



**CITY OF DALWORTHINGTON GARDENS**

**NOTICE OF A MEETING  
CITY COUNCIL**

**OCTOBER 20, 2022**

**WORK SESSION AT 6:00 P.M.  
REGULAR SESSION AT 7:00 P.M.**

**CITY HALL COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS**

**WORK SESSION – 6:00 P.M.**

**1. CALL TO ORDER**

**2. WORK SESSION**

- a. Receive development presentation from Trevor Turnbow Trevor Turnbow for property located at 2500 and 2512 California Lane, Dalworthington Gardens. **(TAB A)**
- b. Receive development presentation from Trevor Turnbow for property located at 2807 Spanish Trail, Dalworthington Gardens. **(TAB A)**
- c. Work Session on other listed agenda items, if time permits.

**REGULAR SESSION – 7:00 P.M.**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGES OF ALLEGIANCE**

- a. U.S. Pledge
- b. Texas Pledge - *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

**3. PRESENTATION AND PROCLAMATIONS**

- a. Tom Grieve Day – October 5, 2022 **(TAB B)**

**4. ITEMS OF COMMUNITY INTEREST**

**5. CITIZEN COMMENTS**

Citizens who wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing policy.

**6. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;

- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 7. DEPARTMENTAL REPORTS

*Informational reports only; no action to be taken.*

- DPS Report **(TAB C)**
- Financial Reports **(TAB D)**
- Quarterly Investment Report **(TAB D)**
- Public Works Report **(TAB E)**

## 8. CONSENT AGENDA

*All consent items are considered to be routine and will be enacted by one motion and vote.*

- Approval of Resolution No. 2022-18, to conduct an annual review of the City Investment Policy, in accordance with Chapter 2256 of the Local Government Code, suggesting no changes to the existing policy. **(TAB F)**
- Presentation and acknowledgement of budget adjustments. **(TAB G)**
- Approval of Ordinance No. 2022-26 approving budget amendments for FY 2022-2023. **(TAB G)**
- Approval of July 21, 2022 regular meeting minutes. **(TAB H)**
- Approval of July 27, 2022 special meeting minutes. **(TAB H)**
- Approval of August 10, 2022 special meeting minutes. **(TAB H)**
- Approval of August 18, 2022 regular meeting minutes. **(TAB H)**
- Approval of September 15, 2022 regular meeting minutes. **(TAB H)**
- Discussion and possible action to ratify a payroll exception for a vacation payout in the amount of \$5,410.49. **(TAB I)**
- Approval of an Employment Agreement with Norma Zenk for certain interim city secretary services. **(TAB J)**
- Ratification of an emergency sewer line repair at the old City Hall Annex from Blaize Plumbing in the amount of \$9,750. **(TAB K)**
- Approval of Resolution No. 2022-19 finding that Oncor Electric Delivery Company LLC's ("Oncor" or "Company") application to change rates within the city should be denied; finding that the city's reasonable rate case expenses shall be reimbursed by the company. **(TAB L)**
- Approval of quote from Red River Recreation in the amount of \$109,476.46 for playground equipment for the Playground Grant awarded by the Texas Department of Parks and Wildlife. **(TAB M)**

## 9. REGULAR AGENDA

- Discussion and possible action regarding the selection, placement, and restoration of a historical home in the City of Dalworthington Gardens. **(TAB N)**

- b. Discussion and possible action to direct staff on changes to the ordinances regulating grass height and general landscaping regulations. **(TAB O)**
- c. Discussion and possible action regarding foot bridge replacement on Roosevelt Drive. **(TAB P)**
- d. Discussion and possible action to direct staff on mowing of right-of-ways on Bowen Road. **(TAB Q)**
- e. Discussion and possible action to direct staff on crack sealing and fog sealing city streets. **(TAB R)**
- f. Discussion and possible action to approve a Capital Improvement Plan and direct staff to move forward with any bidding or project planning of projects in the Plan. **(TAB S)**
- g. Discussion and possible action to approve Ordinance No. 2022-22 making changes to the City of Dalworthington Gardens Code of Ordinances, Chapter 4, Business Regulations, to create an article defining and governing the standards and requirements for short-term rentals; and Chapter 14, Zoning, to identify short-term rentals as a permitted use in residential districts, subject to certain conditions. **(TAB T)**
- h. Discussion and possible action to approve a contract amendment to the Professional Services Agreement with Safebuilt for building permit review and inspection services. **(TAB U)**
- i. Discussion and possible action to approve Resolution No. 2022-20 approving changes to the City Fee Schedule as it relates to third party inspection and review fees administered by Safebuilt. **(TAB V)**
- j. Discussion and possible action to approve contract addendum with AME Engineering Inc. for as-built design plans and building/M.E.P. (mechanical, engineering, plumbing) remodel design plans for the DPS Complex in the amount of \$4,550.00. **(TAB W)**
- k. Discussion and possible action regarding changes to the City of Dalworthington Gardens Code of Ordinances, Chapter 14, regarding mobile food units and mobile food establishments. **(TAB X)**
  - i. Conduct public hearing
  - ii. Discussion and possible action
- l. Discussion and possible action regarding changes to the City of Dalworthington Gardens Code of Ordinances, Chapter 14, regarding garden home regulations.
  - i. Conduct public hearing
  - ii. Discussion and possible action
- m. Discussion and possible action regarding changes to the City of Dalworthington Gardens Code of Ordinances, Chapter 14, regarding agrihood regulations.
  - i. Conduct public hearing
  - ii. Discussion and possible action
- n. Discussion and possible action to approve a contract with Riddle & Goodnight Inc. for architectural design and project specifications for the DPS Complex. **(TAB Y)**
- o. Discussion and possible action to approve an ordinance making changes to the City Code of Ordinances, regulating the distribution of handbill material in the City of Dalworthington Gardens, and further, making updates to the City's ordinance for soliciting and door-to-door selling. **(TAB Z)**
- p. Discussion and possible action regarding amendments to the FY 2022-2023 budget in amounts not to exceed \$10,000.00.

## 10. TABLED ITEMS

- a. Discussion and possible action regarding consideration of bond requirements for oil and gas drilling.

## 11. FUTURE AGENDA ITEMS

In compliance with the Texas Open Meetings Act, Council Members may request that matters of public concern be placed on a future agenda. Council Members may not discuss non-agenda items among themselves. In compliance with the Texas Open Meetings Act, city staff members may respond to questions from Council members only with statements of factual information or existing city policy.

## 12. EXECUTIVE SESSION

- a. Recess into Executive Session for the following:
  - i. Pursuant to Government Code, Section 551.071, consultation with attorney; and Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; to wit: membership of a zoning board of adjustment member
  - ii. Pursuant to Government Code, Section 551.074 Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit, Director of Public Safety
  - iii. Pursuant to Government Code, Section 551.071, consultation with attorney, regarding City of Dallas, et. al. v. Disney DTC, LLC, et. al.
  - iv. Pursuant to Government Code, Section 551.071, consultation with city attorney, regarding the City Boundary.
- b. Reconvene into Regular Session for discussion and possible action on the following:
  - i. Membership of a zoning board of adjustment member
  - ii. The appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit, Director of Public Safety
  - iii. City of Dallas, et. al. v. Disney DTC, LLC, et. al. **(TAB A)**
  - iv. The City Boundary

## 13. ADJOURN

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development Negotiations).

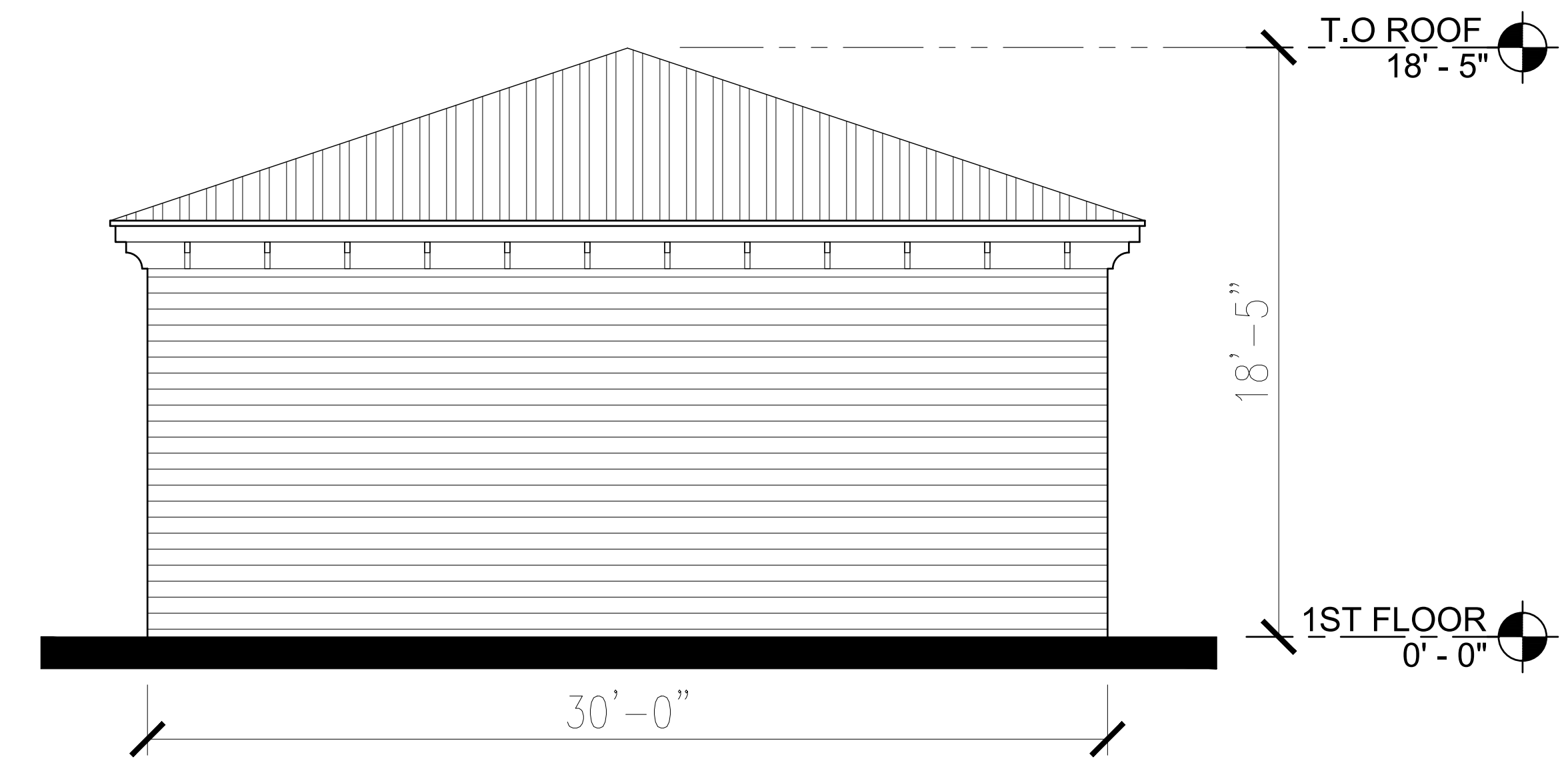
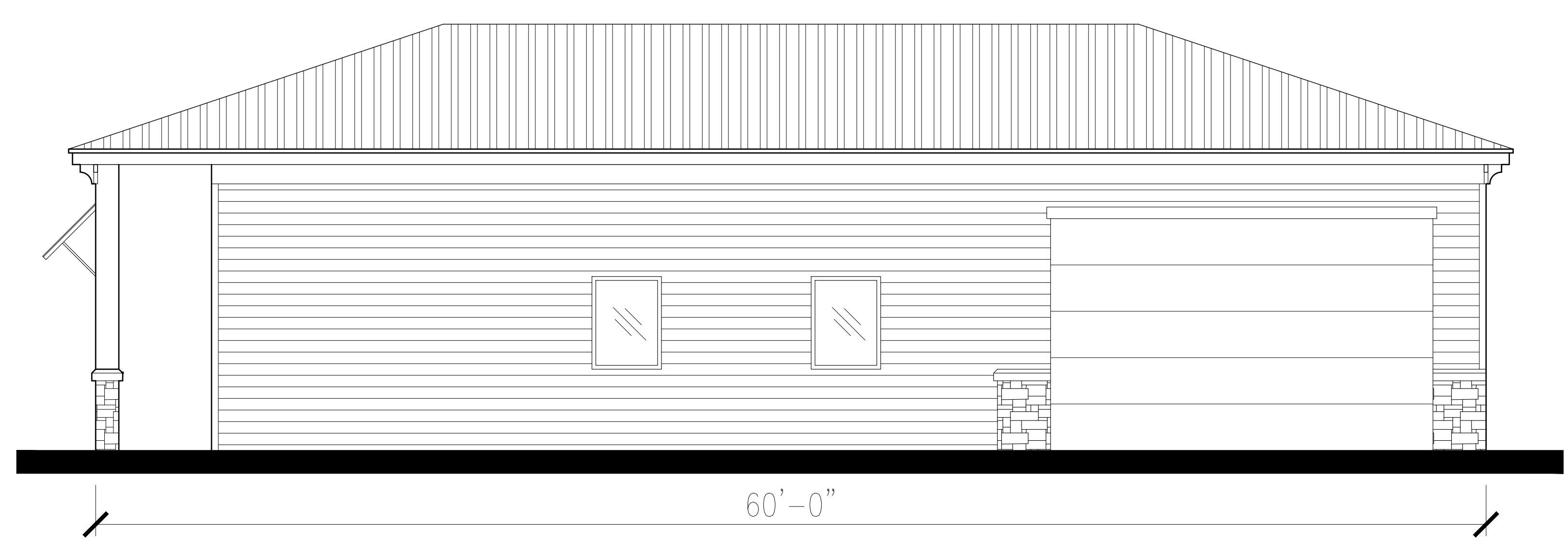
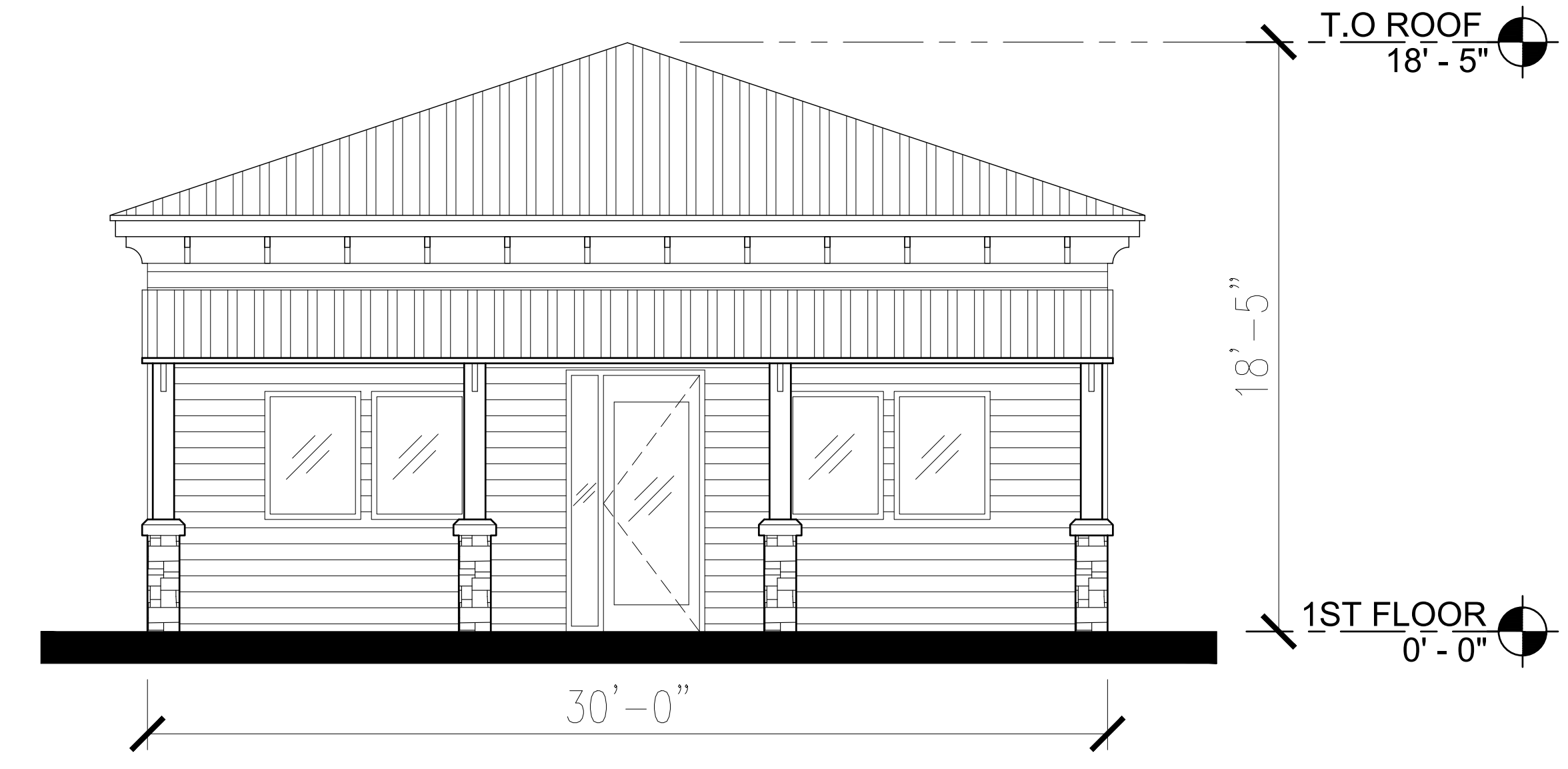
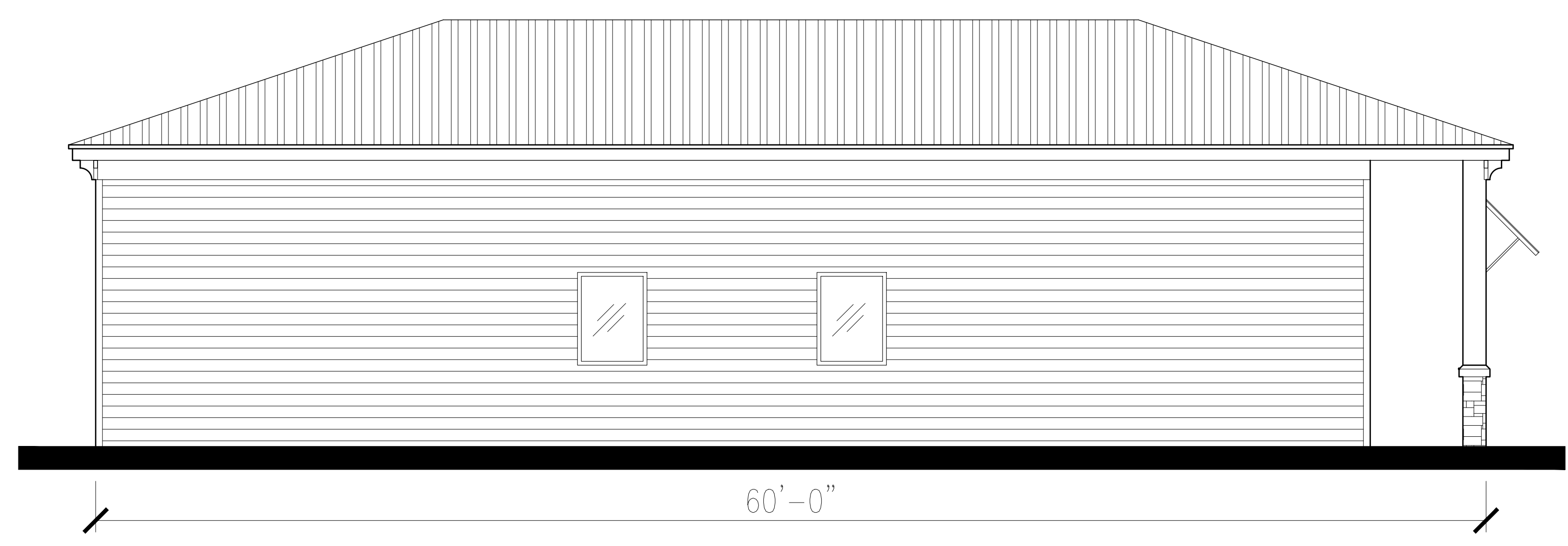
Pursuant to Texas Government Code, Section 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

