>	<i>CPV</i>					PRE-PAID ALLOWED	PRE-PAID CHARGE	COLLECT

ORDERED	SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL	COST	TOTAL COST
<i>6</i>	<i>6</i>	<i>Tunes Hyd. Gauge</i>				
<i>3</i>	<i>3</i>	<i>1- barrel Hyd. Cnt. Fort Worth, TX 76124</i>				

RECEIVED BY _____
 PRINT _____ SIGNATURE *John R...*



TEXAS WATER PRODUCTS, INC.

Remit to: P.O. Box 8543, Fort Worth, Texas 76124

5825 E. Berry St., Fort Worth, Texas 76119

PH (817) 457-9988 Fax (817) 654-2007


Purchase Order ID -
Sales Order 180180

Sales Invoice 173373
Date 09/15/23

Bill To: City of Dalworthington Gardens
2600 Roosevelt Dr
Dalworthington Grdn, TX 76016

Ship To: City of Dalworthington Gardens
Public Works,
Dalworthington Grdn, TX

Invoice #	Order #	Customer #	Terms	Salesperson
173373	180180	DALWORTH	NET 30 DAYS	Will Call
09/15/23	09/15/23			33

Units	U/M	Item Description	Unit Price	Amount
2.00	EA	X63083 6"x10" 238-069010 FCC-1" CCTAP	195.35	390.70
		Subtotal		390.70
		Freight		.00
		Sales Tax		.00
		Total Due		390.70
				
		Memo SHIPPED 9-13-23 180180		

SALES ORDER

180130



Texas **WATER PRODUCTS, INC.**

5825 E. Berry St., Fort Worth, Texas 76119
 P.O. Box 8543, Fort Worth, Texas 76124
 PH 817-457-9988 Metro 817-654-2006
 Fax 817-654-2007

9/13/23
Wagner

SOLD TO	<i>Dalworth Gardens</i>		QR CODE	SHIP TO	<i>Same</i>		B.O. To
	ADDRESS				ADDRESS		
	CITY				CITY		B.O. From
	STATE	ZIP			STATE	ZIP	

CUSTOMER P.O. NO.	DATE SHIPPED	SHIPPED VIA	PULLED BY	DELIVERED BY	TERMS	SALESMAN	FREIGHT		
	<i>9/13/23</i>	<i>CPV</i>					PRE-PAID ALLOWED	PRE-PAID CHARGE	COLLECT

ORDERED	SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL	COST	TOTAL COST
<i>2</i>	<i>2</i>	<i>6" x 10" 238-069010-009</i>				
		<i>Full Circle Clamp w/1cc Tap</i>				

RECEIVED BY *Tom R...* SIGNATURE

PRINT

**AMENDMENT FOUR
PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF DALWORTHINGTON GARDENS, TEXAS
AND SAFEbuilt TEXAS, LLC**

This Amendment is entered into to amend the Professional Services Agreement previously entered into on July 23, 2020, by and between City of Dalworthington Gardens, Texas, (Municipality) and SAFEbuilt Texas, LLC., a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the “Parties”.

Amendment Effective Date: Amendment shall be effective the 1st (first) day of the month following full execution by both Parties.

RECITALS AND REPRESENTATIONS

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on July 23, 2020; and

On October 20, 2022, Parties instituted Amendment One to Agreement to update fee schedule; and

On March 27, 2023, Parties instituted Amendment Two to Agreement to update fee schedule; and

On September 21, 2023, Parties instituted Amendment Three to Agreement to update fee schedule;

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE

Agreement is hereby amended as set forth below:

1. Agreement, Exhibit B – Fee Schedule for Services is hereby amended by Adding scope and fee for new service Plan Review and Inspection fees solar panels and the hourly rate for code enforcement:

LUMP SUM FEE SCHEDULE (Includes Plan Review and Inspections)	
Solar Panels	\$ 265
HOURLY RATE SCHEDULE	
Code Enforcement Officer	\$ 85 per hour (min 1-hour)

All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

Gary Amato, CAO
SAFEbuilt Texas, LLC

Date

Signature
City of Dalworthington Gardens, Texas

Date

Name & Title
City of Dalworthington Gardens, Texas

RESOLUTION NO. 2023-13

**A RESOLUTION OF THE CITY OF DALWORTHINGTON GARDENS,
TEXAS AMENDING THE FEE SCHEDULE; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, the City of Dalworthington Gardens, Texas (“City”) is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council previously adopted a fee schedule; and

WHEREAS, the City Council now desires to amend the fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
DALWORTHINGTON GARDENS, TEXAS, THAT:**

Section 1.