### CERTIFICATION

This is to certify that a copy of the **October 20, 2022** City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofdwwg.net](http://www.cityofdwwg.net), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: \_\_\_\_\_ TIME OF POSTING: \_\_\_\_\_ TAKEN DOWN: \_\_\_\_\_

\_\_\_\_\_  
Lola Hazel, City Administrator



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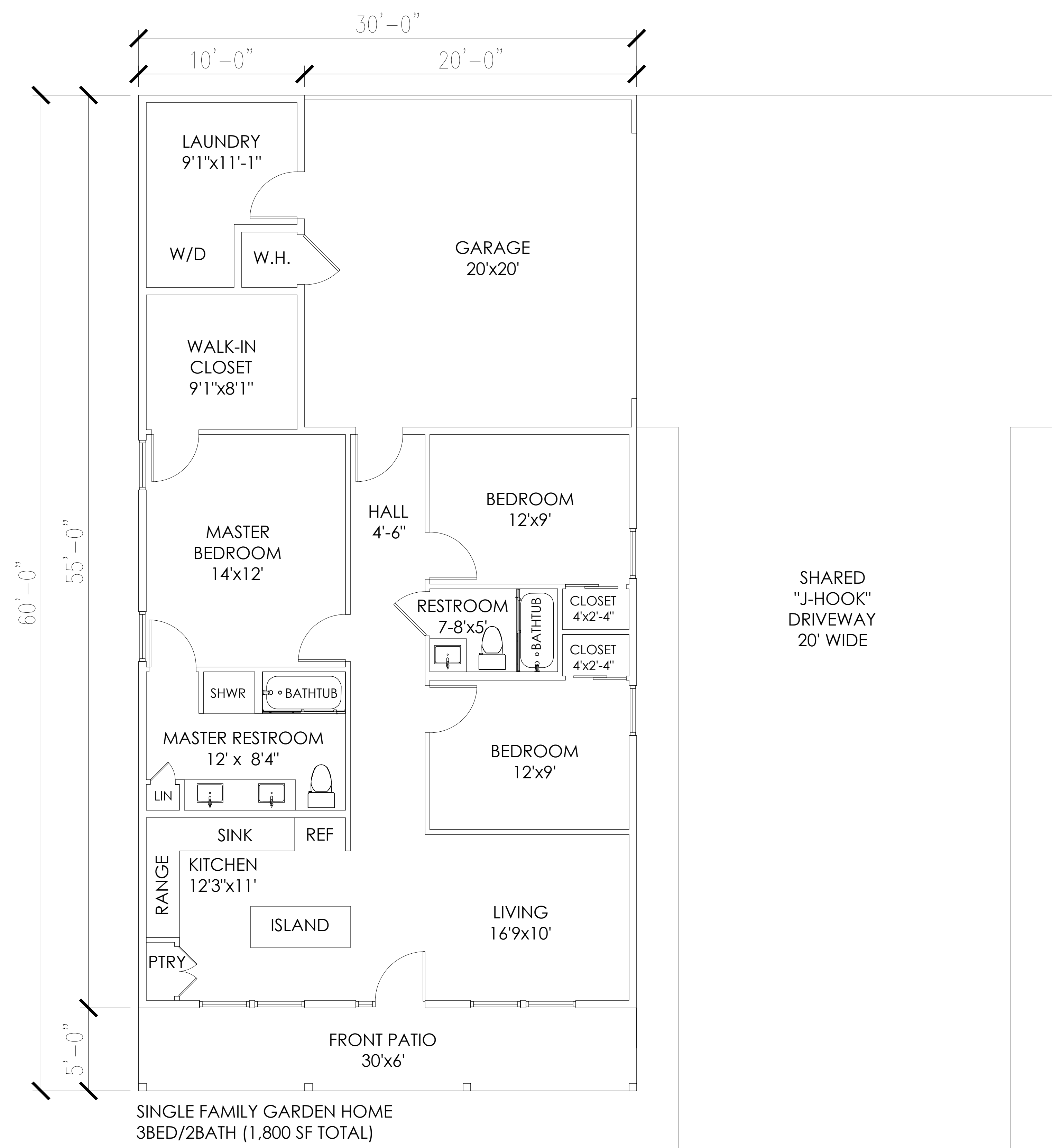
REVISIONS:

ISSUE DATE:  
12 OCT 2022

PROJECT No.:  
22028.100

SHEET TITLE:  
PRELIMINARY ELEVATIONS

SHEET No.:  
A4.02



01 SINGLE STORY PRELIM.  
GROUND FLOOR PLAN  
SCALE: 1/4" = 1'-0"

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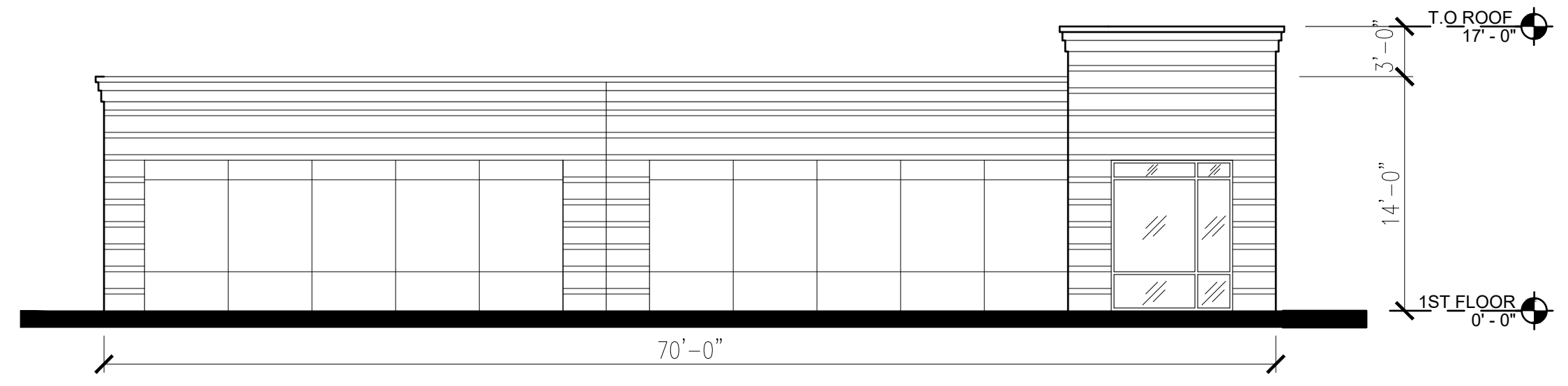
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ISSUE DATE:  
12 OCT 2022

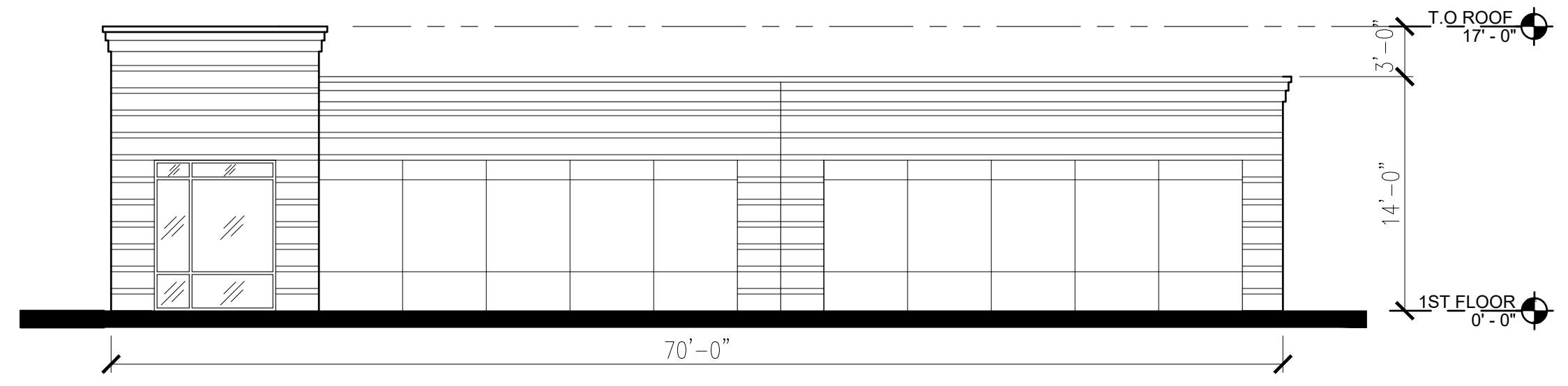
PROJECT No.:  
22028.100

SHEET TITLE:  
PRELIMINARY GARDEN HOME FLOOR PLAN

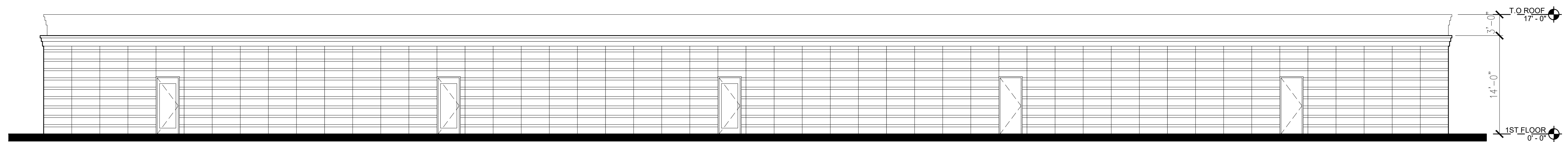
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A2.01