The City Fee Schedule as attached hereto as Exhibit A is hereby adopted.

PASSED AND APPROVED this 19th day of October, 2023.

**CITY OF DALWORTHINGTON
GARDENS, TEXAS**

BY: _____
Laurie Bianco, Mayor

ATTEST:

Lola Smith, City Administrator

**CITY OF DALWORTHINGTON GARDENS
CITY FEE SCHEDULE**

Revised 10.19.2023

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ARTICLE A1.000 GENERAL PROVISIONS

Sec. A1.001 Adoption of Fee Schedule

The city council may review the fee schedule at any time and may, by resolution, increase or decrease said fees within the schedule, or add or eliminate fees within the schedule, upon a determination that said change is warranted, and shall adopt the official fee schedule by resolution. An updated fee schedule shall be publicly available and maintained at all times by the city secretary.

Sec. A1.002 Payment Required

All persons, firms or corporations applying for licenses, permits or other city services that by their nature require the applicant to pay a fee incident to such application shall pay the fees as prescribed in the official fee schedule of the city.

Sec. A1.003 Collection and use of fees

It shall be unlawful for any person, firm or corporation to conduct any activity or commence any use for which payment of a fee is required until such fee has been paid. A violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) for each offense.

ARTICLE A2.000 ADMINISTRATIVE SERVICES

Sec. A2.001 Public records/public information

- (a) Paper copy - 8-1/2 x 11, per page: \$0.10.
- (b) Paper copy - 8-1/2 x 14, per page: \$0.50.
- (c) Paper copy - 11 x 17, per page: \$0.50.
- (d) Specialty paper copy (e.g.: Mylar, blueprint, blueline, map, photographic): Actual cost.
- (e) DVD*: \$3.00.
- (f) CD-R or CD-RW: \$1.00.
- (g) Other electronic media: Actual cost.
- (h) Labor charge (over 50 pages): \$15.00/hour.
 - (1) A labor charge shall not be billed in connection with complying with requests that are for 50 or fewer pages of paper records, unless the documents to be copied are located in:
 - (A) Two or more separate buildings that are not physically connected with each other;
 - (B) A remote storage facility; or
 - (C) Two buildings connected by a covered or open sidewalk, an elevated or underground passageway, or a similar facility, are not considered to be separate buildings.
- (i) Programming labor: \$28.50/hour.
- (j) Remote document retrieval: Actual cost.
- (k) Computer resource charge: \$2.50/hour.
- (l) Overhead (over 50 pages): 20% of labor cost.
- (m) Miscellaneous supplies (such as labels, boxes, and other supplies used to produce the requested information): Actual cost.
- (n) Postage and shipping charge: Actual cost.

Sec. A2.002 Public safety costs and fees

- (a) Accident report:
 - (1) \$6.00 for regular copy.
 - (2) \$8.00 for certified copy.
- (b) Fingerprinting: \$10.00 for the first two (2) cards and \$10.00 for each additional card
- (c) Personnel costs (incurred in hazardous materials or utility break cases):
 - (1) Police, fire or EMT: \$50.00/hour.

- (2) Hazardous materials technician: \$70.00/hour.
- (3) Incident commander/safety officer: \$75.00/hour.
- (4) Fire marshal/fire inspector: \$50.00/hour.
- (5) Public works inspector: \$45.00/hour.
- (d) Equipment costs (incurred in hazardous materials or utility break cases):
 - (1) Patrol unit: \$75.00/hour.
 - (2) Police motorcycle: \$50.00/hour.
- (e) Records copies: As in [section A2.001](#).