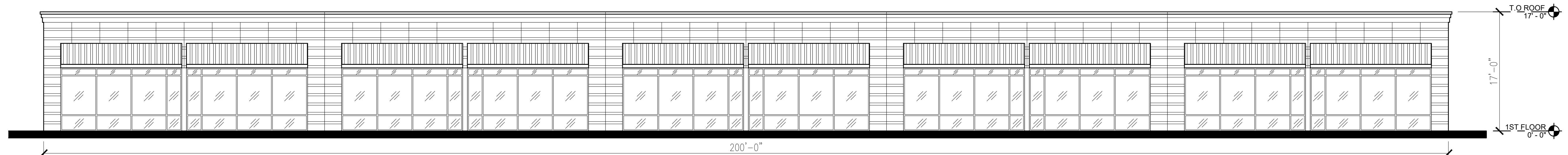
03 TOWNHOME/RETAIL  
SIDE ELEVATION  
SCALE: 1/8" = 1'-0"



03 TOWNHOME/RETAIL  
SIDE ELEVATION  
SCALE: 1/8" = 1'-0"



02 TOWNHOME/RETAIL  
REAR ELEVATION  
SCALE: 1/8" = 1'-0"



01 RETAIL BUILDING  
FRONT ELEVATION  
SCALE: 1/8" = 1'-0"

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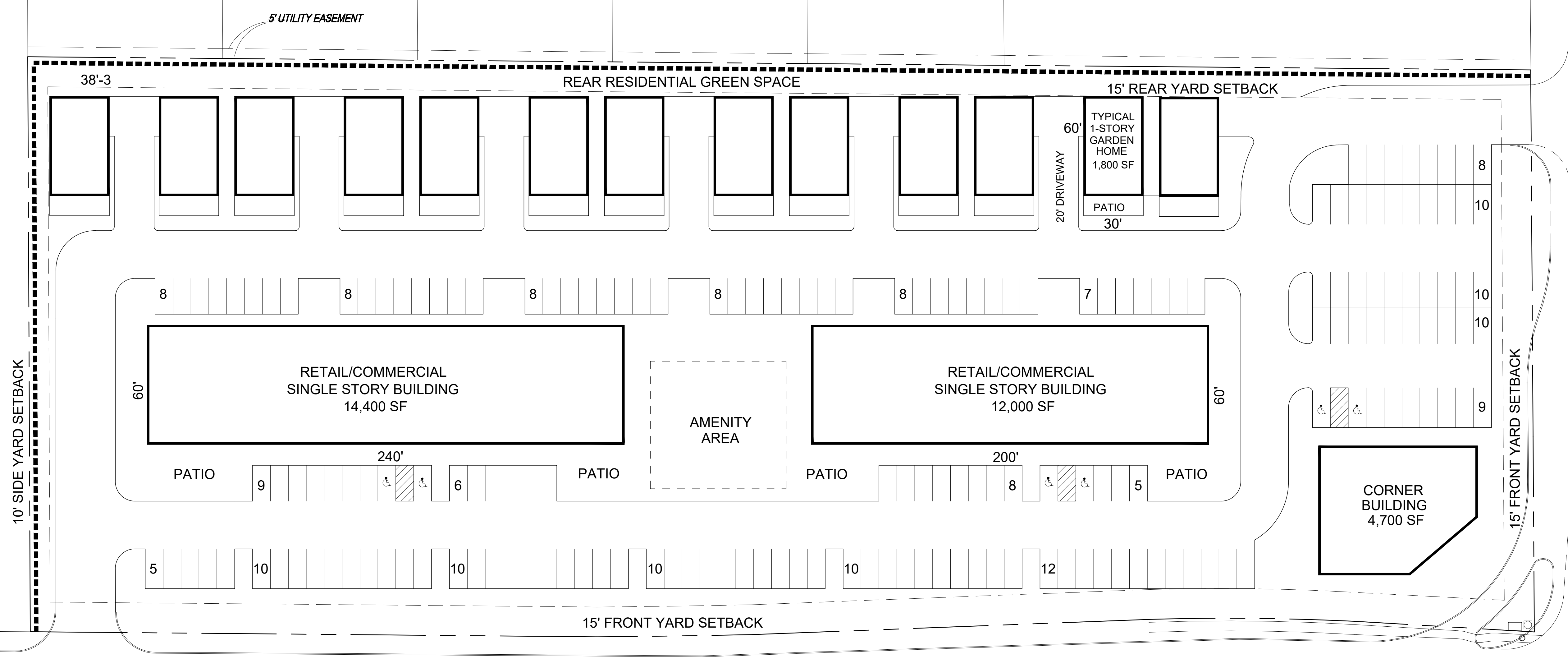
SHEET TITLE:  
PRELIMINARY  
ELEVATIONS

SHEET No.:  
A4.01

T.J. WILLIAMS SUBDIVISION  
V. 388-29, P. 213, P.R.T.C.T.  
EXIST. LAND USE RESIDENTIAL

CALIFORNIA LANE

LOT 5A, BLK. 4  
DALWORTHINGTON GARDENS ADDITION  
V. 388-123, P.29, P.R.T.C.T.  
EXIST. LAND USE VACANT



BOWEN

| ZONING INFORMATION |   |
|--------------------|---|
| LOCATION:          | LOTS 4 & 4A<br>DALWORTHINGTON GARDENS ADDITION<br>(S. BOWEN RD. & CALIFORNIA LN.)     |
| CITY:              | DALWORTHINGTON GARDENS, TX  |
| COUNTY:            | TARRANT   |
| PROPERTY SIZE:     | 4.793 ACRES (208,783 S.F.)  |
| LAND USE:          | NONE (UNDEVELOPED LAND)   |
| CURRENT ZONING:    | SF-1 (SINGLE FAMILY)  |
| PROPOSED ZONING:   | MIXED USE OVERLAY DISTRICT<br>- SINGLE FAMILY<br>- RESTAURANT<br>- RETAIL<br>- OFFICE |

| BASE ZONING STANDARDS |                 |        |
|-----------------------|-----------------|--------|
| SINGLE FAMILY:        |                 |        |
| RESIDENTIAL           | NON-RESIDENTIAL |        |
| MIN. AREA             | = 1 ACRE        | = NONE |
| MIN. LIVING           | = 1,250 SF      | = NONE |
| MAX. HEIGHT           | = 35'           | = 45'  |
| MIN. WIDTH            | = 80'           | = NONE |
| MAX. BUILDING         | = 25%           | = 25%  |
| MAX. IMPERVIOUS       |                 |        |
| COVERAGE              | = 40%           | = 40%  |
| FRONT YARD            | = 50'           | = 50'  |
| SIDE INT. YARD        | = 25'           | = 25'  |
| SIDE EXT. YARD        | = 35'           | = 35'  |
| REAR YARD             | = 25'           | = 25'  |
| DBL. FRONTAGE         |                 |        |
| REAR YARD             | = 35'           | = 35'  |
| LANDSCAPE             | = NONE          | = 20%  |

| OVERLAY ZONING STANDARDS |                    |
|--------------------------|--------------------|
| MIXED USE (MU):          |                    |
| MIN. AREA                | = NONE             |
| MIN. LIVING              | = NONE             |
| MAX. HEIGHT              | = 3 STORIES OR 40' |
| FRONT YARD               | = 15'              |
| SIDE INT. YARD           | = 10'              |
| SIDE EXT. YARD           | = 10'              |
| REAR YARD                | = 15'              |
| LANDSCAPE                | = 20%              |

| PARKING ANALYSIS          |  |
|---------------------------|--|
| RESIDENTIAL               |  |
| 2 COVERED STALLS PER UNIT |  |
| NON-RESIDENTIAL           |  |
| PERSONAL SERVICE          | = 1/200 SF I.F.A.                              |
| RETAIL SHOP               | = 1/200 SF I.F.A.                              |
| DRIVE UP/TAKE OUT         | = 1/75 SF I.F.A. & O.F.A.<br>(MIN. 8 SPACES)   |
| DRIVE UP/EAT IN           | = 1/50 SF I.F.A. & O.F.A.<br>(MIN. 12 SPACES)  |
| DINE IN ONLY              | = 1/100 SF I.F.A. & O.F.A.<br>(MIN. 12 SPACES) |
| BUSINESS/PRO OFFICE       | = 3 + 1/300 SF I.F.A.                          |
| HOTEL                     | = 1 PER UNIT                                   |
| LOADING                   |  |
| RETAIL/COMMERCIAL         | 0-25K SF = 1,<br>25K-84K SF = 2                |
| OFFICE/RESTAURANT         | 0-150K SF = 1                                  |
| HOTEL                     | 150K-300K SF = 2                               |

| AREA TABULATIONS                     |            |                   |             |
|--------------------------------------|------------|-------------------|-------------|
| RETAIL/COMMERCIAL BUILDING           |            |                   |             |
| 1 STANDALONE BUILDING RESTAURANT     | =          | 5,700 SF          |             |
| SHELL RETAIL/COMMERCIAL SUITES       | =          | 26,400 SF         |             |
|                                      |            | TOTAL COMMERCIAL  | = 32,100 SF |
| RESIDENTIAL                          |            |                   |             |
| SINGLE STORY GARDEN HOMES            | =          | 1,800 SF          |             |
|                                      |            | TOTAL RESIDENTIAL | = 23,400 SF |
| <b>TOTAL DEVELOPMENT = 55,500 SF</b> |            |                   |             |
| PARKING:                             | RATE       | REQUIRED          | PROVIDED    |
| RETAIL:                              | 1 PER 200  | 132               | 132         |
| RESTAURANT:                          | 1 PER 100  | 47                | 47          |
| RESIDENTIAL:                         | 2 PER UNIT | 26                | 26          |

TRUE 01 PRELIMINARY ARCH. SITE PLAN  
SCALE: 1" = 50'-0" ALL DIMENSIONS ARE APPROXIMATE

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REVISIONS:

ISSUE DATE:  
12 OCT 2022

PROJECT No.:  
22028.100

SHEET TITLE:  
PRELIMINARY ARCHITECTURAL SITE PLAN

SHEET No.:  
A1.01



**SINGLE FAMILY DEVELOPMENT  
FOR RESIDENTIAL DISTRICT**  
 DALWORTHINGTON GARDENS, TEXAS 76016  
 LOT 3-A &  
 PORTION OF LOT 3B

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REVISIONS:

ISSUE DATE:  
12 OCT 2022

PROJECT No.:  
22033.100

SHEET TITLE:  
PRELIMINARY ARCHITECTURAL SITE PLAN

SHEET No.:  
**A1.01**



**PARK DR.**

| ZONING INFORMATION |   |
|--------------------|---|
| LOCATION:          | LOTS 3A & 3B<br>DALWORTHINGTON GARDENS ADDITION<br>(2716 PARK DR. & 2809 SPANISH TR.) |
| CITY:              | DALWORTHINGTON GARDENS, TX  |
| COUNTY:            | TARRANT   |
| PROPERTY SIZE:     | APPROX 3.19 ACRES<br>(138,955 S.F.)   |
| LAND USE:          | NONE (UNDEVELOPED LAND) &<br>SF (SINGLE FAMILY HOME)                                  |
| CURRENT ZONING:    | SF-1 (SINGLE FAMILY)  |

| BASE ZONING STANDARDS         |            |                |        |
|-------------------------------|------------|----------------|--------|
| SINGLE FAMILY:<br>RESIDENTIAL |            |                |        |
| MIN. AREA                     | = 1 ACRE   | FRONT YARD     | = 50'  |
| MIN. LIVING                   | = 1,250 SF | SIDE INT. YARD | = 25'  |
| MAX. HEIGHT                   | = 35'      | SIDE EXT. YARD | = 35'  |
|                               |            | REAR YARD      | = 25'  |
| MIN. WIDTH                    | = 80'      | DBL. FRONTAGE  |        |
| MAX. BUILDING                 | = 25%      | REAR YARD      | = 35'  |
| MAX. IMPERVIOUS COVERAGE      | = 40%      | LANDSCAPE      | = NONE |

| PARKING ANALYSIS                      |
|---------------------------------------|
| RESIDENTIAL                           |
| 2 COVERED STALLS PER UNIT REQUIRED    |
| - 2 CAR GARAGE (20'x20') PROVIDED EA. |

| AREA TABULATIONS   |                                  |
|--------------------|----------------------------------|
| LOT 3-A            | APPROX 1.93 ACRES (84,042 S.F.)  |
| PORTION OF LOT 3-B | APPROX 1.26 ACRES (54,913 S.F.)  |
| TOTAL LAND         | APPROX 3.19 ACRES (138,955 S.F.) |
| 1 STORY HOMES      | = 24 (1,800 SF EACH)             |
| TOTAL HOMES        | = 24 (43,200 SF TOTAL) 30% COVER |

TRUE N 01  
**PRELIMINARY ARCH. SITE PLAN**  
 SCALE: 1" = 50'-0"  
ALL DIMENSIONS ARE APPROXIMATE



## ***PROCLAMATION***

**WHEREAS**, Dalworthington Gardens resident and Texas Rangers great Tom Grieve began his career in the majors with the Washington Senators and also played for the Rangers, Mets, and Cardinals until 1979; and

**WHEREAS**, Grieve, known as “Mr. Ranger”, has been a part of the Texas Rangers organization for 55 years, dating back to when they were the Washington Senators, originally joining as the Senators’ first-round pick in 1966; and

**WHEREAS**, Grieve was the Rangers’ Player of the Year in 1976 with career bests of 20 homers and 81 RBI; and

**WHEREAS**, after his playing career, in 1984, at the age of 36, Grieve was named the Texas Rangers’ Vice President and General Manager and became the youngest General Manager in baseball and remained in that position until 1994; and

**WHEREAS**, since 1995, Grieve has been a broadcaster for the Texas Rangers and has had the longest tenure of any TV broadcaster in club history; and

**WHEREAS**, in 2010, Grieve was inducted into the Rangers Hall of Fame; and

**WHEREAS**, on September 25, 2022 Grieve was honored by the Texas Rangers for his remarkable 55-year career with the franchise; and

**WHEREAS**, on October 5, 2022, Tom Grieve concluded his career with the Texas Rangers in his final broadcast with the team when they hosted the New York Yankees.

**NOW, THEREFORE**, I, Laurie Bianco, Mayor of the City of Dalworthington Gardens, on behalf of the Dalworthington Gardens City Council, do hereby proclaim October 5, 2022, as:

### ***TOM GRIEVE DAY***

**PROCLAIMED** this 5<sup>th</sup> day of October, 2022.

IN TESTIMONY WHEREOF, I have set my hand and caused the Seal of the City of Dalworthington Gardens, Texas, to be affixed this 5<sup>th</sup> day of October, in the Year Two Thousand Twenty-Two.