Sec. A2.003 Other administrative costs

- (a) Returned checks: \$30.00.
- (b) Newsletter advertising:
 - (1) Business card - 12 months: \$350.00.
 - (2) Business card - 6 months: \$200.00.
 - (3) Business card - 1 month: \$75.00.

ARTICLE A3.000 CONSTRUCTION SERVICES

Sec. A3.001 Contractor registration and licensing

- (a) Contractor registration: Registration is required pursuant to Section 3.10.002 of the Dalworthington Gardens Code of Ordinances but no registration fee is required.

Sec. A3.002 Building permits and inspections

- (a) New residential construction.

Square Footage (S.F.)	Fee
0–1,500 S.F.	\$942.00
1,501–10,000 S.F.	\$942.00 for the first 1,500 S.F. plus \$0.45 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$4,767.00 for the first 10,000 S.F. plus \$0.20 for each additional S.F. over 10,000 S.F.

- (b) Alteration/addition for residential construction.

Trade Permits	Fee
Building, mechanical, electrical, plumbing, fuel gas and similar	\$120.00 per trade
Shut off valve installation not accompanied by other work	\$25 per valve
Other projects not listed above	\$200.00 per trade

- (c) Commercial and multifamily construction permit fees.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$125.00 for the first \$10,000.00 plus \$7.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$191.00 for the first \$25,000.00 plus \$6.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$314.00 for the first \$50,000.00 plus \$5.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$485.00 for the first \$100,000.00 plus \$4.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$1,580.00 for the first \$500,000.00 plus \$3.00 additional \$1,000.00
\$1,000,001.00 and up	\$2,736.00 for the first \$1,000,000.00 plus \$2.00 additional \$1,000.00

- (d) Commercial and multifamily construction inspections.

Valuation	Fee
\$1.00 to \$10,000.99	\$100.00
\$10,001.00 to \$25,000.99	\$135.00 for the first \$10,000.00 plus \$11.00 additional \$1,000.00
\$25,001.00 to \$50,000.99	\$294.00 for the first \$25,000.00 plus \$8.00 additional \$1,000.00
\$50,001.00 to \$100,000.99	\$483.00 for the first \$50,000.00 plus \$6.00 additional \$1,000.00
\$100,001.00 to \$500,000.99	\$746.00 for the first \$100,000.00 plus \$5.00 additional \$1,000.00
\$500,001.00 to \$1,000,000.99	\$2,426.00 for the first \$500,000.00 plus \$4.00 additional \$1,000.00
\$1,000,001.00 and up	\$4,207.00 for the first \$1,000,000.00 plus \$3.00 additional \$1,000.00

- (e) Engineering Review: If engineering review is required for a permit, an initial \$1,000.00 deposit will be collected in addition to permit fees. An additional \$38 administrative fee will be charged for each submittal. Once final engineering invoice is received and final administrative fees calculated, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.

(f) Reinspection:

(1) First Reinspection: Free

(2) Second Reinspection: \$100.00.

(g) Generator Addition: \$341.00

(h) Solar panels: \$265.00

(i) Any required permit not otherwise specified: \$200.00.

(j) Commercial only:

(1) Canopy or Tent: Based on value as set forth in subsection (c) and (d) above.

(k) Residential only:

(1) Auxiliary/Accessory Building (Garage, carport, patio cover, accessory structure, storage building, etc., accessory use only):

a. with mechanical, electrical, and/or plumbing: \$481.00

b. without mechanical, electrical, and/or plumbing: \$411.00

(l) Swimming pool or outdoor spa: \$481.00

(m) Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third party building official conducts inspections and certain reviews in the absence of the City building official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.

i. Commercial inspection: \$161.00 per inspection

ii. Residential inspection: \$146.00 per inspection

iii. Food service plan review: \$146.00 per hour

Sec. A3.003 Sign permits and inspections

(a) Advertising (billboards): \$500.00.

(b) Temporary advertising signs (unless specifically exempted from permit requirements): Based on value as set forth in [section A3.002\(c\)](#)

(c) All other signs: Based on value as set forth in [section A3.002\(c\)](#).

(d) Real estate signs smaller than 20 square feet shall not require a permit.

(e) Change in copy or in sign face shall constitute a new sign for fee purposes.