ATTEST:

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Laurie Bianco  
Mayor, City of Dalworthington Gardens

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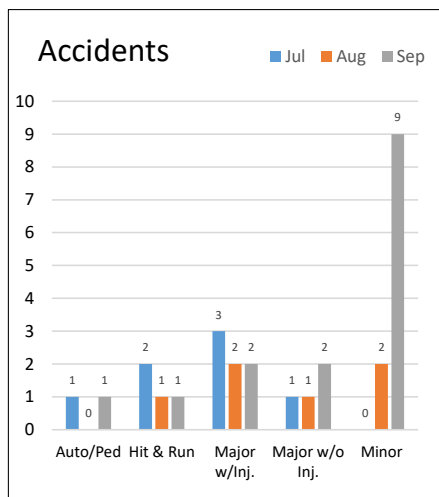
Lola Hazel  
City Secretary, City of Dalworthington Gardens



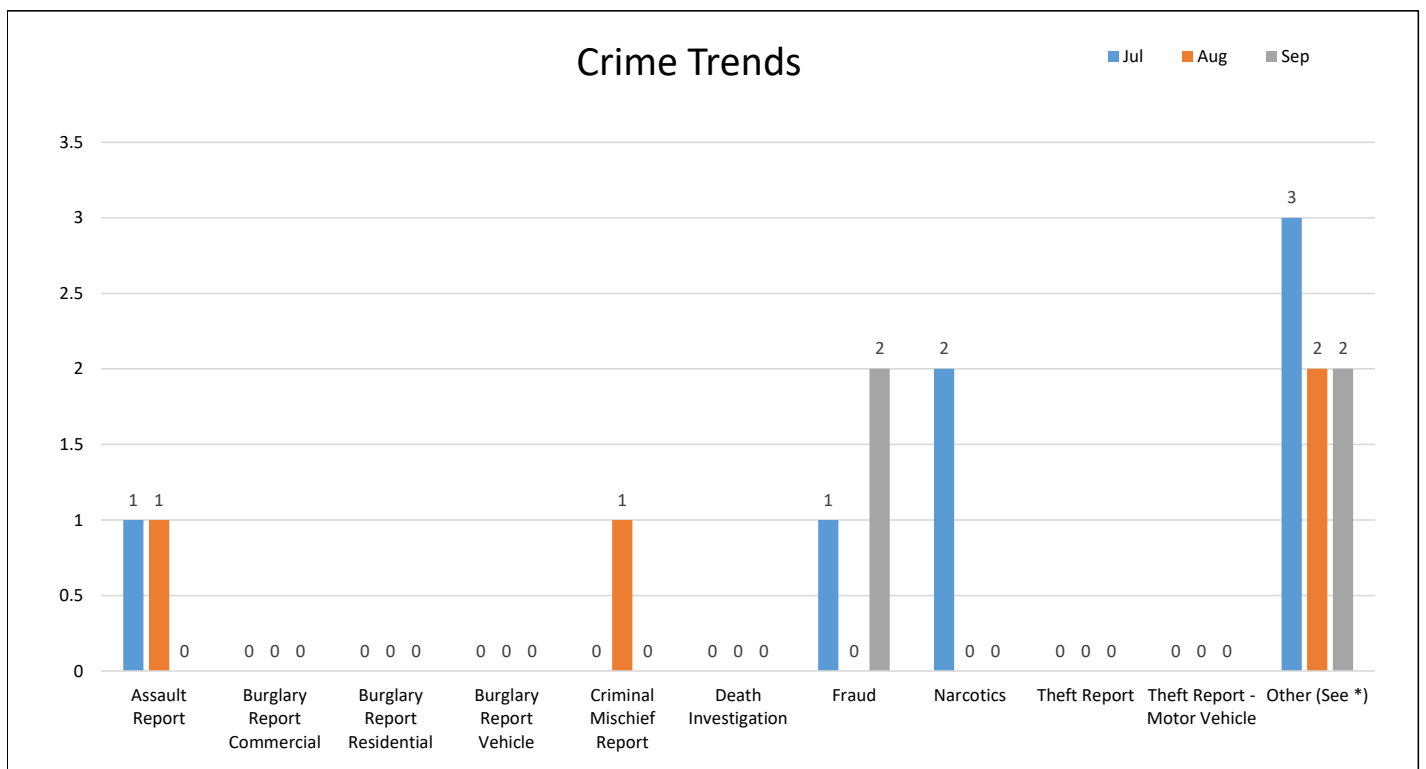
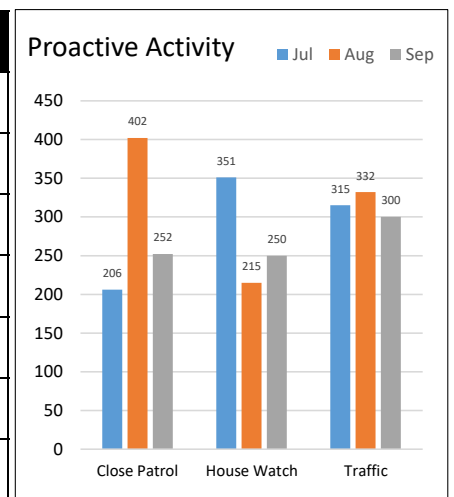
# MONTHLY PUBLIC SAFETY

## September 2022

| Department News |                              |
|-----------------|------------------------------|
| NNO follow up   | Approximately 200 people     |
| Employee Status |                              |
| Day w the Law   | Saturday November 5th 10a-2p |
| ACA Popsicles   | Friday October 7th           |
|                 |                              |
|                 |                              |



| Activity   | Jul  | Aug  | Sep  | 2022 YTD |
|--|------|------|------|----------|
| DPS Activity                                       | 1410 | 1493 | 1252 | 11216    |
| Police CFS   | 499  | 500  | 416  | 3932     |
| EMS CFS  | 14   | 19   | 12   | 112      |
| Fire CFS   | 10   | 5    | 7    | 58       |
| Arrests  | 5    | 5    | 5    | 46       |
| House Watches, Close Patrols, & Community Contacts | 567  | 632  | 512  | 4453     |
| Traffic Enforcement                                | 315  | 332  | 300  | 2615     |



\* Other offenses excluding traffic, warrants and "report only."

# DPS Complex Renovation

|  |                          |
|--|--------------------------|
| Cash Balance @ 9/30/22   | 240,884.81               |
| Marque pending expenditure   | <u>(60,000.00)</u>       |
| Projected 2017 City Hall Bond Cash Balance remaining for DPS Complex | 180,884.81               |
| CLSRFR Funds available   | 589,528.42               |
| FY 21/22 transfer from General Fund                                  | <u>100,110.03</u>        |
| <b>Total projected funds available for project</b>                   | <b><u>870,523.26</u></b> |

| Invoice Date | Service Period | Check Date | Check Number | Vendor          | Purpose   | GL Account  | Amount   | Project GL Running Balance |   | Bank Transfer  |
|--------------|----------------|------------|--------------|-----------------|---|-------------|----------|----------------------------|---|--|
| 5/19/2022    | 5/19/2022      | 6/13/2022  | 63529        | AME Engineering | 33% Retainer  | 142.00.6603 | 8,480.01 | 8,480.01                   | Y | 6/30/2022  |
| 6/6/2022     | 5/31/2022      | 6/13/2022  | 63567        | TOASE           | legal   | 142.00.6603 | 376.25   | 8,856.26                   | Y | 6/30/2022 8,856.26 reflected in Cash Balance @ 8/31/22 |
| 8/31/2022    | 8/31/2022      | 8/31/2022  | 63845        | MHL Enterprises | Lighting for DPS Fingerprint Office. 80% will be reimbursed with the SECO grant | 142.00.6810 | 276.80   | 9,133.06                   | Y | 9/30/2022  |
| 8/31/2022    | 8/31/2022      | 8/31/2022  | 63845        | MHL Enterprises | Lighting for DPS Office. 80% will be reimbursed with the SECO grant             | 142.00.6810 | 885.76   | 10,018.82                  | Y | 9/30/2022 1,162.56 reflected in Cash Balance @ 9/30/22 |
| 9/8/2022     | 9/8/2022       | 10/11/2022 | 63963        | VISA-Home Depot | Materials for electrical boring under Elkins                                    | 142.00.6603 | 161.19   | 10,180.01                  |   |  |
| 9/8/2022     | 9/8/2022       |            | Accrual      | C&C Boring      | Boring under Elkins to put DPS Building electrical underground                  | 142.00.6603 | 3,500.00 | 13,680.01                  |   |  |

|  |                        |
|--|------------------------|
| AME Engineering Contract                           | \$25,697               |
| Addendum 9.22.22                                   | <u>\$4,550</u>         |
|  | <u><u>\$30,247</u></u> |
| As-Built Building Floor Plans (11,070 sf)          | 8,395.00               |
| Addendum As-Built (13,224 sf)                      | 1,400.10               |
| Building Remodel Design Plans (8,651 sf)           | 12,976.50              |
| Addendum Building Remodel Design Plans (13,224 sf) | 2,362.50               |
| Partial Remodel M.E.P. Design Plans (8,651 sf)     | 4,325.00               |
| Addendum Partial Remodel Design Plans (13,224 sf)  | <u>787.50</u>          |
|  | <b>30,246.60</b>       |

# Quarterly Investment Report September 30, 2022





# City of Dalworthington Gardens

## INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

September 30, 2022

Prepared by Kay Day, Finance Director

This report is made in accordance with provisions of Texas Government Code Chapter 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions to the City Council.

To the best of my knowledge, the investment portfolio of the City of Dalworthington Gardens is in compliance with the Public Funds Investment Act and the City's Investment Policy and Investment Strategy Statements.

A handwritten signature in blue ink, appearing to be "LH", written above a horizontal line.

Lola Hazel, City Administrator

A handwritten signature in blue ink, appearing to be "Kay Day", written above a horizontal line.

Kay Day, Finance Director



# City of Dalworthington Gardens

## Investment Strategy:

The City of Dalworthington Gardens's investment strategy states that all funds shall be managed and invested with four primary objectives, listed in order of their priority: **Safety, Liquidity, Diversification and Yield.**

## Quarter End Results by Investment Category:

| <u>Asset Type</u> | <u>June 30, 2022</u>   | <u>Avg Yield</u> | <u>September 30, 2022</u> | <u>Avg Yield</u> |
|-------------------|------------------------|------------------|---------------------------|------------------|
|                   | <u>Book Value</u>      | 0.22%            | <u>Book Value</u>         | 1.48%            |
| Demand Accts      | \$ 153,583.92          |                  | \$ 135,202.60             |                  |
| MMKT/Pool         | \$ 6,016,930.30        |                  | \$ 5,835,303.60           |                  |
| Securities/CDs    | \$ -                   |                  | \$ -                      |                  |
| <b>Totals</b>     | <b>\$ 6,170,514.22</b> |                  | <b>\$ 5,970,506.20</b>    |                  |

### Average Yield for Current Quarter <sup>(1)</sup>

|                                     |       |
|-------------------------------------|-------|
| Total Portfolio                     | 1.48% |
| Average Yield 3-Month Treasury Note | 2.53% |

### Fiscal Year-to-Date Average Yield <sup>(1)</sup>

|                                     |       |
|-------------------------------------|-------|
| Total Portfolio                     | 0.85% |
| Average Yield 3-Month Treasury Note | 1.41% |

### Interest Income

|                     |              |
|---------------------|--------------|
| Quarter             | \$ 25,157.57 |
| Fiscal Year to Date | \$ 41,090.93 |

<sup>(1)</sup> Average Yield is calculated by averaging the previous and current quarter end report yields and adjusted book values



# City of Dalworthington Gardens

## Investment Holdings and Checking Accounts September 30, 2022

| Description                                    |        | Ratings | Interest Rate | Maturity Date | Settlement Date | Book/Market Value      | WAM (days) | Yield        |
|--|--------|---------|---------------|---------------|-----------------|------------------------|------------|--------------|
| Consolidated Cash                              | DEMAND |         | 0.35%         | 10/1/2022     | 9/30/2022       | 135,202.60             | 1          | 0.35%        |
| Crime Control & Prevention District            | MMKT   |         | 1.20%         | 10/1/2022     | 9/30/2022       | 261,851.46             | 1          | 1.20%        |
| General Fund Reserve Fund                      | MMKT   |         | 1.70%         | 10/1/2022     | 9/30/2022       | 729,679.10             | 1          | 1.70%        |
| CSLFRF Fund                                    | MMKT   |         | 1.00%         | 10/1/2022     | 9/30/2022       | 589,528.42             | 1          | 1.00%        |
| PRFDC Playground Grant Fund                    | MMKT   |         | 0.70%         | 10/1/2022     | 9/30/2022       | 33,271.33              | 1          | 0.70%        |
| Park & Recreation Facilities Development Corp. | MMKT   |         | 1.70%         | 10/1/2022     | 9/30/2022       | 622,517.43             | 1          | 1.70%        |
| LOGIC - 2021 GO Debt-Streets                   | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 923,430.70             | 1          | 2.48%        |
| TexSTAR - General Savings Reserve              | POOL   | AAAm    | 2.29%         | 10/1/2022     | 9/30/2022       | 499,492.40             | 1          | 2.29%        |
| LOGIC-GF Capital Reserve                       | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 122,134.24             | 1          | 2.48%        |
| LOGIC - General Savings Reserve                | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 904,264.74             | 1          | 2.48%        |
| LOGIC - Oil & Gas                              | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 665,608.80             | 1          | 2.48%        |
| LOGIC - Fire Truck Fund                        | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 50,342.44              | 1          | 2.48%        |
| LOGIC - Debt Interest & Sinking Fund           | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 51,638.15              | 1          | 2.48%        |
| TexSTAR - 2017 GO Debt-City Hall               | POOL   | AAAm    | 2.29%         | 10/1/2022     | 9/30/2022       | 240,884.81             | 1          | 2.29%        |
| LOGIC - Street Sales Tax Fund                  | POOL   | AAAm    | 2.48%         | 10/1/2022     | 9/30/2022       | 140,659.58             | 1          | 2.48%        |
|  |        |         |               |               |                 | <b>\$ 5,970,506.20</b> | <b>1</b>   | <b>2.02%</b> |

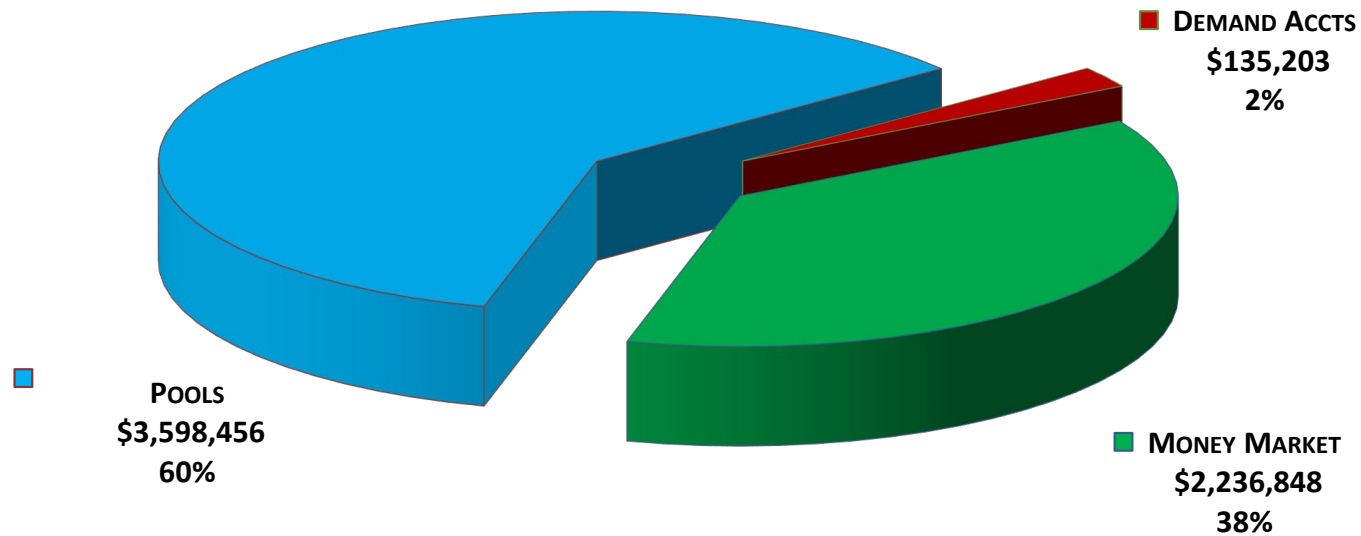
(1)

(1) Weighted average maturity (WAM) - For purposes of calculating weighted average maturity: bank, pool, and money market investments are assumed to mature the next business day.





# City of Dalworthington Gardens Portfolio Composition September 30, 2022





**Public Works October 2022 Report**

1. Update on the Orchid storm drain project. (Photos attached) eastside box culvert installed.
2. All meters will be complete to the new Mueller meter system this month.
3. Work performed by Public Works Staff
  - a. Completed SCADA room. (Photos attached) A big THANK YOU to City Council for approving funds and also staff for their hard work!

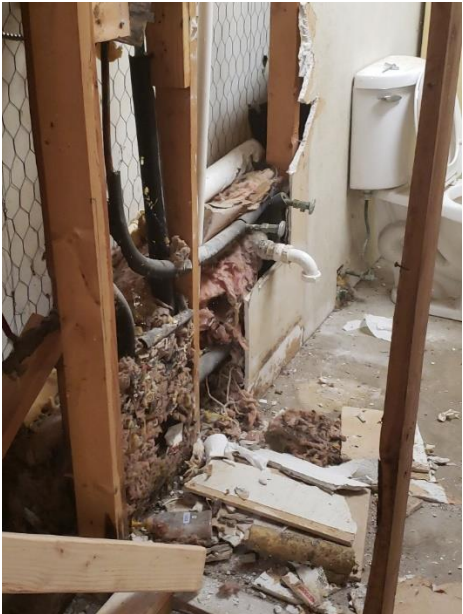
Gary Harsley put countless hours in this project and used his own personal tools.  
Carlos Rodriguez, Kaden Sabastian, and Gary Parker helped to complete the room.

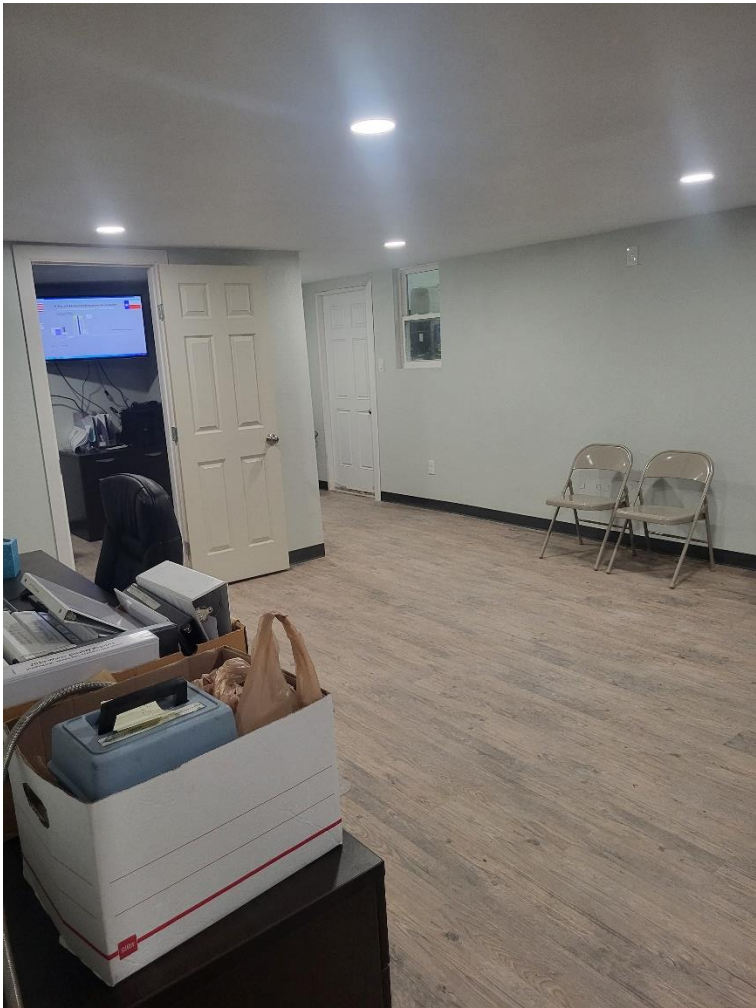
4. If necessary, other items that arise before the meeting.

Orchid Court



PW Barn





|                                  |
|----------------------------------|
| <b>143-STREET SALES TAX FUND</b> |
|----------------------------------|

| Fund Sources for Street Repairs                               | Amount             | Cash Flow<br>Availability |
|---|--------------------|---------------------------|
| Logic Street Sales Tax Account Balance                        | 250,658.64         |                           |
| <b>Funds available for Street Repairs @ 9/30/22</b>           | <b>140,659.58</b>  |                           |
|   | 22-Sep 11,969.21   | 152,628.79                |
| <b>FY 21/22 Budget Sales Tax Revenue</b>                      | <b>11,969.21</b>   | <b>152,628.79</b>         |
| <b>Estimated Funds available for Street Repairs @ 9/30/22</b> | <b>152,628.79</b>  |                           |
| Crack Sealing maintenance budget-carryover to FY 22/23        | (40,000.00)        |                           |
| CIP Project - Street Plan                                     | (6,950.00)         |                           |
| TC Bond Project PH 2 - incidental costs                       | (7,957.59)         |                           |
| Elkins Drive Pavement project                                 | (1,768.87)         |                           |
| <b>Project Estimated Totals</b>                               | <b>(56,676.46)</b> |                           |
| <b>Projected Funds remaining @ 9/30/22</b>                    | <b>95,952.33</b>   |                           |

## 2021-2022 CIP PROJECTS PROGRESS REPORT

| General Fund (110)   | Comments   |  | Budgeted     | Revised Projected Costs | Cost To Date | Remaining    |
|--|--|--|--------------|-------------------------|--------------|--------------|
| CIP Planning and GIS Project   | Topographic is submitting in the October council meeting for review and approval.  |  | \$36,000.00  | \$36,082.50             | \$22,754.00  | \$13,328.50  |
| Street Repair Fund (143)   | Comments   |  | Budgeted     | Revised Projected Costs | Cost To Date | Remaining    |
| Elkins Dr Pavement Replacement   | Council approved in February, 2022; All documents have been signed and given to Tarrant County; Revised quotes \$123,348.24 approved 7/27/22 for Tarrant County materials; \$290 striping estimate; \$4900 for silk fences; \$903 for traffic control estimate; \$95 seeds for erosion control; \$116 rental of tree trimming eqpt; \$67 quikcrete; \$450 to Landtec for soil sample, \$1015 curb stops Completion date 9/19/22. |  | \$123,348.24 | \$114,144.16            | \$113,853.76 | \$290.40     |
| Roosevelt Dr Pavement Replacement-Phase 1 (Bowen to just south of Sunset Lane)   | County Commissioner has approved. Project has been split into 2 phases due to concrete delays and shortages. Phase 1 was completed and in service 8/10/22, hydromulch completed in Sep \$1165  |  | \$0.00       | \$11,414.12             | \$11,414.12  | \$0.00       |
| Roosevelt Dr Pavement Replacement-Phase 2 (Sunset Lane north to California Lane) | County Commissioner has approved. Project has been split into 2 phases due to concrete delays and shortages. Phase 2 will be delayed until next summer. Estimated Traffic Control \$3145 + \$2400 monthly rental; Estimate 1/2 of Striping quote \$2,465.17, which would be \$1,232.58, pending revised quotes for Phase 1 & 2; 1/2 Seeding quote of \$2,330, which would be \$1,165   |  | \$0.00       | \$7,957.59              | \$0.00       | \$7,957.59   |
| CIP Planning and GIS Project   | Topographic is submitting in the October council meeting for review and approval.  |  | \$26,300.00  | \$26,300.00             | \$21,012.50  | \$5,287.50   |
| Annual Crack sealing   | Plan to base crack sealing around the priorities listed by Topographic when the CIP plan is developed. This has been moved to the FY 22/23 budget year as \$80,000   |  | \$40,000.00  | \$0.00                  | \$0.00       | \$0.00       |
| 2021 Street Bond Fund (141)  | Comments   |  | Budgeted     | Revised Projected Costs | Cost To Date | Remaining    |
| Orchid Ct Storm Sewer Improvements   | Bids rec'd May 31, Project to begin 9/6/22   | Council approval of bid recommendations and approval to fund from the 2021 Street Bond Fund on 6/16/2022   | \$0.00       | \$243,030.04            | \$22,375.04  | \$220,655.00 |
| Clover Lane Drainage   | Presented at 7/21/22 council meeting   | Approved 7/21/22 council meeting, projected to start in October. \$11,100 Rangeline; \$3046 Drainage Survey-Topographics; \$262.50 Engineering Svs-Topographic | \$0.00       | \$14,408.50             | \$3,308.50   | \$11,100.00  |
| PRFDC (180)  | Comments   |  | Budgeted     | Revised Projected Costs | Cost To Date | Remaining    |
| Playground Grant   | Grant approved and agreement sent with signatures  | Revised Project Costs: \$109,476.46; Grant amount: \$54,738.23; Cash on hand \$33,271.33   | \$50,000.00  | \$55,678.23             | \$940.00     | \$54,738.23  |
| Enterprise Fund (120)  | Comments   |  | Budgeted     | Revised Projected Costs | Cost to Date | Remaining    |
| SCADA Improvement  | Council approved quote along with contingency in the amount of \$12,000 for improvements to the SCADA system and relocating once Scada buildout complete. Project completed in October 2022  |  | \$12,000.00  | \$10,895.50             | \$6,780.50   | \$4,115.00   |
| Scada Room   | Project presented to council on 7/21/22 for \$21,867   | Work completed in October 2022. \$5725.52 of the costs reflect the lighting that will be reimbursed from the SECO Grant at 80%, \$4580.42                      | \$21,867.00  | \$21,122.74             | \$21,003.70  | \$119.04     |
| CIP Planning and GIS Project   | Topographic is submitting in the October council meeting for review and approval.  |  | \$66,300.00  | \$66,300.00             | \$36,735.00  | \$29,565.00  |

**RESOLUTION NO. 2022-18**

**A RESOLUTION OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS,  
ADOPTING THE CITY OF DALWORTHINGTON GARDENS INVESTMENT POLICY**

WHEREAS, Chapter 2256 of the Local Government Code, known as the Public Funds Investment Act, requires a governing body to review its investment policy and investment strategies not less than annually; and

WHEREAS, the governing body is required adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, THAT:**

PASSED & APPROVED this 20<sup>th</sup> day of October, 2022.

**CITY OF DALWORTHINGTON GARDENS**

\_\_\_\_\_  
Laura Bianco, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Ma, Interim City Secretary



## CITY OF DALWORTHINGTON GARDENS

### INVESTMENT POLICY

#### 1. Policy Statement

It is the policy of the City of Dalworthington Gardens (City) that the investment of public funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow demands of the City and conforming to all applicable state and City statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to the requirements for safety and liquidity.

It is the intent of the City to be in complete compliance with local law, the Public Funds Investment Act and the Public Funds Collateral Act. Specific investment parameters for the investment of public funds in Texas are stipulated in the Public Funds Investment Act (“PFIA”), Chapter 2256, Texas Government Code. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for deposits of all public funds. The Interlocal Cooperation Act, Chapter 791, Texas Government Code, authorizes local governments in Texas to participate in a Texas investment pool established thereunder.

#### 2. Scope

This investment policy applies to all financial assets and funds held by the City. These funds are accounted for in the City’s Annual Financial Report.

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Project Funds
- E. Proprietary (Enterprise) Funds
- F. All Other Funds

Any new operating or bond funds created by the City will be managed under the provisions of this Policy unless specifically exempted by the City Council and this Policy.

#### 3. Objectives and Strategy

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: *safety, liquidity, diversification and yield*. These objectives encompass the following:



**Safety [PFIA 2256.005(b)(2)]:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**Liquidity [PFIA 2256.005(b)(2)]:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market funds or local government investment pools that offer same-day liquidity.

**Diversification [PFIA 2256.005(b)(3)]:** Diversification is required in the portfolio's composition. Diversification of the portfolio will include diversification by maturity and market sector and will include the use of a number of broker/dealers or banks for diversification and market coverage.

**Yield [PFIA 2256.005(b)(3)]:** The City's investment portfolio shall be designed with the objective of attaining a reasonable market yield throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

#### **4. Delegation of Authority [PFIA 2256.005(f)]**

Authority to manage the City's investment program are derived from a Resolution of the City Council, wherein, the City Administrator and Finance Director are designated as the Investment Officers of the City and are responsible for all investment management decisions and activities. The investment authority granted to the investing officer(s) is effective until rescinded by the Council or termination of employment. No person may engage in an investment transaction or the management of City funds except as provided under the terms of this Investment Policy as approved by the City Council.

Procedures will be developed for the operation of the investment program which is consistent with this Investment Policy. Procedures will include safekeeping, wire transfer agreements, banking service contracts and collateral/depository agreements.

#### **5. Prudence Person Standard [PFIA 2256.006]**

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. This standard states that:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived”.

Limitation of Personal Liability - Investment officers and those delegated investment authorities, when acting in accordance with written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security’s credit risk or market price change are reported in a timely manner and that appropriate action is taken to control adverse developments.

## **6. Investment Training [PFIA 2256.008(e)]**

The City shall provide periodic training in investments for the designated investment officer(s) in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

The investment officer shall:

- 1) within 12 months from the date the officer takes office or assumes the officer’s duties, shall attend an initial training session of at least 10 hours of instruction relating to investment responsibilities in accordance with the Public Funds Investment Act; and
- 2) attend at least 8 hours of additional investment training not less than once within a 2-year period that begins on the first day of the City’s fiscal year and consists of the 2 consecutive fiscal years after that date.

The investment training session shall be provided by an independent source approved by the Council. For purposes of this policy, an “independent source” from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor, other than a business organization with whom the City may engage in an investment transaction.

## **7. Ethics and Conflicts of Interest [PFIA 2256.005(i)]**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material interests in or with financial institutions with which they conduct business. They shall further disclose any material personal financial/investment positions that could be related to the performance of the City’s investment portfolio.

The Investment Officer(s) of the City who have a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity (Close relationship or kinship) or consanguinity (Blood relationship) to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

#### **8. Authorized Financial Dealers and Institutions [PFIA 2256.025]**

The City shall designate one banking institution through a competitive process as its central banking services provider at least once every (5) five years. This institution will be used for normal banking services including disbursements, collections and safekeeping of securities.