Sec. A3.004 Certificate of occupancy

(a) New construction: \$100.00.

(b) Change of occupancy: \$100.00.

(c) Temporary, for cleaning and showing premises without other use: \$100.00.

Sec. A3.005 Fire permits and inspections

Both permit fees and inspections fees are applicable for each project.

1. Single-family residential fire plan review services.
 - (A) Fire code plan review services: \$210.00.
 - (B) Fire code inspection services: \$480.00.
2. Fire code plan review services - commercial and multifamily construction (each fire alarm system and fire sprinkler system). Fee is for each system. Fire alarm system and fire sprinkler system assessed separately.
 - (A) Less than \$6,250.00: \$240.00.
 - (B) \$6,250.00–\$250,000.00: \$360.00.
 - (C) \$251,000.00–\$500,000.00: \$510.00.
 - (D) \$501,000.00–\$1,000,000.00: \$660.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$960.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,440.00.
 - (G) \$6,000,000.00 and up: \$1,440.00 plus \$0.46 for each additional \$1,000.00.
3. Fire code inspection services - commercial and multifamily construction (each fire alarm system and fire sprinkler system).
 - (A) Less than \$6,250.00: \$360.00.
 - (B) \$6,250.00–\$250,000.00: \$510.00.
 - (C) \$251,000.00–\$500,000.00: \$630.00.
 - (D) \$501,000.00–\$1,000,000.00: \$810.00.
 - (E) \$1,001,000.00–\$3,000,000.00: \$1,140.00.
 - (F) \$3,001,000.00–\$6,000,000.00: \$1,710.00.
 - (G) \$6,000,000.00 and up: \$1,710.00 plus \$0.46 for each additional \$1,000.00. Valuation is based on construction valuation for project.
4. Fire underground.
 - (A) Fire code plan review (1 hour minimum): \$120.00 per hour.
 - (B) Fire code plan inspection (1 hour minimum): \$120.00 per hour.
5. Fire extinguisher suppression system.
 - (A) Per permit, one inspection: \$420.00.
 - (B) Each reinspection: \$120.00.
6. Fire certificate of occupancy inspections. Minimum one hour per inspection: \$180.00 per hour.
7. Annual commercial fire safety inspections and reinspections. \$130.00.
8. Underground/aboveground fuel storage tanks.
 - (A) Fire code plan review: \$420.00.
 - (B) Fire code inspection: \$540.00.
9. Fire pump - additional. \$250.00.
10. Resubmittal fee for fire permit plans that have been resubmitted more than two times: \$85.00.
11. Operational business permits. Operational permit fees of \$55.00 are required annually for any business with operations set forth in IFC 105.6. sections 105.6.1 through 105.6.48.
12. Third Party Inspection and Review Fees. These fees are in addition to any applicable permit fees otherwise listed in the City Fee Schedule, and are charged when a third-party fire code official conducts inspections and reviews in the absence of the City fire code official. Where uncertainty exists, the City may request an estimate from the third party prior to payment from the applicant. A deposit may be required to cover associated fees. All fees are due prior receiving a passing inspection.
 - i. Commercial fire plan review: \$110.00 per hour
 - ii. Commercial fire inspection: \$125.00 per hour
 - iii. Residential fire plan review: \$189.00 per residential structure
 - iv. Residential fire inspection: \$70.00 per inspection
13. Annual Commercial Fire Inspection delinquent penalty. \$25.00.

ARTICLE A4.000 WATER AND SEWER SERVICE

- (a) Sewer connection fee: \$130.00.
- (b) Tap and access fees:
 - (1) Tap fees:
 - (A) Meter charge: Labor cost of \$50.00 per hour plus actual cost of meter.
 - (B) City tap fees: Actual cost of third-party invoice cost plus \$25.00 administrative fee.
 - (C) The following sized meters are used in the city: 3/4", 5/8", 1", 1-1/2", and 2".
 - (2) Street cut requires city council approval.
 - (3) Access fees: Fort Worth system access fees for water shall be as set and assessed by the City of Fort Worth pursuant to the wholesale water contracts between Fort Worth and Dalworthington Gardens. This is an additional cost to the city’s tap fees.