The City will maintain a list of financial institutions and/or broker/dealers which are authorized to provide investment services. This list will be reviewed at least annually and updated as needed by the investment officers, acting as the Council's investment committee. Time and demand deposits shall be made in qualified public depositories under a written agreement with the City.

All financial institutions, broker/dealers and pools who desire to provide investment services will be required to review the Investment Policy and to supply the City with the appropriate credentials, as determined by the Investment Officer, to qualify as an approved service provider. The firm will be required to return a signed copy of the Certification Form certifying that the Policy has been received and reviewed and only those securities approved by the Policy will be sold to the City. [PFIA 2256.005(k-l)]

#### **9. Investments [PFIA 2256.005 (b)(4)(A)]**

Acceptable investments under this Policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

##### **Authorized:**

- A. Obligations of the United States Government, its agencies and instrumentalities, not to exceed five years to stated maturity, but excluding all mortgage backed securities. [PFIA 2256.009(1)]
- B. Direct obligations of the State of Texas or its agencies and instrumentalities. [PFIA 2256.009(2)]

- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the FDIC or by the explicit full faith and credit of the United States. *[PFIA 2256.009(4)]*
- D. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated not less than A or its equivalent. *[PFIA 2256.009(5)]*
- E. Certificates of Deposit which are fully FDIC insured or collateralized from a depository institution doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed five years to stated maturity. Collateral should equal 102% of principal and interest excluding FDIC insurance coverage. *[PFIA 2256.010]*
- F. No-load Money Market Mutual Funds that are 1) registered with and regulated by the Securities and Exchange Commission, 2) must provide a prospectus and other information required by federal law, 3) has a dollar-weighted average stated maturity of 90 days or fewer, 4) include in their investment objectives to maintain a stable net asset value of \$1.00 per share, and 5) investing entity may not own more than 10% of the fund's total assets. *[PFIA 2256.014(a)]*
- G. Texas Local Government Investment Pools defined to meet the requirements of the Public Funds Investment Act. An investment pool that is created to function as a money market mutual fund must mark its portfolio to market daily, and to the extent reasonably possible, stabilize at a constant \$1 net asset value. A Public Funds Investment Pool must be continuously rated no lower than AAA or AAAM or an equivalent rating by at least one nationally recognized rating service. *[PFIA 2256.019]*

Council approval by resolution is required for participation in any local government pool. An investigation of the pool/fund is necessary prior to investing and on a continual basis. If local government investment pools and/or money market mutual funds are utilized, each must provide confirmations on deposits/withdrawals, full monthly reporting and a prospectus (information statement) fully describing the pool/fund with information as listed in Chapter 2256.016(b-c) of the Public Funds Investment Act.

**Delivery versus Payment** – All security transactions entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

**Not Authorized [PFIA 2256.009(b)(1-4)]:**

The City is specifically prohibited from investing in:

- A. An obligation whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity of greater than 10 years.
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment until this Policy has been amended and the amended version adopted by the City Council.

**10. Maximum Maturities & Diversification [PFIA 2256.005(b)(4)(B-C)]**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than (2) two years from the date of purchase. At no time will more than 20% of the portfolio extend beyond (1) one year. This will be accomplished by purchasing high quality, short-term and intermediate securities in a laddered structure or utilizing constant dollar investment pools. The composite portfolio will have a dollar weighted average maturity (WAM) of no more than 365 days. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. The portfolio shall be diversified to protect against market and credit risk in any one sector. Diversification requirements can be fully met through use of an authorized investment pool.

| <b>SECURITY TYPE</b>                           | <b>MAXIMUM ALLOWABLE PERCENTAGE OF PORTFOLIO</b> |
|--|--|
| U.S. Treasury Obligations                      | 100%   |
| U.S. Government Agencies and Instrumentalities | 50%  |
| Fully insured or collateralized CD's           | 30%  |
| Money Market Funds                             | 100%   |
| Local Government Investment Pools              | 100%   |
| Maximum percent of pool ownership              | 20%  |

## **11. Safekeeping and Collateralization**

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by the depository bank or a third-party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third-party bank approved by the City.

## **12. Collateral Policy (PFCA 2257.023)**

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on deposits or investments less an amount insured by the FDIC. At its discretion the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by the depository bank or an independent third-party with which the City has a current custodial agreement. The Investment Officer(s) are responsible for entering into collateralization agreements with third-party custodian in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least annually to assure that the market value of the pledged securities is adequate.

### **Collateral Defined /PFIA 2256.009/**

The City shall accept only the following types of collateral:

- FDIC and FSLIC insurance coverage.
- Letter of Credit issued by a federal home loan bank.
- Obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas.

- Direct obligations of the United States or other obligations of the United States, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States.
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States with a remaining maturity of ten (10) years or less
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent

All collateral shall be **subject to inspection and audit** by the City's independent auditors.

### **13. Reporting [PFIA 2256.023]**

The Investment Officer shall provide to the City Council investment reports no less than quarterly which provide a clear picture of the status of the current investment portfolio and conform to requirements of the Public Funds Investment Act. The management report should summarize investment strategies employed in the most recent quarter.

Schedules in the report should include detail and summary information including the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing The beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period.
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the Council.

The report will be prepared jointly by all involved in the investment activity and be signed by all Investment Officer(s) as in compliance with the PFIA and this Policy. Prices used for the calculation of market values shall be obtained from an independent source.

### **14. Investment Policy Adoption [PFIA 2256.005(e)]**

The City's Investment Policy shall be adopted by resolution annually by the City Council. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The Council shall adopt a resolution stating that it has

reviewed the policy and investment strategies annually, approving any changes or modifications.

*ADOPTED BY COUNCIL DECEMBER 17, 2020*

---

Mayor Laurie Bianco

Date



**BROKER/DEALER CERTIFICATION FORM**  
**As required by Texas Government Code 2256.005(k)**

**City of Dalworthington Gardens** (the “City”)

\_\_\_\_\_ (the “Firm”)

I, as a registered principal or authorized representative for the Firm hereby certify that I and the broker covering this account have received and reviewed the Investment Policy of the City.

We acknowledge that this firm has implemented reasonable internal procedures and controls in an effort to preclude investment transactions conducted between this Firm and the City that are not authorized by the City’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City’s entire portfolio or requires an interpretation of subjective investment standards.

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

**LIST OF FINANCIAL INSTITUTIONS AND/OR BROKER/DEALERS**

**Banks:**

**Affiliated Bank**

CDARS–Certificate of Deposit Account Registry Service

**Texas Public Funds Investment Pools:**

LOGIC (Local Government Investment Cooperative)

TexSTAR

**Broker/Dealers:**

N/A

**City Council  
Staff Agenda Report**

**Agenda Item: 8b.**

|   |   |  |
|---|---|--|
| <b>Agenda Subject:</b> Presentation and acknowledgment of budget adjustments. |   |  |
| <b>Meeting Date:</b><br><br>October 20, 2022                                  | <b>Financial Considerations:</b><br><b>Various attached</b><br><br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | <b>Strategic Vision Pillar:</b><br><br><input checked="" type="checkbox"/> Financial Stability<br><input type="checkbox"/> Appearance of City<br><input checked="" type="checkbox"/> Operations Excellence<br><input type="checkbox"/> Infrastructure Improvements/Upgrade<br><input type="checkbox"/> Building Positive Image<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Educational Excellence |

**Background Information:** Presentation of budget adjustments is not required under the city’s Comprehensive Financial Policy. However, in the interest of transparency, staff will continue to present these each month.

**Recommended Action/Motion:** No action necessary.

**Attachments:** Budget adjustments



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET ADJUSTMENT FORM

Date: 09/23/2022

Incode Budget# 277  
281

REQUESTING TO MOVE:

\$ 0.00

DEPARTMENT

Enterprise Fund

FROM ACCOUNT #

120-00-4886 *sp*

ACCT DESC: Other Rev: Grants

TO ACCOUNT #

120-40-9005

ACCT DESC: Capital-Outlay:Buildings

EXPLANATION:

Reclass SECO Grant expense for SCADA Buildout. Increase budget amount for project by \$4,580.42 and  
offset with increase in Revenue of \$4,580.42 for grant funds due to be reimbursed from state as part of the SECO  
Grant received.

Department Approval:

*[Signature]*

City Administrator Approval, *if applicable*:

*[Signature]*

DPS Director Approval, *if applicable*:

\_\_\_\_\_

Per Purchase Policy VI. Funds can be moved between accounts within the same department by using a Budget Adjustment Form

PACKET: 00262-Ba

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT   | DATE      | DESCRIPTION      | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET  | BUDGET BALANCE |
|--|-----------|------------------|------------|-----------------|----------------------|-------------|----------------|
| -----  |           |                  |            |                 |                      |             |                |
| Budget Adj. # 000277   |           |                  |            |                 |                      |             |                |
| 110 00.4886  | 9/23/2022 | SECO Light Grant | 4,580.42-  | 0.00            | 0.00                 | 4,580.42    | 5,373.64       |
| OtherRev:Grants  |           |                  |            |                 |                      |             |                |
| 120 40.9005  | 9/23/2022 | SECO Light Grant | 4,580.42   | 0.00            | 19,357.00            | 23,937.42   | 13,815.85      |
| Capital Outlay-Buildings                                     |           |                  |            |                 |                      |             |                |
| PACKET NOTES:  |           |                  |            |                 |                      |             |                |
| To record SECO Light Grant revenue and related expense costs |           |                  |            |                 |                      |             |                |
| TOTAL NO. ADJUSTMENTS--REVENUE:                              |           |                  |            |                 | 1                    | 4,580.42-   |                |
| TOTAL NO. ADJUSTMENTS--EXPENSE:                              |           |                  |            |                 | 1                    | 4,580.42    |                |
| TOTAL IN PACKET--  |           |                  |            |                 |                      | <u>0.00</u> |                |

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

9/15/2022

|                                    | SECO 80%        | CITY 20%        | TOTAL           | 110-00-1295   | 120-00-1295     | 180-00-1295   | 142-00-1295     | TOTAL           |
|------------------------------------|-----------------|-----------------|-----------------|---------------|-----------------|---------------|-----------------|-----------------|
| Arkansas Pump Station              | 575.74          | 143.94          | 719.68          |               | 719.68          |               |                 | 719.68          |
| Roosevelt Pump Station             | 354.30          | 88.58           | 442.88          |               | 442.88          |               |                 | 442.88          |
| SCADA Buildout                     | 4,580.42        | 1,145.10        | 5,725.52        |               | 5,725.52        |               |                 | 5,725.52        |
| Shop Bay                           | 734.46          | 183.62          | 918.08          | 302.97        | 312.14          | 302.97        |                 | 918.08          |
| Records Room / Hallway and IT Room | 550.85          | 137.71          | 688.56          | 688.56        |                 |               |                 | 688.56          |
| DPS Fingerprint Room and Jail      | 221.44          | 55.36           | 276.80          |               |                 |               | 276.80          | 276.80          |
| DPS Office                         | 708.61          | 177.15          | 885.76          |               |                 |               | 885.76          | 885.76          |
| Message Board in the Park          | 88.58           | 22.14           | 110.72          |               |                 | 110.72        |                 | 110.72          |
|                                    | <b>7,814.40</b> | <b>1,953.60</b> | <b>9,768.00</b> | <b>991.53</b> | <b>7,200.22</b> | <b>413.69</b> | <b>1,162.56</b> | <b>9,768.00</b> |
|                                    |                 |                 |                 | <b>793.22</b> | <b>5,760.18</b> | <b>330.95</b> | <b>930.05</b>   | <b>7,814.40</b> |

| JE'S  | DR       | CR       | GL for receivable that should match what is owed from SECO after JE's |             |             |             |                 | Grant Rev     |                 |               |               |                 |
|---|----------|----------|---|-------------|-------------|-------------|-----------------|---------------|-----------------|---------------|---------------|-----------------|
|   |          |          | 110-00-1295   | 120-00-1295 | 180-00-1295 | 142-00-1295 | Total           | 110-00-4886   | 120-00-4886     | 180-00-4886   | 142-00-4886   | Total           |
| 110-00-1295 <b>8361</b>   |          | 8,776.47 |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-1295   | 7,200.22 |          | 9,768.00  |             |             |             |                 |               |                 |               |               |                 |
| 180-00-1295   | 413.69   |          | (8,776.47)  | 7,200.22    | 413.69      | 1,162.56    |                 | 242.37        | 575.74          | 242.37        | 221.44        |                 |
| 142-00-1295   | 1,162.56 |          | (60.60)   | (143.94)    | (60.60)     | (55.36)     |                 | 550.85        | 354.30          | 88.58         | 708.61        |                 |
| <i>reclass receivable to proper fund based on allocation of costs</i>         |          |          | (137.71)  | (88.58)     | (22.14)     | (177.15)    |                 |               | 4,580.42        |               |               |                 |
|   |          |          |   | (1,145.10)  |             |             |                 |               | 249.72          |               |               |                 |
| 120-40-6900 <b>8362</b>   | 719.68   |          |   | (62.42)     |             |             |                 |               |                 |               |               |                 |
| 120-00-4886   |          | 575.74   |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-1295   |          | 143.94   |   |             |             |             |                 |               |                 |               |               |                 |
| <i>expense SECO grant and record grant revenue for Arkansas Pump Station</i>  |          |          | 793.22  | 5,760.18    | 330.95      | 930.05      | <b>7,814.40</b> | <b>793.22</b> | <b>5,760.18</b> | <b>330.95</b> | <b>930.05</b> | <b>7,814.40</b> |
| 120-40-6900   | 442.88   |          |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-4886 <b>8363</b>   |          | 354.30   |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-1295   |          | 88.58    |   |             |             |             |                 |               |                 |               |               |                 |
| <i>expense SECO grant and record grant revenue for Roosevelt Pump Station</i> |          |          |   |             |             |             |                 |               |                 |               |               |                 |
| 120-40-9005   | 5,725.52 |          |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-4886 <b>8364</b>   |          | 4,580.42 |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-1295   |          | 1,145.10 |   |             |             |             |                 |               |                 |               |               |                 |
| <i>expense SECO grant and record grant revenue for SCADA Buildout</i>         |          |          |   |             |             |             |                 |               |                 |               |               |                 |
| 110-60-6810   | 302.97   |          |   |             |             |             |                 |               |                 |               |               |                 |
| 110-00-4886 <b>8365</b>   |          | 242.37   |   |             |             |             |                 |               |                 |               |               |                 |
| 110-00-1295   |          | 60.60    |   |             |             |             |                 |               |                 |               |               |                 |
| 180-40-6810   | 302.97   |          |   |             |             |             |                 |               |                 |               |               |                 |
| 180-00-4886   |          | 242.37   |   |             |             |             |                 |               |                 |               |               |                 |
| 180-00-1295   |          | 60.60    |   |             |             |             |                 |               |                 |               |               |                 |
| 120-40-6810   | 312.14   |          |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-4886   |          | 249.72   |   |             |             |             |                 |               |                 |               |               |                 |
| 120-00-1295   |          | 62.42    |   |             |             |             |                 |               |                 |               |               |                 |
| <i>expense SECO grant and record grant revenue for Shop Bay</i>               |          |          |   |             |             |             |                 |               |                 |               |               |                 |