- (c) Water service rates:
 - (1) The following rates per month shall be the rates charged for water service furnished to the customer within the corporate limits of the city:

- (A) Residential and commercial rates:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$22.70	\$50.10
Volume Rate (per 1,000 gallons)	\$5.60	\$5.60

- (B) Bulk rates: To purchasers of water from the city in bulk quantities per contract \$9.75 per 1,000 gallons, and a \$350.00 minimum charge regardless of usage.

- (2) The schedule in subsection (1) of this section is based upon the amount of water used, as measured by a single meter, in increments of one thousand (1,000) gallons.

- (d) Sewer service rates:
 - (1) The following rates per month, based upon water consumption, shall be the rates charged for sewer service furnished to the customers within the corporate limits of the city:

Gallons of Water	Residential Rate	Commercial Rate
Minimum Charge	\$21.10	\$50.20
Volume Rate (per 1,000 gallons)	\$4.65	\$4.65

For residential only, a maximum of 15,000 gallons will be billed.

- (e) Water and sewer fees - miscellaneous:
 - (1) Meter upgrades: Cost of meter.
 - (2) Portable meter equipment deposit: \$1,500.00 refundable deposit to the account, less any equipment damage costs.
 - (3) Portable meter water bill deposit: \$500.00 refundable deposit to the account.
 - (4) New meter box: \$100.00.
 - (5) New meter box cover: \$20.00.
 - (6) Water account deposit (refundable): \$125.00.
 - (7) Connection and reconnection: \$20.00.
 - (8) Disconnect for nonpayment: \$40.00.
 - (9) After-hours callout fee: \$50.00 for first hour, then real time staff billable hours thereafter.
 - (10) Meter re-read at customer request (if first reading correct): \$25.00.
 - (11) Pressure test: \$45.00.

- (12) Negotiated payment plans: \$20.00 per arrangement. Cannot extend beyond twelve months from the payment plan date.
- (13) Payment extensions: \$20.00 per extension. Cannot extend beyond next month's due date.
- (14) Backflow permit: \$35.00.
- (15) Delinquent penalty: an additional amount equal to 10% of the bill, inclusive of water, sewer, household hazardous waste and solid waste collection charges, before delinquency.

ARTICLE A5.000 DEVELOPMENT RELATED FEES

- (a) Abandonment of right-of-way: \$250.00.
- (b) Development/infrastructure permit and/or inspection: An initial \$1,000.00 deposit will be collected in addition to any permit fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
- (c) Demolition permit: \$50.00.
- (d) Plats: All plats require an initial \$3,000 deposit to be collected in addition to any other required permits or fees. A \$38 administrative fee will be charged for each submittal and/or review. Once final invoice is received, any overage will be collected from the applicant, and any overpayment will be refunded back to the applicant. Permit will not be submitted for additional reviews or released for construction until all applicable fees have been paid.
 - (1) Refund on withdrawal of plat, prior to engineering review: 75% of fee.
- (e) Zoning:
 - (1) Change of zoning classification: \$1,500.00 plus \$50.00/acre if not SF zoned.
 - (2) Appeal, variance, or special exception: \$500.00.
 - (3) Refund on withdrawal:
 - (A) Prior to advertising hearing: 75% of fee.
 - (B) After advertising hearing: 25% of fee.
 - (4) Zoning verification letter: \$50.00.
- (f) Grading and excavating permit:
 - (1) Less than one acre: \$125.00.
 - (2) One to five acres: \$200.00.
 - (3) Over five acres: \$250.00.
- (g) Street opening permit: \$50.00 per 100 feet of street opening or portion thereof.

ARTICLE A6.000 ANIMAL CONTROL SERVICES

- (a) Dogs and cats (per day) (3-day hold): Actual cost in accordance with the fee assessed by the third-party city uses for said service.
- (b) Reclaimed animals: \$100.00 per incident plus applicable fees (vaccines, etc. charged by third party).
- (c) Euthanization/disposal fee: Actual cost in accordance with fee assessed by the third-party city uses for said service.
- (d) Animal head shipment/rabies testing: Actual cost in accordance with fee assessed by third party city uses for said service.
- (e) Confined animal facility operations permit: The greater of either \$500.00 or the actual cost incurred by the city for engineering services by the city engineer in reviewing any application for the permit or renewal of the permit.
- (f) Any appeal to the board of adjustments of any matter pursuant to [section 2.03.032\(e\)](#) of this code: \$500.00.
- (g) Issuance of confined animal permit and inspection annually: \$100.00.