PACKET: 00266--Ba  
 BUDGET CODE: CB-Current Budget

| FUND ACCOUNT                  | DATE      | DESCRIPTION | ADJUSTMENT | ORIGINAL BUDGET                 | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|-------------------------------|-----------|-------------|------------|---------------------------------|----------------------|------------|----------------|
| Budget Adj. # 000281          |           |             |            |                                 |                      |            |                |
| 110 00.4886                   | 9/23/2022 | SECO Grant  | 4,580.42   | 0.00                            | 4,580.42--           | 0.00       | 793.22         |
| OtherRev:Grants               |           |             |            |                                 |                      |            |                |
| 120 00.4886                   | 9/23/2022 | SECO Grant  | 4,580.42   | 0.00                            | 0.00                 | 4,580.42-- | 1,179.76       |
| OtherRev:Grants               |           |             |            |                                 |                      |            |                |
| PACKET NOTES:                 |           |             |            |                                 |                      |            |                |
| Correct Ba #277 posting entry |           |             |            |                                 |                      |            |                |
|                               |           |             |            | TOTAL NO. ADJUSTMENTS--REVENUE: | 2                    | 9,160.84   |                |
|                               |           |             |            | TOTAL IN PACKET--               |                      | 9,160.84   |                |

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET ADJUSTMENT FORM

Date: 9/27/2022

Incode Budget# 278

| FROM                         | AMOUNT                       | TO                           | AMOUNT                   |
|------------------------------|------------------------------|------------------------------|--------------------------|
| ACCOUNT # <u>110-20-6820</u> | <u>1,000.00</u> <i>9 sep</i> | ACCOUNT # <u>110-20-8030</u> | <u>1,000.00</u> <i>9</i> |
| ACCOUNT # <u>110-20-6100</u> | <u>434.63</u> <i>9</i>       | ACCOUNT # <u>110-20-8030</u> | <u>434.63</u> <i>9</i>   |
| ACCOUNT # _____              | _____                        | ACCOUNT # _____              | _____                    |
| ACCOUNT # _____              | _____                        | ACCOUNT # _____              | _____                    |
| ACCOUNT # _____              | _____                        | ACCOUNT # _____              | _____                    |

**EXPLANATION:**

Move funds within Community Development Department of the  
General Fund to cover the purchase of ICC 2021 Code Set. Will  
move \$1,000.00 from 110-20-6820 Maintenance:Code Enforcement  
and \$434.63 from 110-20-6100 Training & Travel to 110-20-8030  
Other: Publications. Code Set will be used for training & study as  
well as new adopted codes approved by Council. Currently have  
Code Set from 2015.

Department Approval:

*[Signature]*

City Administrator Approval, if applicable:

*[Signature]*

DPS Director Approval, if applicable:

\_\_\_\_\_

**Per Purchase Policy VI. Funds can be moved between accounts within the same department by using a Budget Adjustment Form**



PACKET: 00263-Ba

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT  | DATE      | DESCRIPTION  | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET  | BUDGET BALANCE |
|---|-----------|--|------------|-----------------|----------------------|-------------|----------------|
| -----   |           |  |            |                 |                      |             |                |
| Budget Adj. # 000278  |           |  |            |                 |                      |             |                |
| 110 20.6820   | 9/27/2022 | ICC 2021 Code Set<br>Maintenance: Code Enforcement | 1,000.00-  | 1,500.00        | 500.00-              | 0.00        | 0.00           |
| 110 20.6100   | 9/27/2022 | ICC 2021 Code Set<br>Training & Travel             | 434.63-    | 4,250.00        | 0.00                 | 3,815.37    | 3,368.08       |
| 110 20.8030   | 9/27/2022 | ICC 2021 Code Set<br>Other:Publications            | 1,434.63   | 0.00            | 0.00                 | 1,434.63    | 1,434.63       |
| PACKET NOTES:   |           |  |            |                 |                      |             |                |
| Mov fund to cover the purchase of ICC 2021 Code Set. Code Set will be used for training & study as well as new adopted codes approved by Council. Publications are required to be retained as historical records. |           |  |            |                 |                      |             |                |
| TOTAL IN PACKET--   |           |  |            |                 |                      | <u>0.00</u> |                |

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET ADJUSTMENT FORM

Date: 09/30/22

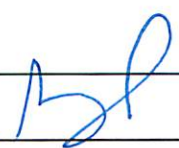
Incode Budget# 279

| FROM                         | AMOUNT          | TO                           | AMOUNT          |
|------------------------------|-----------------|------------------------------|-----------------|
| ACCOUNT # <u>110-40-7305</u> | <u>-3912.00</u> | ACCOUNT # <u>110-40-8090</u> | <u>3208.00</u>  |
| ACCOUNT # <u>110-40-7699</u> | <u>1565.00</u>  | ACCOUNT # <u>110-40-8091</u> | <u>704.00</u>   |
| ACCOUNT # <u>120-40-7699</u> | <u>-1565.00</u> | ACCOUNT # <u>110-40-8199</u> | <u>-1565.00</u> |
| ACCOUNT # _____              | _____           | ACCOUNT # <u>120-40-8199</u> | <u>1565.00</u>  |
| ACCOUNT # _____              | _____           | ACCOUNT # _____              | _____           |

**EXPLANATION:**

Implementation of GASB 87 to record copier Lease as a Lease Debt vs Contractual: Copier Rental.

This is for Lease 810957-1 - Canon copier in the new city hall  
\$0 impact to fund balance on GF & Enterprise Fund

- Department Approval: \_\_\_\_\_
- City Administrator Approval, *if applicable*: \_\_\_\_\_ 
- DPS Director Approval, *if applicable*: \_\_\_\_\_

**Per Purchase Policy VI. Funds can be moved between accounts within the same department by using a Budget Adjustment Form**

PACKET : 04635 Journal Entry Packet

APPROVED: NO

8421-8423

| JE NO#         | DESC: Record Debt Svc payments | POSTING DATE: 9/30/2022 | REVERSING DATE:          | AMOUNT     |
|----------------|--------------------------------|-------------------------|--------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                   | REFERENCE               | DESCRIPTION              |            |
| 110 40.8090    | Other:Leases-Principal         | 810957-1                | Record Debt Svc payments | 3,208.00   |
| 110 40.8091    | Other:Leases-Interest          | 810957-1                | Record Debt Svc payments | 704.00     |
| 110 40.8199    | Other:O/H Cost Recovery        | 810957-1                | Record Debt Svc payments | 1,565.00CR |
| 120 40.8199    | Other:O/H Cost Expense         | 810957-1                | Record Debt Svc payments | 1,565.00   |
| 110 40.7305    | Contractual:Copy Machine       | 810957-1                | Record Debt Svc payments | 3,912.00CR |
| 110 40.7699    | Contractual:O/H Cost Recove    | 810957-1                | Record Debt Svc payments | 1,565.00   |
| 120 40.7699    | Contractual:O/H Cost Expens    | 810957-1                | Record Debt Svc payments | 1,565.00CR |
| TOTAL CREDITS: | \$                             | 7,042.00CR              |                          |            |
| DEBITS:        | \$                             | 7,042.00                |                          |            |

| JE NO#         | DESC: Record principal payments | POSTING DATE: 9/30/2022 | REVERSING DATE:           | AMOUNT     |
|----------------|---------------------------------|-------------------------|---------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                    | REFERENCE               | DESCRIPTION               |            |
| 160 00.2701    | Intangible Lease Liability      | 810957-1                | Record principal payments | 3,208.00   |
| 160 00.1700    | Amount to be Provided           | 810957-1                | Record principal payments | 3,208.00CR |
| TOTAL CREDITS: | \$                              | 3,208.00CR              |                           |            |
| DEBITS:        | \$                              | 3,208.00                |                           |            |

| JE NO#         | DESC: Record amortization expense | POSTING DATE: 9/30/2022 | REVERSING DATE:             | AMOUNT     |
|----------------|-----------------------------------|-------------------------|-----------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                      | REFERENCE               | DESCRIPTION                 |            |
| 170 00.2801    | Investment:Intangible Asset       | 810957-1                | Record amortization expense | 3,300.00   |
| 170 00.1601    | Accum Amortization-Intangib       | 810957-1                | Record amortization expense | 3,300.00CR |
| TOTAL CREDITS: | \$                                | 3,300.00CR              |                             |            |
| DEBITS:        | \$                                | 3,300.00                |                             |            |

PACKET: 00264-Ba  
BUDGET CODE: CB-Current Budget

| FUND ACCOUNT   | DATE      | DESCRIPTION   | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|--|-----------|---|------------|-----------------|----------------------|------------|----------------|
| -----  |           |   |            |                 |                      |            |                |
| 110 40.7305  | 9/30/2022 | GASB 87 Lease Recla<br>Contractual:Copy Machine   | 3,912.00-  | 6,010.20        | 0.00                 | 2,098.20   | 417.74         |
| 110 40.7699  | 9/30/2022 | GASB 87 Lease Recla<br>Contractual:O/H Cost Recovery<br>** WARNING ** NEW BUDGET NEGATIVE | 1,565.00   | 23,938.16-      | 0.00                 | 22,373.16- | 4,901.63-      |
| 120 40.7699  | 9/30/2022 | GASB 87 Lease Recla<br>Contractual:O/H Cost Expense                                       | 1,565.00-  | 23,938.16       | 0.00                 | 22,373.16  | 4,901.63       |
| 110 40.8090  | 9/30/2022 | GASB 87 Lease Recla<br>Other:Leases-Principal   | 3,208.00   | 0.00            | 0.00                 | 3,208.00   | 0.00           |
| 110 40.8091  | 9/30/2022 | GASB 87 Lease Recla<br>Other:Leases-Interest  | 704.00     | 0.00            | 0.00                 | 704.00     | 0.00           |
| 110 40.8199  | 9/30/2022 | GASB 87 Lease Recla<br>Other:O/H Cost Recovery<br>** WARNING ** NEW BUDGET NEGATIVE       | 1,565.00-  | 1,985.40-       | 0.00                 | 3,550.40-  | 584.01-        |
| 120 40.8199  | 9/30/2022 | GASB 87 Lease Recla<br>Other:O/H Cost Expense   | 1,565.00   | 1,985.40        | 0.00                 | 3,550.40   | 584.01         |
| PACKET NOTES:<br>Implementation of GASB 87 to record copier Lease as a Lease<br>Debt vs Contractual: Copier Rental. This is for Lease<br>810957-1 Canon copier in the new city hall. \$0 impact to<br>fund balance on GF & Enterprise Fund |           |   |            |                 |                      |            |                |
| TOTAL IN PACKET--  |           |   |            |                 |                      | 0.00       |                |

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

| FUND ACCOUNT | NAME                          | BALANCE   |
|--------------|-------------------------------|-----------|
| 110 40.7699  | Contractual:O/H Cost Recovery | 4,901.63- |
| 110 40.8199  | Other:O/H Cost Recovery       | 584.01-   |

TOTAL WARNINGS: 4

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET ADJUSTMENT FORM

Date: 09/30/22

Incode Budget# 280

| FROM                         | AMOUNT          | TO                           | AMOUNT         |
|------------------------------|-----------------|------------------------------|----------------|
| ACCOUNT # <u>110-50-7305</u> | <u>-5280.00</u> | ACCOUNT # <u>110-50-8090</u> | <u>4670.00</u> |
| ACCOUNT # <u>110-55-7305</u> | <u>-1320.00</u> | ACCOUNT # <u>110-50-8091</u> | <u>610.00</u>  |
| ACCOUNT # _____              | _____           | ACCOUNT # <u>110-55-8090</u> | <u>1168.00</u> |
| ACCOUNT # _____              | _____           | ACCOUNT # <u>110-55-8091</u> | <u>152.00</u>  |
| ACCOUNT # _____              | _____           | ACCOUNT # _____              | _____          |


**EXPLANATION:**

Implementation of GASB 87 to record copier Lease as a Lease  
Debt vs Contractual: Copier Rental.

This is for Lease 810957-001 - Canon copier in the old city hall  
\$0 impact to fund balance on GF Fund

Department Approval: \_\_\_\_\_

City Administrator Approval, if applicable: \_\_\_\_\_

DPS Director Approval, if applicable: 

**Per Purchase Policy VI. Funds can be moved between accounts within the same department by using a Budget Adjustment Form**

PACKET : 04633 Journal Entry Packet

APPROVED: NO

8414-8416

| JE NO#         | DESC: Record Debt Svd payments | POSTING DATE: 9/30/2022 | REVERSING DATE:          | AMOUNT     |
|----------------|--------------------------------|-------------------------|--------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                   | REFERENCE               | DESCRIPTION              |            |
| 110 50.8090    | Other:Leases-Principal         | 810957-001              | Record Debt Svd payments | 4,670.00   |
| 110 50.8091    | Other:Leases-Interest          | 810957-001              | Record Debt Svd payments | 610.00     |
| 110 55.8090    | Other:Leases-Principal         | 810957-001              | Record Debt Svd payments | 1,168.00   |
| 110 55.8091    | Other:Leases-Interest          | 810957-001              | Record Debt Svd payments | 152.00     |
| 110 50.7305    | Contractual:Copy Machine       | 810957-001              | Record Debt Svd payments | 5,280.00CR |
| 110 55.7305    | Contractual:Copy Machine       | 810957-001              | Record Debt Svd payments | 1,320.00CR |
| TOTAL CREDITS: | \$ 6,600.00CR                  |                         |                          |            |
| DEBITS:        | \$ 6,600.00                    |                         |                          |            |

To reclass lease portion of Old City Hall copier from copier rental to lease principal/interest.

| JE NO#         | DESC: Record principal payments | POSTING DATE: 9/30/2022 | REVERSING DATE:           | AMOUNT     |
|----------------|---------------------------------|-------------------------|---------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                    | REFERENCE               | DESCRIPTION               |            |
| 160 00.2701    | Intangible Lease Liability      | 810957-001              | Record principal payments | 5,838.00   |
| 160 00.2701    | Intangible Lease Liability      | 810957-001              | Record principal payments | 5,838.00CR |
| TOTAL CREDITS: | \$ 5,838.00CR                   |                         |                           |            |
| DEBITS:        | \$ 5,838.00                     |                         |                           |            |

| JE NO#         | DESC: Record amortization expense | POSTING DATE: 9/30/2022 | REVERSING DATE:             | AMOUNT     |
|----------------|-----------------------------------|-------------------------|-----------------------------|------------|
| ACCOUNT        | ACCOUNT NAME                      | REFERENCE               | DESCRIPTION                 |            |
| 170 00.2801    | Investment:Intangible Asset       | 810957-001              | Record amortization expense | 3,876.00   |
| 170 00.1601    | Accum Amortization-Intangib       | 810957-001              | Record amortization expense | 3,876.00CR |
| TOTAL CREDITS: | \$ 3,876.00CR                     |                         |                             |            |
| DEBITS:        | \$ 3,876.00                       |                         |                             |            |

PACKET: 00265-Ba  
BUDGET CODE: CB-Current Budget

| FUND ACCOUNT | DATE      | DESCRIPTION                                     | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|--------------|-----------|---|------------|-----------------|----------------------|------------|----------------|
| -----        |           |   |            |                 |                      |            |                |
| 110 50.7305  | 9/30/2022 | GASB 87 Lease recla<br>Contractual:Copy Machine | 5,280.00-  | 7,372.80        | 1,474.60-            | 618.20     | 264.72         |
| 110 55.7305  | 9/30/2022 | GASB 87 Lease recla<br>Contractual:Copy Machine | 1,320.00-  | 0.00            | 1,474.60             | 154.60     | 66.22          |
| 110 50.8090  | 9/30/2022 | GASB 87 Lease recla<br>Other:Leases-Principal   | 4,670.00   | 0.00            | 0.00                 | 4,670.00   | 0.00           |
| 110 50.8091  | 9/30/2022 | GASB 87 Lease recla<br>Other:Leases-Interest    | 610.00     | 0.00            | 0.00                 | 610.00     | 0.00           |
| 110 55.8090  | 9/30/2022 | GASB 87 Lease recla<br>Other:Leases-Principal   | 1,168.00   | 0.00            | 0.00                 | 1,168.00   | 0.00           |
| 110 55.8091  | 9/30/2022 | GASB 87 Lease recla<br>Other:Leases-Interest    | 152.00     | 0.00            | 0.00                 | 152.00     | 0.00           |

PACKET NOTES:  
 Implementation of GASB 87 to record copier Lease as a Lease  
 Debt vs Contractual: Copier Rental. This is for Lease  
 810957-001 Canon copier in the old city hall. \$0 impact to  
 fund balance on GF Fund.