ARTICLE A7.000 SOLID WASTE COLLECTION, RECYCLING, AND HOUSEHOLD HAZARDOUS WASTE

- (a) Solid waste and recycling:
 - (1) Residential rates with recycling: \$18.52 per month
 - (2) Additional recycling cart: \$2.49 per month
 - (3) Commercial curbside pickup: \$24.59 per month
 - (4) Commercial hand-collect recycling cart: \$7.00 per month
- (b) Household hazardous waste collection fee: \$0.92 per month

ARTICLE A8.000 HEALTH PERMITS

- (a) Food service and retail food establishment engaged in food preparation (annual fee): \$250.00.
- (b) Retail food establishment not engaged in food preparation (annual fee): \$150.00.
- (c) Temporary food establishment (per permit): \$50.00.
- (d) Public swimming pool or spa (annual fee): \$150.00.
- (e) Mobile food unit or mobile food establishment engaged in food preparation: Tarrant County is permitting authority as of 09/01/2023. No city permit required.

ARTICLE A9.000 MISCELLANEOUS FEES

- (a) Pull charge (per vehicle, per pull): \$45.00.
- (b) Door-to-door sales registration under [article 4.03](#): \$2,000.00.
- (c) Alarm fees:
 - (1) Non-city home security alarm permit: \$10.00 annually.
 - (2) Alarm notification service fee:
 - (A) Per false alarm notification under 5 in a 12-month period: No charge.
 - (B) Per false alarm notification 5 to 8 in a 12-month period: \$60.00.
 - (C) Per false alarm notification over 8 in a 12-month period: \$90.00.
- (d) Alcoholic beverage fees: A fee is hereby levied of one-half of the state fee for each permit and license issued by the state alcoholic beverage commission for premises located within the city, pursuant to the authority of section 11.38 and section 61.36 of the Texas Alcoholic Beverage Code.
- (e) Municipal setting designation fees: A fee of \$500.00 is hereby levied for each application for a municipal setting designation for a specific location or specific business operation pursuant to regulations or requirements of the state commission on environmental quality.
- (f) Collection fee: A fee in the amount of thirty percent (30%) on each item for which such fee is permitted to be assessed by Texas Code of Criminal Procedure section 103.0031, such collection fee to be calculated as provided in such section, and subject to the limitations stated in such section and in any other applicable law, state or federal.
- (g) Private water well permit application fee: \$1,500.00.
- (h) Short-term rental fees:
 - a. Application for permit: \$200.00
 - b. Permit renewal: \$200.00
 - c. Short-term rental inspection fee: \$130.00

ARTICLE A10.000 FIRE AND RESCUE FEES

- (a) Mitigation rates based on per hour: The mitigation rates below are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided
- (b) Motor vehicle incidents:
 - (1) Level 1 - \$435.00. Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level.” This occurs almost every time the fire department responds to an

accident/incident.

(2) Level 2 - \$495.00. Includes level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(3) Level 3 - car fire - \$605.00. Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

(c) Add-on services:

(1) Extrication - \$1,305.00. Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

(2) Creating a landing zone - \$400.00. Includes air care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

(3) Itemized response. The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

(4) Additional time on-scene.

(A) Engine billed at \$400.00 per hour.

(B) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(d) Hazmat:

(1) Basic response: level 1 - \$700.00. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

(2) Intermediate response: level 2 - \$2,500.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

(3) Advanced response: level 3 - \$5,900.00. Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour at \$300.00 per hazmat team.

(4) Additional time on-scene (for all levels of service).

(A) Engine billed at \$400.00 per hour.

(B) Truck billed at \$500.00 per hour.

(C) Miscellaneous equipment billed at \$300.00.

(e) False alarm billing rates:

(1) The first three (3) false alarms within twelve (12) months in a calendar year are free of charge.

(2) The fourth (4) false alarm and beyond in a twelve (12) month calendar year is billed at \$100.00 but will not exceed \$500.00.

(f) Fire investigation:

(1) Fire investigation team - \$275.00 per hour. Includes:

(A) Scene safety.

(B) Investigation.

(C) Source identification.

(D) K-9/arson dog unit.

(E) Identification equipment.

- (F) Mobile detection unit.
 - (G) Fire report.
- (2) The claim begins when the fire investigator responds to the incident and is billed for logged time only.
- (g) Fires:
 - (1) Assignment - \$400.00 per hour, per engine I \$500.00 per hour, per truck. Includes:
 - (A) Scene safety.
 - (8) Investigation.
 - (C) Fire I hazard control.
 - (2) This will be the most common “billing level.” This occurs almost every time the fire department responds to an incident.
 - (3) Optional: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized, per person, at various pay levels and for itemized products use.
- (h) Illegal fires:
 - (1) Assignment - \$400.00 per hour, per engine; \$500.00 per hour, per truck.
 - (2) When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
- (i) Water incidents:
 - (1) Basic response: level 1. Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common “billing level.” This occurs almost every time the fire department responds to a water incident. Billed at \$400.00 plus \$50.00 per hour, per rescue person.
 - (2) Intermediate response: level 2. Includes level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$800.00 plus \$50.00 per hour, per rescue person.
 - (3) Advanced response: level 3. Includes level 1 and level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Billed at \$2,000.00 plus \$50.00 per hour per rescue person, plus \$100.00 per hour per hazmat team member.
 - (4) Itemized response: level 4. The city has the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
- (j) Back country or special rescue:
 - (1) Itemized response. Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. Minimum billed \$400.00 for the first response vehicle plus \$50.00 per rescue person. Additional rates of \$400.00 per hour per response vehicle and \$50.00 per hour per rescue person.
- (k) Chief response: This includes the set-up of command, and providing direction of the incident. This could include operations, safety, and administration of the incident. Billed at \$250.00 per hour.
- (l) Miscellaneous/additional time on-scene: Engine billed at \$400.00 per hour. Truck billed at \$500.00 per

hour. Miscellaneous equipment billed at \$300.00.

(m) Mitigation rate notes:

(1) The mitigation rates above are average “billing levels,” and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

(2) These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

(n) Late fees: If the invoice is not paid within 90 days, a late charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be assessed to the responsible party.

(o) The Director of Public Safety shall have the authority to accept a negotiated amount for services rendered.

ARTICLE A11.000 PARKS AND RECREATION FEES

Sec. A11.001 Park usage fees

(a) Park pavilion rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(b) Baseball field rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(c) Practice fields rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

(d) No individual or group may reserve any park facility more frequently than twice per calendar week.

(e) Deck rental.

(1) Resident: \$15.00 per 2 hour block.

(2) Nonresident: \$30.00 per 2 hour block.

**City Council
Staff Agenda Report**

Agenda Item: 8a.

Agenda Subject: Discussion and possible action on the plat review process.		
Meeting Date: October 19, 2023	Financial Considerations: Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Strategic Vision Pillar: <input checked="" type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Appearance of City <input checked="" type="checkbox"/> Operations Excellence <input checked="" type="checkbox"/> Infrastructure Improvements/Upgrade <input checked="" type="checkbox"/> Building Positive Image <input checked="" type="checkbox"/> Economic Development <input type="checkbox"/> Educational Excellence

Background Information: Kimley Horn will be attending the council meeting to discuss the plat review process, different levels of review and associated cost, and what does and does not affect the validity of a plat. A recent replat review, for the 1st review, came to approximately \$900. This review did not include detailed review for spelling, grammar, and review of small details such as the vicinity map which will increase that cost. Plat review costs are paid by the applicant, thus increased costs for the city equal increased costs for citizens and developers.

Kimley Horn will also be working to update the subdivision ordinance for platting requirements. This conversation will also help them in crafting those ordinance changes.

Recommended Action/Motion: Provide direction by way of motion for the level of plat review desired by City Council.

Attachments: None