TOTAL IN PACKET-- 0.00

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

**ORDINANCE NO. 2022-26**

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF DALWORTHINGTON GARDENS, TEXAS, FOR THE FISCAL YEAR OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023**

**WHEREAS**, an annual operating budget for the fiscal year October 1, 2022 through September 30, 2023, was approved and adopted by the City Council of the City of Dalworthington Gardens, Texas, on September 15, 2022, and

**WHEREAS**, amendments to said budget have been deemed necessary as itemized in "Exhibit A" attached hereto and made a part hereof; and

**WHEREAS**, said full and final consideration of said budget amendments have been held in a legally posted public meeting of the Dalworthington Gardens City Council, and it is the consensus of opinion that the budget amendments as submitted, should be approved and adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, THAT:**

**Section 1.** The City Council for the City of Dalworthington Gardens, Texas, does hereby ratify, adopt, and approve the budget amendments as itemized in "Exhibit A" for the fiscal year beginning October 1, 2022 through September 30, 2023.

**PASSED AND APPROVED** on this October 20, 2022.

\_\_\_\_\_  
Laurie Bianco, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Ma, Interim City Secretary





# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET AMENDMENT FORM

Date: 09/30/2022

Incode Budget# 282

*Check all appropriate boxes.*

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: \_\_\_\_\_

AMENDMENT AMOUNT \$ 100,000.00

FROM DEPARTMENT Administrative

*sep*

TO DEPARTMENT

FROM ACCOUNT # 110-40-9700


TO ACCOUNT# 142-00-4900

FROM DESC: Transfer Out

TO DESC: Transfer In

**EXPLANATION:**

Per Ordinance 2022-19, \$100,000 was committed from the General Fund to the 142-Capital Fund to provide funding towards the DPS Complex

- From Department Approval: \_\_\_\_\_
- To Department Approval: \_\_\_\_\_
- City Administrator Approval: 
- DPS Director Approval: \_\_\_\_\_
- MAYOR APPROVAL, if required: \_\_\_\_\_

*Attach copy of minutes ratifying approval.*

**ORDINANCE NO. 2022-19**

**AN ORDINANCE OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS DESIGNATING CERTAIN ACCOUNTS IN ACCORDANCE WITH THE CITY'S COMPREHENSIVE FINANCIAL POLICY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Dalworthington Gardens, Texas ("City") is a Type A General Law Municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council has adopted a Comprehensive Financial Policy which, in part, provides for the classification of Fund Balance and Reserve accounts; and

**WHEREAS**, in accordance with the Comprehensive Financial Policy, the City Council desires classify certain Fund Balance or Reserve accounts.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, THAT:**

**SECTION I.**

The Fund Balance or Reserve Accounts listed on Exhibit "A." attached hereto and incorporated herein, are hereby designated as "Committed" as those terms are defined in the Comprehensive Financial Policy. for the purposes reflected in Exhibit "A."

**SECTION II.**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, Dalworthington Gardens, Texas as amended, except where the provisions are in direct conflict with the provisions of other ordinances. in which event the conflicting provisions of the other ordinances are hereby repealed.

**SECTION III.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION IV.**

All rights and remedies of the City of Dalworthington Gardens are expressly saved as to any and all violations of the provisions of the Code of Ordinances, City of Dalworthington Gardens, Texas, or any other ordinances the Comprehensive Financial Policy which have accrued at the time of the effective date of this ordinance; and as such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the court.

**SECTION V.**

This ordinance shall be in full force and effect from and after its passage and publication as required by law.

**PASSED AND APPROVED** on this 15<sup>th</sup> day of September, 2022.

Laurie Bianco  
Laurie Bianco, Mayor

ATTEST:



Lola Hazel, City Administrator/City Secretary



## EXHIBIT A

For FY 2021-2022, the following amounts are committed for the following purposes including any associated earned interest:

**1. Logic Fire Truck Fund:**

- \$25,000 committed for the purpose of purchasing a fire truck
  - A previous \$25,000 was committed in previous fiscal year budgets for a cumulative total of \$50,000 committed for this purpose

**2. General Fund Capital Bank Account:**

- \$22,000 Committed for the purpose of purchasing tasers

**3. General Fund Capital Bank Account:**

- \$100,000 committed for the purpose of funding the DPS Complex renovation

PACKET: 00267-BA  
BUDGET CODE: CB-Current Budget

| FUND ACCOUNT  | DATE      | DESCRIPTION         | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS            | NEW BUDGET  | BUDGET BALANCE    |
|---|-----------|---------------------|------------|-----------------|---------------------------------|-------------|-------------------|
| -----   |           |                     |            |                 |                                 |             |                   |
| 110 40.9700   | 9/30/2022 | Transfer for DPS Co | 100,000.00 | 106,000.00      | 10,000.00                       | 216,000.00  | 84,066.78-        |
| Transfer Out  |           |                     |            |                 |                                 |             |                   |
| 142 00.4900   | 9/30/2022 | Transfer for DPS Co | 100,000.00 | 0.00            | 0.00                            | 100,000.00- | 0.00              |
| Transfer In   |           |                     |            |                 |                                 |             |                   |
| PACKET NOTES:   |           |                     |            |                 |                                 |             |                   |
| Per Ordinance 2022-19 provides for the funding of \$100,000 |           |                     |            |                 |                                 |             |                   |
| from the General Fund to the 142 Capital Fund for the DPS   |           |                     |            |                 |                                 |             |                   |
| Complex   |           |                     |            |                 |                                 |             |                   |
|   |           |                     |            |                 | TOTAL NO. ADJUSTMENTS--REVENUE: | 1           | 100,000.00        |
|   |           |                     |            |                 | TOTAL NO. ADJUSTMENTS--EXPENSE: | 1           | 100,000.00        |
|   |           |                     |            |                 | TOTAL IN PACKET--               |             | <u>200,000.00</u> |

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

| FUND ACCOUNT | NAME         | BALANCE    |
|--------------|--------------|------------|
| 110 40.9700  | Transfer Out | 84,066.78- |

TOTAL WARNINGS: 1

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET AMENDMENT FORM

Date: 09/30/2022

Incode Budget# 283

Check all appropriate boxes.

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: \_\_\_\_\_

AMENDMENT AMOUNT \$ 23,518.00 *sep*

FROM DEPARTMENT

TO DEPARTMENT

FROM ACCOUNT # \_\_\_\_\_

TO ACCOUNT# \_\_\_\_\_

FROM DESC: SEE ATTACHED

TO DESC: \_\_\_\_\_

EXPLANATION:

Per the 7/12/22 council meeting, approval was given to purchase In-Car Cameras & Body Cameras for \$107,230. The FY 21/22 budget originally had \$41,672 in the general fund for the In-Car Cameras and \$42,040 budgeted in the CCPD fund for the Body Cameras. This amendment moves the GF budget amount to the CCPD fund and also increases the cost of the entire system by \$23,518 (\$107,230 - \$41,672 - \$42,040)

- From Department Approval: \_\_\_\_\_
- To Department Approval: \_\_\_\_\_
- City Administrator Approval: \_\_\_\_\_
- DPS Director Approval: Greg Petty
- MAYOR APPROVAL, if required: \_\_\_\_\_

*Attach copy of minutes ratifying approval.*

| Acct#       | Description             | GF          | CCPD  |
|-------------|-------------------------|-------------|---|
| 110-50-9100 | Capital Outlay:Vehicles | (41,672.00) |   |
| 110-40-9700 | Transfer Out-CCPD       | 41,672.00   |   |
| 185-00-4900 | Transfer In             |             | 41,672.00 <i>increase revenue</i>               |
| 185-50-9100 | Capital Outlay:Vehicles |             | 65,190.00 <i>increase expense</i>               |
|             |                         | -           | <u>23,518.00</u> <i>Net increase in expense</i> |

**MINUTES OF THE SPECIAL MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON JULY 12, 2022 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.**

**1. CALL TO ORDER**

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

**Members Present:**

Laura Bianco, Mayor  
John King, Alderman, Place 1  
Steve Lafferty, Alderman, Place 2  
Cathy Stein, Alderman, Place 3  
Ed Motley, Mayor Pro Tem; Alderman, Place 4

**Members Absent:**

Vacant, Alderman, Place 5

**Staff Present:**

Lola Hazel, City Administrator  
Greg Petty, DPS Director  
Kay Day, Finance Director  
Sandra Ma, Court Administrator

**2. CITIZEN COMMENTS**

None.

**3. ACTION ITEMS FOR FY 2021-2022 BUDGET**

- i. **Discussion and possible action to approve the purchase of in-car cameras and body cameras for the DWG Department of Public Safety in the amount of \$107,230.**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Steve Lafferty to approve the purchase of in-car cameras and body cameras for the DWG Department of Public Safety in the amount of \$107,230.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Stein, and Motley

Nays: None

- ii. **Discussion and possible action to approve the purchase of bunker gear for the DWG Department of Public Safety in the amount of \$14,802.00.**

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve the purchase of bunker gear for the DWG Department of Public Safety in the amount of \$14,802.00.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Stein, and Motley

Nays: None

- iii. **Discussion and possible action to approve the purchase of seven trash cans for Gardens Park in the amount of \$6,755.00.**



PACKET: 00268-BA  
BUDGET CODE: CB-Current Budget

| FUND ACCOUNT   | DATE      | DESCRIPTION  | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS            | NEW BUDGET | BUDGET BALANCE    |
|--|-----------|--|------------|-----------------|---------------------------------|------------|-------------------|
| -----  |           |  |            |                 |                                 |            |                   |
| 110 50.9100  | 9/30/2022 | InCar Camera System<br>Capital Outlay: DPS Vehicle | 41,672.00- | 0.00            | 41,672.00                       | 0.00       | 0.00              |
| 110 40.9700  | 9/30/2022 | InCar Camera System<br>Transfer Out                | 41,672.00  | 106,000.00      | 110,000.00                      | 257,672.00 | 42,394.78-        |
| 185 00.4900  | 9/30/2022 | InCar Camera System<br>Transfer-In                 | 41,672.00  | 10,000.00-      | 10,000.00                       | 61,672.00- | 52,472.00-        |
| 185 50.9100  | 9/30/2022 | InCar Camera System<br>Capital Outlay: DPS Vehicle | 65,190.00  | 108,000.00      | 143,545.23                      | 316,735.23 | 280,466.23        |
| PACKET NOTES:  |           |  |            |                 |                                 |            |                   |
| Per the 7/12/22 council meeting, approval was given to purchase In-Car Cameras & Body Cameras for \$107,230. The FY 21/22 budget originally had \$41,672 in the general fund for the In-Car Cameras and \$42,040 budgeted in the CCPD fund for the Body Cameras. This amendment moves the GF budget amount to the CCPD fund and also increases the cost of the entire system by \$23,518. (\$107,230 - \$41,672 - \$42,040). |           |  |            |                 |                                 |            |                   |
|  |           |  |            |                 | TOTAL NO. ADJUSTMENTS--REVENUE: | 1          | 41,672.00         |
|  |           |  |            |                 | TOTAL NO. ADJUSTMENTS--EXPENSE: | 3          | 65,190.00         |
|  |           |  |            |                 | TOTAL IN PACKET--               |            | <u>106,862.00</u> |

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

| FUND ACCOUNT    | NAME         | BALANCE    |
|-----------------|--------------|------------|
| 110 40.9700     | Transfer Out | 42,394.78- |
| TOTAL WARNINGS: | 1            |            |

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*



# DALWORTHINGTON GARDENS

2600 Roosevelt Drive DWG, Texas 76016

## BUDGET AMENDMENT FORM

Date: 09/30/2022

Incode Budget# 284

*Check all appropriate boxes.*

- Transfer between departments or funds. Requires department head approval and City Administrator or DPS Director, whichever is applicable and requires council approval.
- Less than \$5,000 and delay **would** cause a business interruption. NO IMPACT TO FUND BALANCE. Council to ratify at the next regular scheduled council meeting.
- Purchase request. THIS WILL IMPACT FUND BALANCE AND SHALL WAIT UNTIL COUNCIL APPROVAL IS OBTAINED.
- Purchase **required** as delay would cause a business interruption. THIS WILL IMPACT FUND BALANCE AND IS DEEMED EMERGENCY BY MAYOR. Council to ratify at the next regular scheduled council meeting.
- Other: Impacts CCPD Fund Balance - Approved 5/19/22 Council Meeting

AMENDMENT AMOUNT \$ 20,248.00 *sep*

FROM DEPARTMENT

TO DEPARTMENT

FROM ACCOUNT # \_\_\_\_\_

TO ACCOUNT# 185-50-9100

FROM DESC: \_\_\_\_\_

TO DESC: SEE ATTACHED

EXPLANATION:

Per the 5/19/22 council meeting, approval was given to purchase (3) Tahoes at a cost of \$180,000. The existing FY 21/22 budget amount for (3) Tahoes was \$159,952, leaving a shortfall of \$20,048.00 due to market cost increases.

From Department Approval: \_\_\_\_\_

To Department Approval: \_\_\_\_\_

City Administrator Approval: \_\_\_\_\_

DPS Director Approval: Greg Petty

MAYOR APPROVAL, if required: \_\_\_\_\_

*Attach copy of minutes ratifying approval.*